

**MINUTES OF SPORT SOUTH HAMS MEETING HELD ON  
WEDNESDAY 4<sup>th</sup> APRIL 2007**

1. **Present and Apologies** – See attached
  2. **Welcome and new start presented by Martin Webb**
  3. **Minutes of last Meeting** – accepted as a true record, although was in the distant past.
  4. **Matt Evans (Devon Sports Partnership)** – Active Devon, Board appointed including Jack Bugner (local person to Totnes)
    - Developing programmes to support sport including coaching for young people.
    - Sports South Hams links into Community Sports Network with L.A. and other agencies. Eight or ten County networks aimed for in Devon.
    - [www.activedevon.org](http://www.activedevon.org) website for Devon Sports Partnership has lots of info.
    - Activity Survey and focus upon sports link to health.
    - Important for sport to recognise the wider health and social inclusion agenda. Some good examples now show clubs have important role to play.
- Sharon Letori (Devon Sports Partnership)**
- Volunteer work background and rower!
  - Devon volunteer enquiries “**Stepping into Sport**” – organise the community impact of the programme for 16-19 year old young people.
  - Run conference and workshops for young people to work with club coaches. Have some experience to offer help and leadership to aid clubs.
  - Wider range of skills – publicity and junior support roles.
  - 50 – 200 hours of volunteering offered to clubs to help individual volunteer’s personal development.
  - Clubs can contact Sharon if they have potential young people to put forward for leadership programme.
  - Programme started 2003 and should continue to offer support to clubs to 2012.
  - 107 leaders going through the programme a year.
  - May be more difficult for minor sports; say table tennis, where volunteers/leaders may already be within the clubs.
  - May be able to recommend keen leaders where clubs need volunteers, wide range of sports are covered.
- Club support** work given on how to retain volunteers and organise support.
- Devon Community Volunteer Centres
  - CVS surprised that clubs need more volunteers.
  - Identifying range of clubs in need of help, e.g. where big increase in young people or is a new club.
  - Aim to have volunteer co-ordinator in a club or provide volunteer help to enable skilled person in the club to develop that co-ordinating role.
  - Funding information available - will be on [www.activedevon.org](http://www.activedevon.org) website (leaflets to be made available to those attending).
  - Ivybridge School Partnership provide two hours of high quality PE, but now looking outside school to possibly link to clubs to reach the 4hrs target.
  - Volunteers within clubs need to help and support each other.
  - Problem of need for legislation and training to do that put people off volunteering.
  - Sports Development Officers and National Government Bodies need to be lobbied to provide people for Devon.
  - Active Devon looking to provide some local provision shared across county.

5. **Grant Aid** – current balance is £5,107. Six applications for grant aid appear to be retrospective. Aim is to submit Awards for All applications for £10k over next two years. £3k available from SHDC, but need to show value for money. Coaching courses and training to develop volunteers? Some clubs need running costs. Revenue can be grey area and need clear explanation, but capital items easier to recognise, e.g. equipment.

- Grant Review to take place.
- Help club to work more effectively together. Help club to work more effectively together.
- Matt offered to help gather information from the clubs to inform the Awards for All bid.
- Club Mark – accreditation; tick box process helped some clubs.
- South Hams CRB check is valuable and worth continuing.

**Action:** Need to review use of funding and how we deliver support to clubs, possibly of a more general nature.

Current Grant Applications:

Ivybridge Short Mat Bowls – support approved £150

South Hams Tae Kwon Do – support approved £500

Totnes Rowing Club – support approved for £705

Kingsbridge Kingfisher – support approved for £217.50 (withdrew nearly half of claim)

6. **Sports Awards - Future** – Format to cover previous season's achievements. Current awards still relevant? Agreed use Keviccs as a venue in November. Sport Ambassadors? Matt will help look at need to provide "name ambassador". Need to promote with schools at end of summer schools term? Promote more in advance – need more coverage to gain support in range of clubs/sports.

Trevor Lethbridge agreed to sponsor the awards.

7. **Any Other Business** – Sport South hams website – needs scrapping IT at SHDC – space on Council website. Website is future for young contacts. Progress web input.

**Action:** SHDC

Invite Tone representative to a future meeting, maybe talk about outreach development.

Club membership fees;-

£10 - Non accredited clubs

£15 - Bronze

£20 - Silver

£30 - Gold.

Letter to be sent to membership covering:

Minutes of this meeting

AGM – date September

Questionnaire about future of Sports South Hams and Grants plus Membership Fees reminder.

Possible meeting in June required?

Meetings - in future at club venues, Totnes Rugby offered a venue.

Questionnaire prior to AGM prior to sending out to membership to gather their views on future.

Discussion on sports hubs around the towns took place with mixed views on value and the benefits to Sport South Hams.