




 Day
 Evening
 Mobile
Key holder 2 - Name
Address
 Day
 Evening
 Mobile

Notes

Key Holder 1
Key Holder 2


If you have any further queries or wish to report a sounding alarm please contact:-

Environmental Health  
 South Hams District Council,  
 Follaton House,  
 Plymouth Road,  
 Totnes, Devon  
 TQ9 5NE  
 01803 861234  
[environmental.health@southhams.gov.uk](mailto:environmental.health@southhams.gov.uk)

To:- Environmental Health Section –  
 Intruder Alarm Registration Form



**South Hams District Council**



**Avoid £500 Costs**  
 and be a good neighbour.

**House Alarm Advice and  
 Registration**

## False Alarm

If you have an intruder alarm, it can be set off accidentally. If this happens when you are out, you risk annoying your neighbours and paying the price if it has to be silenced by the Council.

This can cost in the region of **£500** for officer time, cost of calling out an alarm engineer and locksmith.

By following these simple steps alarm owners can avoid annoying their neighbours and incurring unnecessary costs.

## Sound Advice

The following should ensure your alarm only goes off when it should

- Ensure your alarm is installed by a qualified engineer.
- Look after your alarm – make sure it is maintained.
- Make sure your alarm has a cut out to stop it ringing for long periods. 20 minutes is considered a reasonable time. It should not be able to sound again until it is reset.

## Key Holders

Even if you follow the above, your alarm could still be triggered by a fault or accidentally by a pet. It is therefore important to register key holders.

- We recommend two, as then we can be sure of contacting someone in the event of a problem.
- The key holders should know how to turn off and reset the alarm.
- The key holders should also be local.

Remember to let us know if you or the key holders move!

**Please complete the form and return it to:**

Environmental Health,  
South Hams District Council  
Follaton House  
Plymouth Road  
Totnes, Devon  
TQ9 5NE

All information will be ***kept confidential*** and only used for the purpose of dealing with a sounding intruder alarm.

Name of owner/Occupier		
Address at which alarm is installed		
Name of Installer		
Maintenance contract?	Yes	No
☎ Day		
☎ Evening		
☎ Mobile		
Key holder 1 - Name		
Address		