

ROOM HIRE CHARGE POLICY 2011-2012

Accommodation	Equipment in room	Whole day charge	Half day charge	Hourly rate
*Cary Room Chairs x 42 10 x rectangular tables 1 x square 4 x kite	Wi-Fi Screen Flip chart White board (pens not provided) Hearing loop system <i>TV/video and DVD available on request</i>	£100	£75	£25
Council Chamber Semi circular set up (no alternative possible) Seats 70	Latest audio visual equipment Flip chart/ small white board (pens not provided) Loop system	£100	£75	£25
*Repton Room Chairs x 30 10 x rectangular tables	Wi-Fi Whiteboard (pens not provided) TV/video <i>DVD on request</i> OHP Screen	£100	£75	£25
*Dining Room 6 x rectangular tables Chairs x 25	Wi-Fi Screen Flip chart/ small white board (pens not provided) TV/video <i>DVD on request</i>	£80	£50	£20
*Nash Room 3 x rectangular tables Chairs x 10	Flip chart small white board (pens not provided)	£60	£30	£15

Wi-Fi is available on request in the Cary Room, Dining Room and Repton Room

***Individual room layouts can be arranged when booking the room with the exception of the Council Chamber**

A portable Loop System is available for the Repton Room and Dining Room if requested