

# South Hams District Council

## Executive Role and Responsibilities

The Executive

Deputy Leader and Executive Member for Prosperity

Cllr Hitchins

<b>Scrutiny Shadow</b> Cllr Baldry		<b>MCTI Cluster</b> Dartmouth
Area of Responsibility	Strategic/Corporate Manager	Comment
<b>Deputy Leader of Council</b> 1. Work with Leader and deputise where necessary	Strategic, Corporate Management team and other officers as necessary.	
<b>Budget</b> 1. Strategy 2. Preparation and Presentation 3. Monitoring	Chief Executive, Strategic Director Resources and Head of Corporate Services	
<b>Improvement</b> 1. Performance Management 2. Improvement Programme 3. Inspection	Chief Executive and Head of Improvement	
<b>Property Services</b> 1. Overview of Property Portfolio. 2. Delivery and Monitoring Asset Management Plan. 3. Ensure property resources contribute towards service delivery in a cost effective way. 4. Development and Delivery of repair and maintenance programme. 5. Development of Asset Acquisition and Disposal programme.	Strategic Director (Community) and Head of Property Services	Member of Asset Management Group
<b>Economic Activity</b> 1. Development of workspaces to meet the needs of new and existing businesses 2. Develop an improved and reliable infrastructure 3. Monitor local Business Partnerships including Business Link 4. Liaise with other to ensure appropriate training and organisational development is available 5. Represent District on outside bodies 6. Monitor Tourism Service	Strategic Director (Community) Strategic Director (Resources) Head of Community Regeneration Head of Property Services	Plymouth Area Economic Partnership
<b>Maritime Matters</b> 1. Monitor Salcombe Harbour and liaise with the Chairman 2. Beach Safety 3. General maritime matters	Strategic Director (Operations) Harbour Master and Maritime matters	