# Application Form for Designation of Neighbourhood Area

<table>
<thead>
<tr>
<th>Name of Applicant</th>
<th>Bickleigh Parish Council</th>
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<tbody>
<tr>
<td><strong>Contact Details</strong></td>
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<tr>
<td>Name: Parish Clerk</td>
<td></td>
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<tr>
<td>Address: The Parish Office, The Woolwell Centre Darklake Lane Woolwell Plymouth Devon</td>
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</tr>
<tr>
<td>Email: <a href="mailto:parishclerk@bickleigh.gov.uk">parishclerk@bickleigh.gov.uk</a> Telephone: 01752 695888</td>
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<tr>
<td><strong>Name of proposed neighbourhood area</strong></td>
<td>Bickleigh Parish</td>
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<tr>
<td><strong>Map of proposed neighbourhood area</strong></td>
<td>Please supply a separate map showing the boundaries of the proposed area See attached plan</td>
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<td><strong>Statement confirming why the proposed neighbourhood area is appropriate</strong></td>
<td>The Parish of Bickleigh encompasses two distinct types of development, namely the area known as Woolwell which is an urban area next to the northern boundary of Plymouth and the remainder of the parish being rural in its nature bounded by both West Devon District council and Dartmoor National Park. It is therefore important to ensure that both areas are developed in sympathy with each other. A Neighbourhood Development Plan would safeguard the interface of the two distinct areas.</td>
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<tr>
<td>Type of neighbourhood planning project proposed</td>
<td>Neighbourhood Development Plan</td>
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<tr>
<td>Group Terms of Reference</td>
<td>Please see attached document.</td>
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Please return to the Strategic Planning Team, South Hams District Council, Follaton House, Plymouth Road, Totnes, Devon, TQ9 5NE

18/02/13 NDP1
Bickleigh Proposed Neighbourhood Plan Area
Purpose of the Group

Bickleigh Parish Council (BPC) are a Qualifying Body for the purposes of the Town & Country Planning Act 1990 and as such apply for a Neighbourhood Area with a view to making a proposal for a Neighbourhood Development Plan (NDP) to South Hams District Council.

Bickleigh Parish Council (BPC) established the Plymouth Urban Fringe Working Group (PUFWG) formed by respondents to an invitation by BPC to all electors of the parish to join a steering group to help formulate council policy on local development issues.

The first meeting of the group was held on 17th May 2012. Regular meetings have been held subsequently culminating in a recommendation to BPC to make this application.

Objectives of the Group

1. To investigate the opportunities offered by the Localism Act 2011 relative to Neighbourhood planning for the parish of Bickleigh.
2. To apply for a Neighbourhood Area.
3. To consult with the community the contents of a Neighbourhood Development Plan (NDP)
4. To facilitate the production of a NDP

Membership and Governance

Membership of the Group will include Parish Councillors, Members of PUFWG and co-opted stakeholders with a role to play in the future implementation of the NDP.

The members of the Group will agree the issues and options to be considered in the preparation of the Plan and lead consultations with the community at large.

Additional members will be co-opted to replace any members who are unable to continue their involvement and to strengthen the group in respect of particular issues or opportunities identified in the course of the Plan preparation.

Members will be asked to declare any pecuniary interests in particular issues or land as appropriate as a condition of their participation in the Plan preparation.
Voting, if appropriate, will be by show of hands with the Chairman having a casting vote as per the Standing Orders of the BPC.

BPC will be asked to confirm and agree the work programme for the preparation of the Plan; agree any interim proposals put forward for consultation with the public; the draft plan prior to community consultation and the final draft prior to submission to South Hams District Council.

Disagreements which cannot be resolved within the Steering Group will be put to BPC for discussion and decision.

### Reporting and Feedback

Information will be shared with the community through public consultation meetings and the BPC website.

Minutes of the Group meetings and workshops will be recorded and displayed on the BPC noticeboards and the website. Copies will also be kept available for public inspection by the Parish Clerk and the Chairman of the Group.

### Resources and Finance

An application will be made to the Supporting Communities in the Neighbourhood Planning programme. Other sources of funding will also be investigated. Room bookings to be paid for by Parish Council. Leaflet distribution for public meetings to be in conjunction with Woolwell Centre programme distribution.

Additional resources by way of a Project Lead Officer from the Planning Department of SHDC will be called upon at appropriate times during the Plans development.

### Monitoring and review

The preparation of the plan will be regularly monitored by BPC through monthly reports from the Steering Group.

Ongoing arrangements for the review and monitoring of progress on the Plan’s implementation after adoption will be set out in the Plan.

17/04/2013 Ref 2