



South Hams
District Council

South Hams District Council

"To improve the well-being of the people of the South Hams"

Application for Employment

Post:			Office Use Only	
			Ack:	
Group:			Int. Lt.	
			Int. Dt.	
			Time:	
Grade:		Post No:	Ref's:	
			U/S Lt:	

Personal Details	
Surname (BLOCK LETTERS): Initials: Address (BLOCK LETTERS): Postcode:	Telephone Numbers: Home: Daytime: Mobile: Email Address: Do you hold a full current UK driving licence? YES <input type="checkbox"/> NO <input type="checkbox"/>
Notice required in present employment:	
Are you related to any Councillor or member of staff of this Council? If so, give details: <i>(Please refer to Guidance Notes)</i>	
Please give any dates in the near future when you will not be available for interview:	
Please state in which publication you first saw this post advertised:	

References	
Names and addresses of two referees – where appropriate at least one should be from your present or last employer. References are normally taken up for candidates invited for interview. A referee should be able to comment upon your ability to carry out the duties of the post for which you have applied. Please indicate, by ticking the box below, if you do not wish your present employer being contacted.	
(i) Present or Last Employer <i>(Please refer to Guidance Notes)</i> Telephone Number: Occupation:	(ii) Telephone Number: Occupation:
<input type="checkbox"/> I do not wish for my present Employer to be contacted prior to interview	

Additional Information

Please continue on a separate sheet if necessary

Rehabilitation of Offenders Act 1974

Have you at any time been convicted of any Criminal offence?
(Other than a conviction which is 'spent' under the terms of the
rehabilitation of Offenders Act 1974)

Yes No

If yes, please give details

Any Additional Information which you may consider relevant . *(continue on separate sheet if necessary)*

Declaration

I declare that the information given in this application is true, and that I have not canvassed, either directly or indirectly, any Member or Officer of the South Hams District Council and will not do so. Furthermore, I understand and acknowledge that should **I knowingly make a false, incomplete or misleading statement**, my contract of service will be liable to termination by the Council. I understand this information will be kept manually and on computer and may be used for administrative purposes including analysis for management and statutory returns. I am aware that appointment will be subject to satisfactory references and medical clearance.

Signed

Date

When completed please return to:

Personnel Services,
South Hams District Council,
Follaton House, Plymouth Road,
Totnes, Devon,
TQ9 5NE.



INVESTOR IN PEOPLE

By: