

Budget Book

2011 - 2012



**South Hams
District Council**

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SECTION 1 - INTRODUCTION

BUDGET PREPARATION

This book provides details of the 2011/2012 budget, as approved by full Council on 10 February 2011.

Budgeting is the means by which the Council brings together its plans to implement strategies, achieve key objectives, improve performance, and to react to changes in service demands and available funds. Under the Local Government Act 1992, the Council is required to adopt a balanced budget and to set the council tax by 11 March of each year.

An important aspect of the budget process is budgetary control during the financial year. It is vital that budgetary control operates efficiently at all times if maximum effectiveness is to be achieved. Monitoring of both income and expenditure will take place throughout the financial year with monthly reports made to the Strategic Management Team and quarterly reports to The Executive.

STRUCTURE OF THE BUDGET BOOK

Section 2 The Accounting Framework - The budget is prepared in accordance with the Service Reporting Code of Practice published by the Chartered Institute of Public Finance and Accountancy (CIPFA) and approved by the Secretary of State as the appropriate accounting and budgeting framework for Local Authorities. This Code promotes comparability and consistency within the Local Government accounting framework, enabling users to compare the Authority's performance with that of other authorities within England and Wales.

Section 3 Glossary – Provides an explanation of the more technical terms used within service budgets.

Section 4 Summary of Revenue Expenditure – These pages provide a summary of the Council's revenue budget (day to day expenses) and the sources of finance.

Section 5 The Services – Provides readers with details of the budget for each service and principal variations from the previous year's estimate.

Section 6 Holding Accounts – Provides details of those accounts where costs are gathered together prior to their allocation to users e.g. the costs of support services, transport and plant, etc.

Appendix A Balances and Reserves – The maintenance of an appropriate level of balances is a fundamental part of financial management. This section includes details of the Authority's revenue reserves, their purpose and use.

Appendix B Sets out the rules surrounding the **virement (i.e. transfer)** of funds between budget heads.

Lisa Buckle
Head of Finance & Audit

April 2011

SECTION 2 - THE ACCOUNTING FRAMEWORK

INTRODUCTION

The Council's budgets have been prepared in accordance with the Service Reporting Code of Practice for Local Authorities 2011/12 (the "Code"). The "Code" establishes 'proper practice' and mandatory guidance for all local authorities on the 'Definition of Total Costs' and 'Service Expenditure Analysis'. This is given statutory force in England and Wales by regulations made under the Local Government Act 2003.

OBJECTIVES OF THE BVACOP

The aims of the "Code" are to promote consistency between local authorities by ensuring that information is presented in a standard format, and that financial performance reports are properly comparable. Such reports include: -

- Statement of Accounts
- Government and Audit Commission Performance Indicators
- Council Tax leaflets

USING THE BUDGET BOOK

The Summary of Revenue Expenditure provides details of the Authority's budget for each of the main service areas.

The coloured pages which follow group the Authority's estimates on a service by service basis. **Each service block (separately coloured) includes a guidance note to explain the definitions of each service division (budget book page).**

THE SERVICE EXPENDITURE ANALYSIS

Service Division of Service

Central Services to the Public (Gold pages)

- Council Tax Benefits
- Council Tax Collection
- Conducting Elections
- Electoral Registration
- Emergency Planning
- Local Land Charges

Corporate and Democratic Core (Red pages)

- Corporate Management
- Democratic Representation and Management
- Non Distributed Costs

Culture and Related Services (Yellow pages)

- Culture and Heritage
- Open Spaces
 - Community Parks and Open Spaces
 - Countryside Recreation and Management
- Sport and Recreation
 - Outdoor Sports and Recreation
 - Leisure Centres
- Marketing and Tourism

Environmental Services (Green pages)

- Beach and Water Safety
- Cemeteries and Burials
- Coast Protection
- Environmental Health
 - Community Safety
 - Food Safety
 - Health and Safety at Work
 - Housing Standards
 - Licensing
 - Pest Control
 - Pollution Reduction
 - Public Conveniences
 - Public Health
- Flood Defence and Land Drainage
- Street Cleaning (incl. Beach Cleaning)
- Waste Management
 - Household Waste Collection
 - Recycling
 - Trade Waste

Highways, Roads and Transport Services (Blue pages)

- Car and Boat Parking
- On-Street Parking
- Dartmouth Lower Ferry
- Salcombe Harbour
- Transport Policy and Public Transport

Housing Services (Pink pages)

- Homelessness
- Housing Advice
- Housing Benefit Administration
- Housing Benefit Payments
- Housing Strategy
- Private Sector Housing Renewal
- Housing Enabling

Planning and Development Services (Orange pages)

- Building Control
 - Building Regulations
 - Other Building Control work
- Community Development
- Development Control
 - Enforcement
 - Planning Applications and Advice
- Economic Development
- Employment Estates
- Environmental Initiatives
- Pannier Markets
- Planning Policy

SECTION 3 - GLOSSARY

EXPENDITURE

Employees

These expenses include salaries and wages, national insurance, superannuation and other employee related expenses such as training.

Premises Related Expenses

Expenses directly related to premises and land which include repairs and maintenance, rents, rates and other charges. Also fixtures and fittings where physically attached to the building.

Transport Related Expenses

All costs associated with the provision, hire and use of transport. These include the purchase of vehicles, their repair and running costs, staff travelling expenses and car allowances.

Supplies and Services

All bought-in supplies and services including equipment, furniture, printing, stationery, professional fees, contributions and advertising.

Transfer Payments

Payments by the Council to individuals or organisations for which no goods or services are received. Examples are housing and council tax benefits.

Support Services

This is the share of the support services allocated to the service in order to reflect the full cost of provision. It includes services such as legal, personnel, information technology, property management and accountancy together with associated overheads such as office costs, heating, telephones and postages.

Third Party Payments

A third party payment is a payment made to an external provider, or an internal service delivery unit which is operating independently, in return for the provision of a service.

Depreciation

A charge made for the use of capital assets.

Financial Reporting Standard (FRS 17/ IAS 19)

The implementation of FRS17 requires that the cost of retirement benefits is recognised in the net cost of services when they are earned by employees, rather than when the benefits are eventually paid as pensions. However, the charges made against council tax are based on the cash payable in the year, so the real cost of retirement benefits is reversed out of the accounts.

INCOME

Government and Other Grants

Specific grants from the Government plus grants from other quasi-Governmental bodies

Contributions

Revenue income received to finance functions or projects which have been jointly undertaken with other bodies.

Fees and Charges

Charges for facilities, admissions, other recoverable charges relating to trading activities etc.

Interest

Interest receivable from investments.

SECTION 4 – SUMMARY OF REVENUE EXPENDITURE

Estimate 2010/2011 (At outturn prices)		<u>Estimate 2011/2012 (at outturn prices)</u>		
		Gross Expenditure	Income	Net Expenditure charged to General Fund
£	SERVICE EXPENDITURE ANALYSIS	£	£	£
1,109,600	Central Services	8,460,200	(7,346,900)	1,113,300
1,892,400	Corporate and Democratic Core	1,874,900	0	1,874,900
202,300	Non Distributed Costs	203,800	0	203,800
2,139,400	Cultural and Related Services	2,197,500	(237,200)	1,960,300
5,639,500	Environmental Services	7,753,400	(2,096,000)	5,657,400
(1,197,200)	Highways, Roads and Transport Services	3,194,300	(5,138,600)	(1,944,300)
1,272,400	Housing Services	22,875,700	(21,662,900)	1,212,800
1,044,800	Planning and Development services	3,458,500	(2,693,100)	765,400
12,103,200		50,018,300	(39,174,700)	10,843,600
(244,500)	Vacancy provision	(100,000)		(100,000)
120,000	Inflation / Pension provision	135,000		135,000
(103,000)	Corporate savings target proposed by Executive			0
11,875,700	NET COST OF SERVICES	50,053,300	(39,174,700)	10,878,600
	FINANCING AND INVESTMENT INCOME & EXPENDITURE			
(375,000)	Interest receivable (investment income)		(280,000)	(280,000)
48,500	Income and expenditure in relation to investment properties	47,700	(59,800)	(12,100)
	ADJUSTMENTS BETWEEN ACCOUNTING BASIS AND FUNDING BASIS UNDER REGULATIONS			
(1,566,000)	Reversal of depreciation	(1,559,500)		(1,559,500)
(362,000)	Reversal of pension costs (IAS 19)	(233,000)		(233,000)
1,069,300	CONTRIBUTIONS TO/ (FROM) RESERVES	943,646	(100,000)	843,646
10,690,500	AMOUNT TO BE FUNDED FROM TAXATION AND NON-SPECIFIC GOVERNMENT GRANTS	49,252,146	(39,614,500)	9,637,646
	FINANCED BY:			
(5,549,121)	Formula Grant		(4,203,326)	(4,203,326)
(5,111,379)	Council Tax		(5,125,320)	(5,125,320)
	Council Tax Freeze Grant		(129,000)	(129,000)
	New Homes Grant		(100,000)	(100,000)
(30,000)	(Surplus) / Deficit on Collection Fund		(80,000)	(80,000)
0	BALANCE - (SURPLUS)/DEFICIT	49,252,146	(49,252,146)	0
37,997.17	<i>Council Tax Base</i>	38,100.80		

SECTION 4 – ANALYSIS OF CONTRIBUTIONS TO/(FROM) EARMARKED RESERVES

Estimate 2010/2011			Estimate 2011/2012	
To	(From)		To	(From)
£	£		£	£
16,900		Community Park & Open Spaces	16,900	
10,000		District Elections	10,000	
	(10,000)	Economic Initiatives	-	
12,000	(17,000)	Economic Regen./Community Wellbeing	12,000	
25,000		Ferry major repairs & renewals	25,000	
16,900		Land and Development (SHB)	30,000	
20,800		Pay & Display Equipment	20,800	
193,200		Pension / Redundancy Payments	62,300	
	(50,000)	Planning	-	(100,000)
3,500		Print equipment renewals	3,500	
55,000		Repairs and maintenance	55,000	
300,000		Single Status	-	
		Strategic Issues	181,646	
490,000		Vehicles & Plant Renewals	524,500	
3,000		Interest credited to reserves	2,000	
1,146,300	(77,000)	TOTALS	943,646	(100,000)
1,069,300		GRAND TOTAL	843,646	

SECTION 4 – EXPLANATORY NOTES

Provision for inflation

All budgets have been prepared at outturn prices.

Non recurring revenue expenditure

The Council separates its non-recurring expenditure from its recurring expenditure and makes provision for these items outside of its base budgets. Non-recurring expenditure is often financed from reserves.

Reversal of Capital Charges

Capital charges are based on depreciation thereby reflecting the full costs of using assets to deliver Council Services. However, it is important to note that depreciation charges do not result in a cash payment by the authority, and hence are credited back to the General Fund within the Summary of Revenue Expenditure.

Investment interest

The council's cash balance is managed on a day to day basis and monies which are surplus to requirements on any day are temporarily invested.

Contributions to Reserves

Such contributions are made in order to build up funds in a prudent and controlled manner to allow for the replacement of the Council's assets, or to strengthen key reserves thereby enabling the Authority to respond to new initiatives e.g. Shared Services. Details of the Authority's balances and reserves are provided at Appendix A.

Formula (Revenue) Support Grant

Formula Grant is a grant paid by central government to aid local authority services in general, as opposed to specific grants, which may only be used for a specific purpose.

Business Rates

Business rates are a levy on businesses, based on a national rate in the pound set by government multiplied by the 'rateable value' of the premises occupied. Business rates are collected by billing authorities on behalf of central government and then redistributed among all local authorities and police authorities on the basis of population (also known as national non-domestic rates – NNDR). This payment forms part of Formula Grant (see above).

Surplus (Deficit) on the Collection Fund

The Collection Fund is a statutory fund maintained by a billing authority, which is used to record local taxes and non domestic rates collected by the authority, along with payments to precepting authorities, the national pool of non-domestic rates and its own general fund. Where a surplus is achieved (e.g. through a higher than anticipated collection rate) this is shared between the major precepting authorities and the billing authority in proportion to the council tax they required for that year.

Council Tax requirement / Council Tax Base

The Council Tax base reflects the number of Band D equivalent properties within the District. The Council Tax requirement is the value of the Council's revenue budget which is to be financed through the Council Tax. The Council Tax for a Band D property is calculated by dividing the Council Tax requirement by the Council Tax base.

SECTION 5
THE SERVICES

CENTRAL SERVICES TO THE PUBLIC

Guidance Note: Service Definitions

Council Tax Benefits

Includes the costs associated with council tax benefit administration.

Council Tax Collection

Costs of collection are accounted for as a separate service (including Council Tax, NNDR, payment of precepts etc.)

Elections - Conducting Elections

Includes District, Parish Council, Parliamentary and European elections including the cost of staff seconded on election duties.

Electoral Registration

Preparation and maintenance of the register of electors.

Emergency Planning

This heading is for recording the cost, and any grant income, of arrangements to provide an integrated emergency planning function under the Civil Defence Act 1948. These arrangements include civil emergency and disaster planning and support, as well as the maintenance of emergency networks and the conducting of exercises.

Local Land Charges

The costs of maintaining the register of local land charges and dealing with requests for certificates of search and other enquiries are recorded here, along with income from charges made.

CENTRAL SERVICES

REVENUE ESTIMATES 2011/2012

SUMMARY OF NET EXPENDITURE

		<u>Estimate 2011/12 (at Outturn prices)</u>			
Actual 2009/2010	Estimate 2010/2011 (At Outturn Prices)		Gross Expenditure	Income	Net Expenditure
£	£		£	£	£
137,186	134,800	Council Tax Benefits	6,902,400	(6,787,700)	114,700
703,997	772,100	Council Tax Collection	1,120,900	(369,400)	751,500
38,113	30,300	Conducting Elections	26,600	-	26,600
134,666	156,800	Electoral Registration	173,900	(2,500)	171,400
34,531	38,500	Emergency Planning	36,300	(7,900)	28,400
<u>(32,855)</u>	<u>(22,900)</u>	Local Land Charges	<u>200,200</u>	<u>(179,400)</u>	<u>20,800</u>
		NET TOTAL COST TRANSFERRED TO GENERAL FUND SUMMARY	8,460,300	(7,346,900)	1,113,400
<u>1,015,639</u>	<u>1,109,600</u>				

Central Services: COUNCIL TAX BENEFITS

Service: GFCTB

Head of Service : Darren Cole

REVENUE BUDGET 2011/2012

Actual 2009/2010		Estimate 2010/2011 (At Outturn Prices)	Estimate 2011/2012 (At Outturn Prices)
£		£	£
450,200	Employees	539,600	499,300
14,607	Supplies and Services	12,100	12,100
-	Transport-related Expenditure	18,900	18,900
<u>5,738,210</u>	Transfer Payments - Rebates Granted	<u>5,736,000</u>	<u>6,165,200</u>
6,203,017	TOTAL OPERATING COSTS	6,306,600	6,695,500
	Income		
	Income		
-	-Shared Services - West Devon	(282,900)	(265,900)
	Government Grants		
(5,759,013)	- Benefits Subsidy	(5,756,700)	(6,199,800)
<u>(380,718)</u>	- Administration Subsidy	<u>(335,800)</u>	<u>(322,000)</u>
63,286	NET OPERATING COSTS	(68,800)	(92,200)
60,400	Support Services	188,700	193,400
<u>13,500</u>	FRS 17	<u>14,900</u>	<u>13,500</u>
<u>137,186</u>	NET SERVICE EXPENDITURE	<u>134,800</u>	<u>114,700</u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Other Variations £	£
2010/2011 Budget provision brought forward			134,800
Employees	10,000		
- review of allocations		(50,300)	
Transfer Payments	231,900		
- Council Tax Benefits: increased case load (Sept 10 - 6,530; Sept 09 - 6,301)		207,100	
- War Pensions: decreased case load		(9,800)	
Support Services	1,600		
- review of allocations		3,100	
FRS 17			
- review of allocations		(1,400)	
Income			
Council Tax Benefits Subsidy	(233,900)		
- increased case load (as above)		(209,200)	
Administration Subsidy		13,800	
Shared Services Income		<u>17,000</u>	
	<u>9,600</u>	<u>(29,700)</u>	<u>(20,100)</u>

TOTAL ESTIMATED NET COST OF SERVICE 2011/2012

114,700

Central Services: COUNCIL TAX COLLECTION

Service: GFCTC Head of Service : Darren Cole

REVENUE BUDGET 2011/2012

Actual 2009/2010		Estimate 2010/2011 (At Outturn Prices) £	Estimate 2011/2012 (At Outturn Prices) £
£			
351,100	Employees	425,600	378,500
85,442	Supplies and Services	18,500	18,500
-	Transport-related	14,900	14,900
<u>118,698</u>	Transfer Payments	<u>117,700</u>	<u>125,000</u>
555,239	TOTAL OPERATING COSTS	576,700	536,900
	Income		
<u>(297,642)</u>	Income	<u>(386,300)</u>	<u>(369,400)</u>
257,597	NET OPERATING COSTS	190,400	167,500
428,500	Support Services	560,900	566,100
<u>17,900</u>	FRS 17	<u>20,800</u>	<u>17,900</u>
<u><u>703,997</u></u>	NET SERVICE EXPENDITURE	<u><u>772,100</u></u>	<u><u>751,500</u></u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Other Variations £	£
2010/2011 Budget provision brought forward			772,100
Employees	7,800		
- Review of allocations		(54,900)	
Transfer Payments			
- NNDR Discretionary Rate Relief	7,300		
Support Services	6,100		
- Review of allocations		(900)	
FRS 17			
- Review of allocations		(2,900)	
Income			
NNDR Allowance		(4,000)	
- estimated 8% reduction following Comprehensive Spending Review		16,100	
Shared Services		<u>4,800</u>	
	<u>21,200</u>	<u>(41,800)</u>	<u>(20,600)</u>
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u><u>751,500</u></u>

Central Services: CONDUCTING ELECTIONS
Service: GFCDE Head of Service: Jan Montague

REVENUE BUDGET 2011/2012

Actual		Estimate	Estimate
2009/2010		2010/2011	2011/2012
		(At Outturn	(At Outturn
		Prices)	Prices)
£		£	£
29,321	Employees	20,500	21,000
<u>2,377</u>	Supplies & Services	-	-
31,698	TOTAL OPERATING COSTS	<u>20,500</u>	<u>21,000</u>
<u>(2,585)</u>	Income	-	-
29,113	NET OPERATING COSTS	<u>20,500</u>	<u>21,000</u>
8,500	Support Services	8,500	5,100
<u>500</u>	FRS 17	1,300	500
<u>38,113</u>	NET SERVICE EXPENDITURE	<u>30,300</u>	<u>26,600</u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation	Other	
	£	Variations	£
		£	
2010/2011 Budget provision brought forward			30,300
Employees	300		
- review of allocations		200	
Support Services	100		
- review of allocations		(3,500)	
FRS 17; review of allocations		(800)	
	<u>400</u>	<u>(4,100)</u>	<u>(3,700)</u>
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u>26,600</u>

Central Services: ELECTORAL REGISTRATION
Service: GFELR Head of Service : Jan Montague

REVENUE BUDGET 2011/2012

Actual		Estimate	Estimate
2009/2010		2010/2011	2011/2012
		(At Outturn	(At Outturn
		Prices)	Prices)
£		£	£
76,638	Employees	68,600	65,800
36,380	Supplies and Services	17,500	20,700
-	Transport-related	700	700
<u>113,018</u>	TOTAL OPERATING COSTS	<u>86,800</u>	<u>87,200</u>
	Income		
(2,552)	Income (Sale of Registers)	(2,500)	(2,500)
-	- Government Grants	-	-
<u>110,466</u>	NET OPERATING COSTS	<u>84,300</u>	<u>84,700</u>
21,700	Support Services	70,500	84,200
<u>2,500</u>	FRS 17	<u>2,000</u>	<u>2,500</u>
<u><u>134,666</u></u>	NET SERVICE EXPENDITURE	<u><u>156,800</u></u>	<u><u>171,400</u></u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation	Other	£
	£	Variations	£
		£	
2010/2011 Budget provision brought forward			156,800
Employees	700		
- review of allocations		(500)	
- electoral telephone registration; budget transferred to Supplies & Services		(3,000)	
Supplies & Services			
- electoral telephone registration; budget transferred from Employees		3,000	
- depot recharge; review of allocations		100	
- hire of photocopiers		100	
FRS 17; review of allocations	500		
Support Services	800		
- review of allocations		12,900	
	<u>2,000</u>	<u>12,600</u>	<u>14,600</u>
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u><u>171,400</u></u>

Central Services: EMERGENCY PLANNING
Service: GFEGP Head of Service : Ian Bollans

REVENUE BUDGET 2011/2012

Actual		Estimate	Estimate
2009/2010		2010/2011	2011/2012
		(At Outturn	(At Outturn
		Prices)	Prices)
£		£	£
28,715	Employees	26,900	23,700
3,416	Supplies and Services	3,400	3,400
-	Transport Related Expenditure	1,800	3,000
<u>32,131</u>	TOTAL OPERATING COSTS	<u>32,100</u>	<u>30,100</u>
	Income		
-	Income	-	(7,900)
<u>32,131</u>	NET OPERATING COSTS	<u>32,100</u>	<u>22,200</u>
1,800	Support Services	5,600	5,600
<u>600</u>	FRS 17	<u>800</u>	<u>600</u>
<u><u>34,531</u></u>	NET SERVICE EXPENDITURE	<u><u>38,500</u></u>	<u><u>28,400</u></u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation	Other	
	£	Variations	£
		£	
2010/2011 Budget provision brought forward			38,500
Employees	400		
- review of allocations		(3,600)	
Transport-related Expenditure			
- essential user allowance		1,200	
Support Services			
- review of allocations		-	
FRS 17 - review of allocations	(200)		
Income			
- shared services income		(7,900)	
		<u>(7,900)</u>	
	<u>200</u>	<u>(10,300)</u>	<u>(10,100)</u>
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u><u>28,400</u></u>

Central Services: LOCAL LAND CHARGES

Service: GFLLC Head of Service: Marion Playle

REVENUE BUDGET 2011/2012

Actual 2009/2010		Estimate 2010/2011 (At Outturn Prices) £	Estimate 2011/2012 (At Outturn Prices) £
£			
116,500	Employees	71,800	84,400
4,946	Supplies & Services	7,000	2,100
37,397	Third Party Payments	40,000	36,900
-	Transport Related	400	400
<u>158,842</u>	TOTAL OPERATING COSTS	<u>119,200</u>	<u>123,800</u>
	Income		
<u>(210,397)</u>	Income	<u>(200,000)</u>	<u>(179,400)</u>
(51,555)	NET OPERATING COSTS	(80,800)	(55,600)
16,500	Support Services	54,800	74,200
<u>2,200</u>	FRS 17	<u>3,100</u>	<u>2,200</u>
<u>(32,855)</u>	NET SERVICE EXPENDITURE	<u>(22,900)</u>	<u>20,800</u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Other Variations £	£
2010/2011 Budget provision brought forward			(22,900)
Employees	7,200		
- Review of allocations		2,500	
- Building Control Recharge		(2,000)	
- Insurance; budget transferred from Supplies & Services		4,900	
Third Party Payments			
- reduced search numbers		(3,100)	
Supplies & Services			
- Insurance; budget transferred to Employees		(4,900)	
Support Services	700		
- Review of allocations		18,700	
FRS 17; review of allocations	(900)		
Income			
- budget reduction due to Nil fee chargeable for Personal Searches from August 2010		20,600	
	<u>7,000</u>	<u>36,700</u>	<u>43,700</u>
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u>20,800</u>

CORPORATE AND DEMOCRATIC CORE / NON DISTRIBUTED COSTS

Guidance Note: Service Definitions

Corporate and Democratic Core - Corporate Management

Corporate management concerns those activities and costs which provide the infrastructure which allows services to be provided, whether by the authority or not, and information which is required for public accountability. The following are defined as Corporate Management:-

- the functions of the Chief Executive, except those concerned with the direct management of services or the provision of advice and support to members
- maintenance of statutory registers
- completing, submitting and / or publishing all service staffing returns, statements of accounts, annual reports, public performance reports and best value performance plans
- estimating, negotiating, accounting for and allocating corporate level resources such as credit approvals and other sources of capital finance, precepts, block grants and taxes
- treasury management / bank charges and cash flow management
- external audit work / best value inspections

Corporate and Democratic Core - Democratic Representation and Management

This service includes all aspects of members' activities in that capacity, including corporate programme and service policy making, and more general activities relating to governance and representation of local interests. The following are specifically included:-

- all meetings that involve members acting on behalf of the authority. This includes meetings of the council, executive, policy development groups, scrutiny etc., of joint officer / member working groups and the business boards.
- local representation / representation of local interests - e.g. attending conferences organised by Local Authority Associations, issues surrounding local government reorganisation, attendance at government committees etc.
- civic ceremonials
- officer support services, including typing, mail handling, library and IT support
- the functions of the monitoring officer
- procedural and legal advice relating to the conduct of meetings
- preparation of agendas and minutes
- advice to members, attendance at member meetings and the preparation of reports
- member allowances and expenses
- subscriptions to local authority associations and provincial councils

Non Distributed Costs

Includes the following elements of cost:

- charges arising from early retirements/redundancies
- the costs associated with unused proportions of IT facilities
- the costs of proportions of other long-term unused but unrealisable assets

CORPORATE and DEMOCRATIC CORE: CORPORATE MANAGEMENT

Service: GFCMG Strategic Director: Mark Seymour

REVENUE BUDGET 2011/2012

Actual 2009/2010		Estimate 2010/2011 (At Outturn Prices) £	Estimate 2011/2012 (At Outturn Prices) £
£		£	£
-	Employees	35,500	23,100
112,742	Supplies and Services	128,200	114,000
126,039	- External Audit Fee	127,100	99,500
-	Transport-related	5,900	6,000
<u>238,781</u>	TOTAL OPERATING COSTS	<u>296,700</u>	<u>242,600</u>
	Income		
(5,611)	Miscellaneous Income	-	-
<u>233,171</u>	NET OPERATING COSTS	<u>296,700</u>	<u>242,600</u>
503,627	Support Services	469,200	565,500
9,100	FRS 17	16,000	9,100
135,193	Grant/Reserve Funded Expenditure	-	-
(18,943)	Grant/Reserve Funded Income	-	-
<u>862,147</u>	NET SERVICE EXPENDITURE	<u>781,900</u>	<u>817,200</u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Other Variations £	£
2010/2011 Budget provision brought forward			781,900
Employees	500		
- review of allocations		(12,900)	
Supplies & Services	1,800		
- External Audit Fees; reduction in inspections		(27,600)	
- Bank Charges; increase in volume of credit card transactions & corresponding bank processing fees		5,200	
- Insurance Brokerage Fees; 5 year contract commenced Oct.10		1,000	
- Printing; net reduction due to future shared magazine with Devon County Council		(9,000)	
- Surplus Capital Charges re Salcombe Harbour; change in accounting treatment		(13,300)	
- Management Oncost, review of allocations		100	
Transport - review of allocations		100	
Support Services	5,500		
- review of allocations		90,800	
FRS 17		(6,900)	
	<u>7,800</u>	<u>27,500</u>	<u>35,300</u>
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u>817,200</u>

Service : CORPORATE and DEMOCRATIC CORE: DEMOCRATIC REPRESENTATION AND MANAGEMENT
 Service: GFDRM Head of Service : Delyth Jenkins - Evans

REVENUE BUDGET 2011/2012

Actual 2009/2010		Estimate 2010/2011 (At Outturn Prices)	Estimate 2011/2012 (At Outturn Prices)
£		£	£
-	Employees	99,100	77,500
98,650	Supplies and Services	88,300	88,300
-	Transport-related Expenditure	7,000	7,000
595	Council Hospitality	6,000	6,000
255,742	Members Allowances	258,500	256,500
38,517	Members Travel, Subsistence etc.	37,800	37,800
<u>1,395</u>	Members Training	<u>8,500</u>	<u>8,500</u>
394,899	NET OPERATING COSTS	505,200	481,600
662,600	Support Services	588,300	564,000
<u>12,100</u>	FRS 17	<u>17,000</u>	<u>12,100</u>
<u>1,069,599</u>	NET SERVICE EXPENDITURE	<u>1,110,500</u>	<u>1,057,700</u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Other Variations £	£
2010/2011 Budget provision brought forward			1,110,500
Employees	1,600		
- Review of allocations		(23,200)	
Members Allowances			
- reduction in special responsibility allowance (Cncl 56/10; 16.12.10)		(2,000)	
FRS 17; review of allocations		(4,900)	
Support Services	6,900		
- Review of Allocations		(31,200)	
	<u>8,500</u>	<u>(61,300)</u>	<u>(52,800)</u>
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u>1,057,700</u>

NON DISTRIBUTED COSTS

REVENUE ESTIMATES 2011/2012

SUMMARY OF NET EXPENDITURE

		<u>Estimate 2011/12 (at Outturn prices)</u>		
Actual	Estimate	Gross	Income	Net
2009/2010	2010/2011	Expenditure		Expenditure
(At Outturn Prices)				
£	£	£	£	£
144,003	202,300	203,800	-	203,800
		Non Distributed Costs		
		NET TOTAL COST TRANSFERRED		
144,003	202,300	203,800	-	203,800
		TO GENERAL FUND SUMMARY		

NON DISTRIBUTED COSTS

Service: GFNDC Head of Service: Lisa Buckle

REVENUE BUDGET 2011/2012

Actual		Estimate	Estimate
2009/2010		2010/2011	2011/2012
		(At Outturn	(At Outturn
		Prices)	Prices)
£		£	£
462,493	Employees	202,300	203,800
<u>25,200</u>	Supplies & Services	-	-
487,693	TOTAL OPERATING COSTS	<u>202,300</u>	<u>203,800</u>
	Income		
<u>(68,691)</u>	Income	-	-
419,003	NET OPERATING COSTS	<u>202,300</u>	<u>203,800</u>
<u>(275,000)</u>	FRS 17	-	-
<u>144,003</u>	NET SERVICE EXPENDITURE	<u>202,300</u>	<u>203,800</u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation	Growth	
	£	£	£
2010/2011 Budget provision brought forward			202,300
Employees:			
- gratuities: reduction in numbers of payments		(300)	
- Life Time Awards (Added Years)	5,800	(4,000)	
	<u>5,800</u>	<u>(4,300)</u>	<u>1,500</u>
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u>203,800</u>

CULTURAL AND RELATED SERVICES

Guidance Note: Service Definitions

Culture and Heritage

This heading includes: -

- Arts development and support - including direct expenditure on the arts, and grants or other contributions to individuals or voluntary organisations
- Support to museums and galleries
- Income and expenditure on theatres and public entertainment, including promotion, arranging events, grants etc.

Community Parks and Open Spaces

This heading includes all public open spaces including the costs associated with play areas, nature corners and sports facilities that are an integral part of the park.

Countryside Recreation and Management

This heading includes facilities in country areas that are aimed at visitors, but provide recreation facilities for residents as well. These would include: -

- Country parks
- Picnic areas
- Public Rights of Way / Coast path networks
- Nature reserves

Sports and Recreation - Outdoor Sports and Recreation

This heading includes: -

- Sports development and community recreation - including development and outreach teams. Specific grants to voluntary or other groups are also included.
- Outdoor pools or lidos, running tracks, football pitches, pitch and putt courses etc., unless they are within the boundary of a larger community park or attached to an indoor facility. In such cases, the full costs are allocated to the main facility - i.e. to the park or sports facility.

Leisure Centres - Quayside, South Dartmoor and Totnes Pavilion

The costs of indoor sports and recreation facilities are identified separately. These include indoor pools, sports halls and leisure centres, and any attached slipper baths, laundry services, hydrotherapy pools etc. Note: where an indoor facility has some outdoor provision, e.g. a five-a-side football area, all costs should be classified as indoor.

Tourism - Marketing and Tourism

To include expenditure to encourage people to visit the area as allowed by s144 of the Development of Tourism Act 1969. This heading includes:

- developing policies to promote tourism in the area
- promoting and advertising the area to potential visitors
- contributions to regional tourist boards
- grants and loans given to support organisations offering attractions or other tourist related facilities
- the costs of information provided for visitors, e.g. maps, tourist guides, what's on leaflets etc.

CULTURAL AND RELATED SERVICES

REVENUE ESTIMATES 2011/2012

SUMMARY OF NET EXPENDITURE

Actual 2009/2010	Estimate 2010/2011		<u>Estimate 2011/2012 (at Outturn prices)</u>		
(At Outturn Prices)			Gross Expenditure	Income	Net Expenditure
£	£		£	£	£
12,450	14,300	Culture and Heritage	12,300	-	12,300
		Open Spaces :-			
		Community Parks and Open Spaces	630,100	(72,400)	557,700
1,275,036	714,800	Countryside Recreation and Management	77,700	-	77,700
167,420	99,900	Sport and Recreation :-			
		Outdoor Sports and Recreation	345,300	(54,600)	290,700
552,004	223,900	Leisure Centres	1,051,100	(110,200)	940,900
1,433,153	962,100	Marketing and Tourism	81,000	-	81,000
147,689	124,400				
<hr/>	<hr/>	NET TOTAL COST TRANSFERRED	<hr/>	<hr/>	<hr/>
3,587,752	2,139,400	TO GENERAL FUND SUMMARY	2,197,500	(237,200)	1,960,300

Cultural and Related Services: CULTURE AND HERITAGE

Service: GFCTH Head of Service: Kate Cassar

REVENUE BUDGET 2011/2012

Actual		Estimate	Estimate
2009/2010		2010/2011	2011/2012
		(At Outturn	(At Outturn
		Prices)	Prices)
£		£	£
11,750	Supplies and Services	11,800	11,800
11,750	NET OPERATING COSTS	11,800	11,800
700	Support Services	2,400	500
-	FRS 17	100	-
<u>12,450</u>	NET SERVICE EXPENDITURE	<u>14,300</u>	<u>12,300</u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation	Other	
	£	Variations	£
		£	£
2010/2011 Budget provision brought forward			14,300
Support Services			
- review of allocations		(1,900)	
FRS 17 - review of allocations		(100)	
		<u>(2,000)</u>	
	<u>-</u>	<u>(2,000)</u>	<u>(2,000)</u>
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u>12,300</u>

Cultural and Related Services: COMMUNITY PARKS AND OPEN SPACES

Service: GFCPO Head of Service: Kate Cassar

REVENUE BUDGET 2011/2012

Actual 2009/2010		Estimate 2010/2011 (At Outturn Prices) £	Estimate 2011/2012 (At Outturn Prices) £
148,500	Employees	132,000	124,500
492,200	Premises-related Expenditure	450,000	265,800
3,829	Supplies & Services	3,700	9,200
-	Transport Related Expenditure	5,800	7,800
<u>644,530</u>	TOTAL OPERATING COSTS	<u>591,500</u>	<u>407,300</u>
	Income		
<u>(62,590)</u>	Income	<u>(55,600)</u>	<u>(72,400)</u>
581,940	NET OPERATING COSTS	535,900	334,900
89,600	Support Services	89,500	108,700
4,100	FRS 17	14,400	4,100
406,184	Capital Charges	75,000	110,000
353,877	Grant/Reserve Funded Expenditure	-	-
<u>(160,665)</u>	Grant/Reserve Funded Income	<u>-</u>	<u>-</u>
<u>1,275,036</u>	NET SERVICE EXPENDITURE	<u>714,800</u>	<u>557,700</u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Other Variations £	£
2010/2011 Budget provision brought forward			714,800
Employees	2,000		
- review of allocations		(9,500)	
Premises-related Expenditure	(14,000)		
- Grounds Maintenance recharge; mainly efficiency savings		(160,400)	
- repairs & maintenance; reallocation of R&M holding account		(6,100)	
- bench repairs; reallocation from Grounds Maintenance budget		6,000	
- rent / rates; no longer payable		(600)	
- electricity; Council-wide savings identified		(1,000)	
- electricity; budget for specific locations transferred to Outdoor Recreation		(1,900)	
- water charges; savings due to budget realignment & budgets for specific locations transferred to Outdoor Recreation		(6,200)	
Supplies & Services			
- memorial benches; self-financing budget from income (below)		5,500	
Transport Related Expenditure			
- allocation from transport holding account		2,000	
Support Services	800		
- review of allocations		18,400	
FRS 17 - review of allocations		(10,300)	
Depreciation; reduction in useful life of play arrears		35,000	
Income	(2,300)		
- new booking kiosk Dartmouth - commenced Sept 10		(3,000)	
- memorial benches; self financing - income to cover cost of benches (above) & maintenance		(11,500)	
	<u>(13,500)</u>	<u>(143,600)</u>	<u>(157,100)</u>
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u><u>557,700</u></u>

Cultural and Related Services: COUNTRYSIDE RECREATION & MANAGEMENT
Service: GFCRM Head of Service: Kate Cassar

REVENUE BUDGET 2011/2012

Actual		Estimate	Estimate
2009/2010		2010/2011	2011/2012
		(At Outturn	(At Outturn
		Prices)	Prices)
£		£	£
35,600	Employees	35,200	35,700
22,440	Supplies and Services	31,900	19,100
-	Transport Related Expenditure	900	5,900
<u>58,040</u>	TOTAL OPERATING COSTS	<u>68,000</u>	<u>60,700</u>
	Income		
<u>(4,208)</u>	Income	-	-
53,832	NET OPERATING COSTS	<u>68,000</u>	<u>60,700</u>
96,288	Capital Charges	3,100	-
16,200	Support Services	27,500	15,900
<u>1,100</u>	FRS 17	<u>1,300</u>	<u>1,100</u>
<u>167,420</u>	NET SERVICE EXPENDITURE	<u>99,900</u>	<u>77,700</u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation	Other	
	£	Variations	£
		£	
2010/2011 Budget provision brought forward			99,900
Employees	600		
- Review of allocations		(100)	
Supplies & Services	2,700		
- Contribution to Tamar Estuary; budget transferred to Environmental Initiatives (AONB)		(3,700)	
- Biodiversity Advice; budget deleted		(11,800)	
Transport Related Expenditure			
- reallocation from Transport holding account		5,000	
Depreciation			
- Wembury Marine Centre; asset written out during 2009/10		(3,100)	
Support Services	300		
- Review of allocations		(11,900)	
FRS 17 - review of allocations		(200)	
	<u>3,600</u>	<u>(25,800)</u>	<u>(22,200)</u>
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u>77,700</u>

Cultural and Related Services: OUTDOOR SPORTS AND RECREATION

Service: GFOSR Head of Service: Kate Cassar

REVENUE BUDGET 2011/2012

Actual 2009/2010		Estimate 2010/2011 (At Outturn Prices) £	Estimate 2011/2012 (At Outturn Prices) £
£			
58,800	Employees	59,300	57,500
191,821	Premises-related Expenses	161,600	216,400
40,767	Supplies & Services	13,000	24,000
-	Transport-related Expenditure	900	900
<u>291,389</u>	TOTAL OPERATING COSTS	<u>234,800</u>	<u>298,800</u>
	Income		
(85,114)	Income	(59,700)	(54,600)
<u>206,275</u>	NET OPERATING COSTS	<u>175,100</u>	<u>244,200</u>
19,900	Support Services	27,100	18,900
1,600	FRS 17	2,700	1,600
292,733	Capital Charges	19,000	26,000
35,496	Grant/Reserve Funded Expenditure	-	-
(4,000)	Grant/Reserve Funded Income	-	-
<u>552,004</u>	NET TOTAL COST OF SERVICE	<u>223,900</u>	<u>290,700</u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Other Variations £	£
2010/2011 Budget provision brought forward			223,900
Employees	1,100		
- review of allocations		(2,900)	
Premises-related Expenditure	1,500		
- repairs & maintenance; budget transferred from Grounds Maintenance		35,000	
- repairs & maintenance; review of allocations		10,000	
- electricity; budget transferred from Community Parks & Open Spaces		1,900	
- water charges; budget transferred from Community Parks & Open Spaces		2,500	
- grounds maintenance; review of allocation		3,900	
Supplies & Services			
- management fee re administration & collection of outdoor facilities income		11,000	
Support Services	300		
- review of allocations		(8,500)	
FRS 17 - review of allocations	(1,100)		
Depreciation; Woolwell MUGA operational during 2009/10		7,000	
Income			
- tennis; budget reduction to reflect current usage		8,600	
- contribution towards insurance, inspection & maintenance of play areas		(3,500)	
	<u>1,800</u>	<u>65,000</u>	<u>66,800</u>
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u>290,700</u>

Cultural and Related Services: LEISURE CENTRES

Service: GFLSC

Head of Service: Kate Cassar

REVENUE BUDGET 2011/2012

Actual 2009/2010		Estimate 2010/2011 (At Outturn Prices)	Estimate 2011/2012 (At Outturn Prices)
£		£	£
45,100	Employees	29,200	24,600
121,315	Premises-related Expenditure	80,200	73,900
15,463	Supplies & Services	1,700	1,700
-	Transport-related Expenditure	2,700	2,700
<u>790,595</u>	Third Party Payments	<u>718,300</u>	<u>668,900</u>
972,473	TOTAL OPERATING COSTS	832,100	771,800
Income			
Income			
(32,968)	- Government Grants	(33,000)	-
<u>(119,309)</u>	- Recharges & Contributions	<u>(120,500)</u>	<u>(110,200)</u>
820,196	NET OPERATING COSTS	678,600	661,600
49,400	Support Services	47,400	43,900
206,069	Capital Charges	234,000	234,000
1,400	FRS17	2,100	1,400
<u>356,088</u>	Grant/Reserve Funded Expenditure	-	-
<u>1,433,153</u>	NET SERVICE EXPENDITURE	<u>962,100</u>	<u>940,900</u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Other Variations £	£
2010/2011 Budget provision brought forward			962,100
Employees	300		
- review of allocations		(4,900)	
Premises-related Expenditure	(8,000)		
- repairs & maintenance; reallocation of R&M holding account		1,700	
Support Services	600		
- review of allocations		(4,100)	
Third Party Payments	19,400		
- year 5 savings on Leisure Transfer		(13,300)	
- reduction in Utilities inflation re Leisure Transfer		(7,500)	
- free swimming programme; ended July 2010		(38,000)	
- VAT contingency re Leisure Transfer		(10,000)	
FRS 17 - review of allocations		(700)	
Income			
- Govt grant re free swimming programme; ended July 2010		33,000	
- contribution from Tadpool re Totnes leisure centre management; arrangement now ceased		10,300	
	<u>12,300</u>	<u>(33,500)</u>	<u>(21,200)</u>
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u>940,900</u>

Cultural and Related Services: **MARKETING AND TOURISM**

Service: GFMAT Head of Service: Kate Cassar

REVENUE BUDGET 2011/2012

Actual 2009/2010		Estimate 2010/2011 (At Outturn Prices) £	Estimate 2011/2012 (At Outturn Prices) £
£			
64,080	Employees	54,900	50,300
-	Premises-related Expenditure	-	-
40,962	Supplies & Services	19,600	9,600
1,466	Transport-related Expenditure	3,200	1,400
<u>106,508</u>	TOTAL OPERATING COSTS	<u>77,700</u>	<u>61,300</u>
	Income		
<u>(1,919)</u>	Income	-	-
104,589	NET OPERATING COSTS	<u>77,700</u>	<u>61,300</u>
23,500	Support Services	42,800	18,100
1,600	FRS 17	3,900	1,600
<u>18,000</u>	Non-Recurring Expenditure	-	-
<u><u>147,689</u></u>	NET SERVICE EXPENDITURE	<u><u>124,400</u></u>	<u><u>81,000</u></u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Other Variations £	£
2010/2011 Budget provision brought forward			124,400
Employees	(500)		
- review of allocations		(2,500)	
- net budget reductions following transfer of staff to Visit South Devon		(1,600)	
Supplies & Services			
- year 3 contribution to Visit South Devon		(10,000)	
Transport-related Expenditure			
- budget reductions following transfer to Visit South Devon		(1,800)	
Support Services	500		
- review of allocations		(25,200)	
FRS 17 - review of allocations		(2,300)	
	<u>-</u>	<u>(43,400)</u>	<u>(43,400)</u>
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u><u>81,000</u></u>

ENVIRONMENTAL SERVICES

Guidance Note: Service Definitions

Beach and Water Safety

Includes lifeguard provision etc. for the purposes of community safety.

Cemeteries and Burials

Includes all costs associated with the provision of cemeteries and crematoria.

Coast Protection

Includes relevant revenue expenditure - e.g. to protect coastal areas against erosion and sea encroachment.

Environmental Health - Community Safety

Includes community safety expenditure that cannot be clearly allocated to a specific service. For example: -

- Community or neighbourhood wardens
- Crime prevention advice
- Providing home safety advice
- Safety railings
- CCTV cameras

Environmental Health - Food Safety

Includes all activity that aims to reduce the incidence of food and water based poisoning as required by statute

Activities include: -

- Regular inspections of food premises
- Routine inspection and testing of food samples
- Monitoring drinking water (previously accounted for under Environmental Control)
- Running food hygiene courses for people who handle food at work
- The operation of a 'good hygiene' certificate scheme
- Investigations into food poisoning outbreaks

Environmental Health - Health and Safety at Work

Includes expenditure on health and safety at work inspections, investigations of notified incidents and enforcement work (Health and Safety at Work Act 1974).

Environmental Health - Housing Standards

Includes all costs associated with work to ensure that the residents of private sector accommodation live in safe and sanitary conditions. This includes

complaints investigation, checks on Houses in Multiple Occupation, and inspections of hotels etc.

Environmental Health - Licensing

Includes all licensing activity - e.g.

- Public entertainment licensing
- Hackney and Private hire vehicles
- Theatres
- Cinemas
- Scaffold and Hoarding
- Animal

Environmental Health - Pest Control

Includes the costs of rodent and other pest control activity including mice, wasps etc.

Environmental Health - Pollution Reduction

This service includes: -

- Noise pollution - including patrols, complaints investigation, seizing noisy equipment etc.
- Air pollution - includes responsibilities under the Environmental Protection Act 1990, the Clean Air Act 1993 and Part IV of the Environment Act 1995. Work on the air quality management plan is included.
- Contaminated Land - The Environment Act 1995 requires local authorities to have a formal strategy to identify and deal with contaminated land. This function includes identification, maintenance of a contaminated land register, monitoring and assessment of health risks.
- Water pollution - includes monitoring of water quality (not drinking)
- Anti fly-tipping work - including publicity, telephone hotlines and costs of court actions (but not removal of fly-tipped waste).

Environmental Health - Public Conveniences

Includes the costs of running, cleaning and maintaining public toilets.

Environmental Health - Public Health

This category includes: -

- Animal welfare
- Dog control
- Cesspool emptying
- Contribution to sewerage schemes
- Health education activity
- Infectious diseases
- Checks on conditions at temporary caravan sites

Flood Defence and Land Drainage

Includes any activity related to the prevention of flooding specifically: -

- revenue expenditure on the construction, alteration, improvement, repair, maintenance, demolition and removal of flood defences

- provision of advice and information on flooding to the general public
- costs of flood warning system
- expenditure related to land drainage

Street Cleaning and Beach Cleaning

Includes the sweeping and removal of litter from land, litter bins etc., that is required to comply with the Environmental Protection Act 1990. This heading also includes collection of illegally fly-tipped rubbish, removal of dead animals and beach cleaning.

Waste Management - Household Waste Collection

Includes the collection of refuse from private dwellings such as garden waste, bulky items and clinical or hazardous waste. Income from such collections is included here. Specifically excluded from this heading are the costs of collecting refuse from residential care homes, nursing homes, schools and other educational establishments.

Waste Management - Recycling

Includes all the costs of collecting items separately (e.g. doorstep collections or bottle/paper banks) for recycling.

Also included are the costs of preparing, implementing and monitoring the authority's recycling plan. This may include, for example, the provision of home composting bins to householders.

Waste Management - Trade Waste

Includes the costs of collecting refuse from commercial properties, including gross income receipts.

ENVIRONMENTAL SERVICES

REVENUE ESTIMATES 2011/12

SUMMARY OF NET EXPENDITURE

Actual 2009/2010	Estimate 2010/2011 (At Outturn Prices)		<u>Estimate 2011/12 (at Outturn prices)</u>		
			Gross Expenditure	Income	Net Expenditure
£	£		£	£	£
88,773	91,100	Beach & Water Safety	125,600	(24,500)	101,100
52,457	56,700	Cemeteries & Burials	34,100	-	34,100
106,373	65,200	Coast Protection	154,000	(55,600)	98,400
		Environmental Health:-			
41,900	45,900	Community Safety	31,800	-	31,800
281,033	263,700	Food Safety	264,500	-	264,500
125,229	178,000	Health & Safety at Work	182,100	-	182,100
135,359	125,100	Housing Standards	130,000	-	130,000
(57,847)	(23,000)	Licensing	170,500	(204,900)	(34,400)
15,930	17,400	Pest Control	16,200	-	16,200
233,248	188,300	Pollution Reduction	202,600	(29,500)	173,100
1,055,103	802,900	Public Conveniences	788,300	(10,000)	778,300
125,838	113,800	Public Health	121,500	(1,600)	119,900
54,446	49,200	Flood Defence & Land Drainage	61,300	-	61,300
852,256	875,700	Street and Beach Cleaning	953,300	(63,800)	889,500
		Waste Management:-			
1,907,394	2,149,600	Household Waste Collection	2,437,400	(244,000)	2,193,400
577,409	616,100	Recycling	1,248,000	(624,500)	623,500
42,609	23,800	Trade Waste	832,200	(837,600)	(5,400)
<u>5,637,511</u>	<u>5,639,500</u>	NET TOTAL COST TRANSFERRED TO GENERAL FUND SUMMARY	<u>7,753,400</u>	<u>(2,096,000)</u>	<u>5,657,400</u>

Environmental Services: BEACH AND WATER SAFETY

Service: GFBWS Head of Service : Ian Gibson

REVENUE BUDGET 2011/2012

Actual 2009/2010		Estimate 2010/2011 (At Nov. 10 Prices) £	Estimate 2011/2012 (At Outturn Prices) £
£			
8,400	Employees	3,300	11,300
4,571	Premises-related Expenditure	4,800	4,800
<u>86,430</u>	Supplies & Services	<u>102,300</u>	<u>104,800</u>
99,401	TOTAL OPERATING COSTS	110,400	120,900
	Income		
<u>(20,070)</u>	Income	<u>(26,400)</u>	<u>(24,500)</u>
79,331	NET OPERATING COSTS	84,000	96,400
6,700	Support Services	6,900	4,500
100	FRS 17	200	200
2,642	Grant, Reserve & S106 Expenditure	-	-
	Grant, Reserve & S106 Income		
<u>88,773</u>	NET SERVICE EXPENDITURE	<u>91,100</u>	<u>101,100</u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Other Variations £	£
2010/2011 Budget provision brought forward			91,100
Employees	-		
- review of allocations		8,400	
- realignment of budget for Avon River Patrol Officer		(400)	
Premises-related Expenditure			
Supplies & Services	5,200		
- R&M of equipment new contract		(1,700)	
- realignment of budget for Avon River Patrol Officer		(3,300)	
- Head of Service budget reduction to grants		(1,000)	
- contribution to beach rescue		3,300	
Support Services			
- review of allocations	100	(2,500)	
Income	(2,700)		
- realignment of budget for Avon River Patrol Officer		(800)	
- renegotiated contract with Beach owners for RNLI services		5,400	
	<u>2,600</u>	<u>7,400</u>	<u>10,000</u>
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u>101,100</u>

Environmental Services: CEMETERIES AND BURIALS

Service: GFCAB Head of Service : Kate Cassar

REVENUE BUDGET 2011/2012

Actual 2009/2010		Estimate 2010/2011 (At Outturn Prices) £	Estimate 2011/2012 (At Outturn Prices) £
30,108	Premises-related Expenditure	36,400	12,900
14,944	Third Party Payments	14,700	15,600
<u>45,052</u>	TOTAL OPERATING COSTS	<u>51,100</u>	<u>28,500</u>
	Income		
(995)	Income	-	-
<u>44,057</u>	NET OPERATING COSTS	<u>51,100</u>	<u>28,500</u>
8,300	Support Services	5,500	5,500
100	FRS 17	100	100
<u>52,457</u>	NET SERVICE EXPENDITURE	<u>56,700</u>	<u>34,100</u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Other Variations £	£
2010/2011 Budget provision brought forward			56,700
Premises-related Expenditure			
- Grounds Maintenance recharge review of allocations		(14,500)	
-R&M review of allocations		(9,000)	
Third Party Payments	900		
Support Services	100		
- review of allocations		(100)	
FRS 17 - review of allocations			
	<u>1,000</u>	<u>(23,600)</u>	<u>(22,600)</u>
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u><u>34,100</u></u>

Environmental Services: COAST PROTECTION

Service: GFCPT Head of Service : Kate Cassar

REVENUE BUDGET 2011/2012

Actual 2009/2010		Estimate 2010/2011 (At Outturn Prices) £	Estimate 2011/2012 (At Outturn Prices) £
£			
1,100	Employees	3,400	4,400
80,939	Premises-related Expenditure	41,500	67,700
-	Transport-related	600	600
89	Supplies & Services	1,200	1,200
<u>82,128</u>	TOTAL OPERATING COSTS	<u>46,700</u>	<u>73,900</u>
	Income		
(55,087)	Income	(55,600)	(55,600)
<u>27,041</u>	NET OPERATING COSTS	<u>(8,900)</u>	<u>18,300</u>
23,500	Support Services	33,100	22,100
700	FRS 17	1,000	1,000
55,132	Capital Charges	40,000	57,000
<u>106,373</u>	NET SERVICE EXPENDITURE	<u>65,200</u>	<u>98,400</u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Other Variations £	£
2010/2011 Budget provision brought forward			65,200
Employees			
- review of allocations		200	
- recharge by Salcombe Harbour for income collection		800	
Premises-related Expenditure	300		
- repairs & maintenance review of allocations		25,000	
- insurance; negotiated reduction in premium	900		
Support Services	400		
- review of allocations		(11,400)	
FRS 17 - review of allocations			
Depreciation		17,000	
Income			
- Budget realignment re Dartmouth Passenger Ferry			
	<u>1,600</u>	<u>31,600</u>	<u>33,200</u>
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u><u>98,400</u></u>

Environmental Services: ENVIRONMENTAL HEALTH - COMMUNITY SAFETY
Service: GFCMS Head of Service : Ian Bollans

REVENUE BUDGET 2011/2012

Actual		Estimate	Estimate
2009/2010		2010/2011	2011/2012
		(At Outturn	(At Outturn
		Prices)	Prices)
£		£	£
32,000	Employees	20,100	17,400
-	Supplies & Services	500	5,500
-	Transport-related	1,200	1,200
<u>32,000</u>	TOTAL OPERATING COSTS	<u>21,800</u>	<u>24,100</u>
	Income		
-	Shared Services	-	-
<u>32,000</u>	NET OPERATING COSTS	<u>21,800</u>	<u>24,100</u>
4,400	Support Services	6,000	6,600
500	FRS 17	1,100	1,100
5,000	Grant, Reserve & S106 Expenditure	17,000	-
-	Grant, Reserve & S106 Income	-	-
<u>41,900</u>	NET SERVICE EXPENDITURE	<u>45,900</u>	<u>31,800</u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation	Other	
	£	Variations	£
2010/2011 Budget provision brought forward			45,900
Employees	300		
- review of allocations		(3,000)	
Supplies & Services			
- contribution to ADVA (E79/10)		5,000	
Support Services	-		
- review of allocations		600	
Non Recurring - One year funding of ASBO Officer (E.95/09)		(12,000)	
- contribution of ADVA moved to Supplies & Services		(5,000)	
FRS 17 - review of allocations		-	
	<u>300</u>	<u>(14,400)</u>	<u>(14,100)</u>
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u><u>31,800</u></u>

Environmental Services: ENVIRONMENTAL HEALTH - FOOD SAFETY

Service: GFFSF

Head of Service : Ian Bollans

REVENUE BUDGET 2011/2012

Actual 2009/2010		Estimate 2010/2011 (At Outturn Prices)	Estimate 2011/2012 (At Outturn Prices)
£		£	£
257,900	Employees	189,300	191,900
4,853	Supplies & Services	12,300	12,300
-	Transport-related	13,400	13,400
<u>262,753</u>	TOTAL OPERATING COSTS	<u>215,000</u>	<u>217,600</u>
	Income		
(20)	Income	-	-
<u>262,733</u>	NET OPERATING COSTS	<u>215,000</u>	<u>217,600</u>
13,900	Support Services	42,300	40,500
4,400	FRS 17	6,400	6,400
<u>281,033</u>	NET SERVICE EXPENDITURE	<u>263,700</u>	<u>264,500</u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Other Variations £	£
2010/2011 Budget provision brought forward			263,700
Employees	3,400		
- review of allocations		(800)	
Support Services	400		
- review of allocations		(2,200)	
FRS 17 - review of allocations		-	
	<u>3,800</u>	<u>(3,000)</u>	<u>800</u>
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u><u>264,500</u></u>

Environmental Services: ENVIRONMENTAL HEALTH - HEALTH & SAFETY AT WORK

Service: GFHSW Head of Service : Ian Bollans

REVENUE BUDGET 2011/2012

Actual 2009/2010		Estimate 2010/2011 (At Outturn Prices) £	Estimate 2011/2012 (At Outturn Prices) £
105,600	Employees	125,000	129,400
7,629	Premises-related Expenditure	7,200	7,400
-	Transport-related	9,100	9,100
-	Supplies & Services	4,400	4,400
<u>113,229</u>	TOTAL OPERATING COSTS	<u>145,700</u>	<u>150,300</u>
	Income		
-	Income	-	-
<u>113,229</u>	NET OPERATING COSTS	<u>145,700</u>	<u>150,300</u>
9,100	Support Services	27,900	27,400
<u>2,900</u>	FRS 17	4,400	4,400
<u>125,229</u>	NET SERVICE EXPENDITURE	<u>178,000</u>	<u>182,100</u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Other Variations £	£
2010/2011 Budget provision brought forward			178,000
Employees	2,400		
- review of allocations		2,000	
Premises-related Expenditure	200		
Support Services	200		
- review of allocations		<u>(700)</u>	
	<u>2,800</u>	<u>1,300</u>	<u>4,100</u>
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u>182,100</u>

Environmental Services: ENVIRONMENTAL HEALTH - HOUSING STANDARDS

Service: GFHST

Head of Service : Ian Bollans

REVENUE BUDGET 2011/2012

Actual 2009/2010		Estimate 2010/2011 (At Outturn Prices) £	Estimate 2011/2012 (At Outturn Prices) £
112,000	Employees	90,500	93,500
-	Supplies & Services	2,700	2,700
-	Transport-related	6,700	6,700
2,242	Third Party Payments	3,000	3,000
<u>114,242</u>	TOTAL OPERATING COSTS	<u>102,900</u>	<u>105,900</u>
	Income		
(1,548)	Income	-	-
<u>112,694</u>	NET OPERATING COSTS	<u>102,900</u>	<u>105,900</u>
6,600	Support Services	19,600	21,500
2,100	FRS 17	2,600	2,600
13,966	Grants, Reserve & S106 Expenditure	-	-
-	Grants, Reserve & S106 Income	-	-
<u>135,359</u>	NET SERVICE EXPENDITURE	<u>125,100</u>	<u>130,000</u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Other Variations £	£
2010/2011 Budget provision brought forward			125,100
Employees	1,600		
- review of allocations		1,400	
Support Services	200		
- review of allocations		1,700	
	<u>1,800</u>	<u>3,100</u>	<u>4,900</u>
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u><u>130,000</u></u>

Environmental Services: ENVIRONMENTAL HEALTH - LICENSING

Service: GFLCG

Head of Service : Ian Bollans

REVENUE BUDGET 2011/2012

Actual 2009/2010		Estimate 2010/2011 (At Outturn Prices) £	Estimate 2011/2012 (At Outturn Prices) £
£			
113,530	Employees	99,600	107,300
2,386	Supplies and Services	6,600	4,800
-	Transport-related	6,700	6,700
1,800	Third Party Payments	2,700	4,600
<u>117,716</u>	TOTAL OPERATING COSTS	<u>115,600</u>	<u>123,400</u>
<u>(197,864)</u>	Income	<u>(183,700)</u>	<u>(204,900)</u>
<u>(80,147)</u>	NET OPERATING COSTS	<u>(68,100)</u>	<u>(81,500)</u>
19,600	Support Services	41,900	43,900
<u>2,700</u>	FRS 17	<u>3,200</u>	<u>3,200</u>
<u><u>(57,847)</u></u>	NET SERVICE EXPENDITURE	<u><u>(23,000)</u></u>	<u><u>(34,400)</u></u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Other Variations £	£
2010/2011 Budget provision brought forward			(23,000)
Employees	1,700		
- review of allocations		6,000	
Supplies & Services			
- realignment of budget		(1,800)	
Third Party Payments	100		
- realignment of budget		1,800	
Support Services	300		
- review of allocations		1,700	
Income			
- other minor variances		(21,200)	
	<u>2,100</u>	<u>(13,500)</u>	<u>(11,400)</u>
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u><u>(34,400)</u></u>

Environmental Services: ENVIRONMENTAL HEALTH - PEST CONTROL

Service: GFPTC

Head of Service : Ian Bollans

REVENUE BUDGET 2011/2012

Actual 2009/2010		Estimate 2010/2011 (At Outturn Prices)	Estimate 2011/2012 (At Outturn Prices)
£		£	£
1,700	Employees	2,100	2,100
<u>12,030</u>	Third Party Payments	<u>12,600</u>	<u>13,200</u>
13,730	NET OPERATING COSTS	14,700	15,300
2,100	Support Services	2,500	700
<u>100</u>	FRS 17	<u>200</u>	<u>200</u>
<u>15,930</u>	NET SERVICE EXPENDITURE	<u>17,400</u>	<u>16,200</u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Other Variations £	£
2010/2011 Budget provision brought forward			17,400
Third party Payments	600		
Support Services			
- review of allocations		(1,800)	
	<u>600</u>	<u>(1,800)</u>	<u>(1,200)</u>
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u>16,200</u>

Environmental Services: ENVIRONMENTAL HEALTH - POLLUTION REDUCTION

Service: GFPRN Head of Service: Ian Bollans

REVENUE BUDGET 2011/2012

Actual 2009/2010		Estimate 2010/2011 (At Outturn Prices) £	Estimate 2011/2012 (At Outturn Prices) £
213,900	Employees	112,300	116,000
582	Premises-related Expenditure	500	600
20,613	Supplies & Services	17,300	17,800
-	Transport-related	7,900	7,900
235,095	TOTAL OPERATING COSTS	138,000	142,300
<u>(33,600)</u>	Income	<u>(29,500)</u>	<u>(29,500)</u>
201,495	NET OPERATING COSTS	108,500	112,800
37,100	Support Services	62,700	48,200
3,300	FRS 17	7,100	7,100
(5,686)	Capital Charges	10,000	5,000
10,523	Grant, Reserve & S106 Expenditure	-	-
<u>(13,484)</u>	Grant, Reserve & S106 Income	<u>-</u>	<u>-</u>
<u>233,248</u>	NET SERVICE EXPENDITURE	<u>188,300</u>	<u>173,100</u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Other Variations £	£
2010/2011 Budget provision brought forward			188,300
Employees	2,000		
- review of allocations		1,700	
Premises - related Expenditure	-		
- insurance premium		100	
Supplies & Services	500	-	
Support Services	700		
- review of allocations		(15,200)	
Depreciation		(5,000)	
	<u>3,200</u>	<u>(18,400)</u>	<u>(15,200)</u>

TOTAL ESTIMATED NET COST OF SERVICE 2011/2012

173,100

Environmental Services: ENVIRONMENTAL HEALTH - PUBLIC CONVENIENCES

Service: GFPCS

Head of Service : Helen Dobby

REVENUE BUDGET 2011/2012

Actual 2009/2010		Estimate 2010/2011 (At Outturn Prices) £	Estimate 2011/2012 (At Outturn Prices) £
£			
20,800	Employees	243,100	260,800
322,679	Premises-related Expenditure	318,600	309,200
36	Supplies & Services	34,700	34,000
-	Transport-related	33,900	39,600
271,889	Third Party Payments - Environment Services Recharge	-	-
615,403	TOTAL OPERATING COSTS	630,300	643,600
	Income		
-	Income	-	(10,000)
615,403	NET OPERATING COSTS	630,300	633,600
58,400	Support Services	75,200	58,300
5,700	FRS 17	7,400	7,400
345,878	Capital Charges	90,000	79,000
29,722	Non-recurring Expenditure	-	-
1,055,103	NET SERVICE EXPENDITURE	802,900	778,300

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Other Variations £	£
2010/2011 Budget provision brought forward			802,900
Employees	3,100		
- review of allocations		14,600	
Premises-related Expenditure	1,400		
- R & M review of allocations		(13,000)	
- Rates		7,000	
- Electricity		(3,000)	
- Water		(1,900)	
- Other		100	
Transport-related	800	4,900	
Supplies & Services	800	(1,500)	
Income - charge for showers in Dartmouth		(10,000)	
Support Services			
- review of allocations	800	(17,700)	
Capital Charges		(11,000)	
	6,900	(31,500)	(24,600)

TOTAL ESTIMATED NET COST OF SERVICE 2011/2012

778,300

Environmental Services: ENVIRONMENTAL HEALTH - PUBLIC HEALTH

Service: GFPLH

Head of Service : Ian Bollans

REVENUE BUDGET 2011/2012

Actual 2009/2010		Estimate 2010/2011 (At Outturn Prices) £	Estimate 2011/2012 (At Outturn Prices) £
98,000	Employees	75,700	77,500
10,643	Premises-related Expenditure	8,000	10,000
300	Supplies & Services	1,500	1,500
-	Transport-related	3,600	10,800
7,459	Third Party Payments	3,000	3,100
<u>116,403</u>	TOTAL OPERATING COSTS	<u>91,800</u>	<u>102,900</u>
	Income		
(3,864)	Income	-	(1,600)
<u>112,538</u>	NET OPERATING COSTS	<u>91,800</u>	<u>101,300</u>
11,500	Support Services	19,000	15,600
1,800	FRS 17	3,000	3,000
<u>125,838</u>	NET SERVICE EXPENDITURE	<u>113,800</u>	<u>119,900</u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Other Variations £	£
2010/2011 Budget provision brought forward			113,800
Employees	1,400		
- review of allocations		400	
Premises-related Expenditure	-		
- R & M review of allocations		2,000	
Supplies & Services		-	
Transport-related		7,200	
Third Party Payments	100		
Income		(1,600)	
Support Services	100		
- review of allocations		(3,500)	
FRS 17 - review of allocations		-	
	<u>1,600</u>	<u>4,500</u>	<u>6,100</u>
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u><u>119,900</u></u>

Environmental Services: FLOOD DEFENCE & LAND DRAINAGE

Service: GFFDL

Head of Service : Kate Cassar

REVENUE BUDGET 2011/2012

Actual 2009/2010		Estimate 2010/2011 (At Outturn Prices)	Estimate 2011/2012 (At Outturn Prices)
£		£	£
12,200	Employees	8,300	8,600
20,739	Premises-related Expenditure	20,000	30,400
-	Supplies & Services	200	200
-	Transport-related	600	600
<u>32,939</u>	NET OPERATING COSTS	<u>29,100</u>	<u>39,800</u>
13,800	Support Services	10,200	11,800
300	FRS 17	700	700
<u>7,407</u>	Capital Charges	<u>9,200</u>	<u>9,000</u>
<u><u>54,446</u></u>	NET SERVICE EXPENDITURE	<u><u>49,200</u></u>	<u><u>61,300</u></u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Other Variations £	£
2010/2011 Budget provision brought forward			49,200
Employees	100		
- review of allocations		200	
Premises Related Expenses	400		
- R&M - review of allocations		10,000	
Support Services	100	1,500	
Depreciation			
- additions Harberton Flood Alleviation		(200)	
	<u>600</u>	<u>11,500</u>	<u>12,100</u>

TOTAL ESTIMATED NET COST OF SERVICE 2011/2012

61,300

Environmental Services: STREET & BEACH CLEANING
Service: GFSTC Head of Service : Helen Dobby

REVENUE BUDGET 2011/2012

Actual		Estimate	Estimate
2009/2010		2010/2011	2011/2012
		(At Outturn	(At Outturn
		Prices)	Prices)
£		£	£
87,300	Employees	662,700	644,200
-	Premises-related	22,600	23,700
-	Transport-related	130,100	145,500
27,848	Supplies & Services	42,900	42,900
2,580	Third Party Payments	10,000	10,000
715,180	Environment Services Recharge	-	-
832,908	TOTAL OPERATING COSTS	868,300	866,300
	Income		
(10,752)	Income	(63,800)	(63,800)
822,156	NET OPERATING COSTS	804,500	802,500
17,300	Support Services	54,800	70,600
12,800	FRS 17	16,400	16,400
852,256	NET SERVICE EXPENDITURE	875,700	889,500

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation	Other	
	£	£	£
2010/2011 Budget provision brought forward			875,700
Employees	7,600		
- review of allocations		(26,100)	
Premises-related		1,100	
Transport-related		15,400	
Support Services	600		
- review of allocations		15,200	
	8,200	5,600	13,800
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			889,500

Environmental Services: WASTE MANAGEMENT - HOUSEHOLD WASTE COLLECTION

Service: GFHWC

Head of Service : Helen Dobby

REVENUE BUDGET 2011/2012

Actual 2009/2010		Estimate 2010/2011 (At Outturn Prices) £	Estimate 2011/2012 (At Outturn Prices) £
154,000	Employees	1,034,700	1,000,200
186,491	Supplies & Services	222,100	210,400
-	Premises-Related	26,900	30,700
-	Transport-Related	827,200	856,300
<u>1,734,305</u>	Third Party Payments - Environment Services Recharge	-	-
2,074,796	TOTAL OPERATING COSTS	<u>2,110,900</u>	<u>2,097,600</u>
	Income		
<u>(303,547)</u>	Income	<u>(243,700)</u>	<u>(244,000)</u>
1,771,249	NET OPERATING COSTS	<u>1,867,200</u>	<u>1,853,600</u>
58,100	Support Services	118,900	171,500
20,600	FRS 17	30,300	30,300
1,425	Capital Charges	133,200	138,000
92,120	Non-Recurring Expenditure	-	-
<u>(36,100)</u>	Non Recurring Income	<u>-</u>	<u>-</u>
<u>1,907,394</u>	NET SERVICE EXPENDITURE	<u>2,149,600</u>	<u>2,193,400</u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Other Variances £	£
2010/2011 Budget provision brought forward			2,149,600
Employees	13,500		
- review of allocations		(48,000)	
Premises-related	500	3,300	
Supplies & Services	1,300		
- reduced bin lid R&M (E79/10)		(13,000)	
Transport-related review of allocations		29,100	
Income - review of charges	(300)		
Depreciation		4,800	
Support Services	1,200		
- review of allocations		51,400	
	<u>16,200</u>	<u>27,600</u>	<u>43,800</u>
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u><u>2,193,400</u></u>

Environmental Services: WASTE MANAGEMENT : RECYCLING

Service: GFRYC Head of Service : Helen Dobby

REVENUE BUDGET 2011/2012

Actual		Estimate	Estimate
2009/2010		2010/2011	2011/2012
		(At Outturn	(At Outturn
		Prices)	Prices)
£		£	£
76,900	Employees	393,200	407,000
-	Premises-related	10,400	13,100
443,498	Supplies & Services	484,000	479,100
-	Transport-related	198,500	204,500
<u>524,855</u>	Environment Services Recharge	-	-
1,045,253	TOTAL OPERATING COSTS	1,086,100	1,103,700
	Income		
<u>(578,559)</u>	Income	<u>(608,300)</u>	<u>(624,500)</u>
466,694	NET OPERATING COSTS	477,800	479,200
92,100	Support Services	125,300	131,300
9,300	FRS 17	13,000	13,000
9,615	Non-Recurring Expenditure	-	-
<u>(300)</u>	Non-recurring Income	-	-
<u>577,409</u>	NET SERVICE EXPENDITURE	<u>616,100</u>	<u>623,500</u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation	Other	
	£	Variations	£
		£	
2010/2011 Budget provision brought forward			616,100
Employees	5,100		
- review of allocations		8,700	
Premises-related		2,700	
Supplies & Services	10,200	(15,100)	
Transport-related		6,000	
Support Services	1,400		
- review of allocations		4,600	
Income			
- Recycling credits increased by DCC	(16,200)	-	
	<u>500</u>	<u>6,900</u>	<u>7,400</u>

TOTAL ESTIMATED NET COST OF SERVICE 2011/2012

623,500

Environmental Services: WASTE MANAGEMENT - TRADE WASTE

Service: GFTWC Head of Service : Helen Dobby

REVENUE BUDGET 2011/2012

Actual 2009/2010		Estimate 2010/2011 (At Outturn Prices)	Estimate 2011/2012 (At Outturn Prices)
£		£	£
109,300	Employees	236,200	227,400
30,329	Supplies & Services	44,300	45,300
451	Premises-related	4,500	4,700
-	Transport-related	132,100	135,400
345,067	Third Party Payments	297,100	296,100
<u>325,594</u>	Environment Services Recharge	-	-
810,740	TOTAL OPERATING COSTS	714,200	708,900
<u>(857,892)</u>	Income - Trade Refuse	<u>(794,000)</u>	<u>(837,600)</u>
(47,151)	NET OPERATING COSTS	(79,800)	(128,700)
17,360	Non Recurring Expenditure	-	-
66,400	Support Services	95,600	115,300
<u>6,000</u>	FRS 17	<u>8,000</u>	<u>8,000</u>
<u>42,609</u>	NET SERVICE EXPENDITURE	<u>23,800</u>	<u>(5,400)</u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Other Variations £	£
2010/2011 Budget provision brought forward			23,800
Employees	3,500		
- review of allocations		(12,300)	
Supplies and Services	900	100	
Premises-related		200	
Transport-related		3,300	
Third Party Payments			
- transport to landfill; increased volumes	500	(6,400)	
- tipping charges; increased volumes	3,400	(94,400)	
- Gate fees		7,000	
- savings required to deliver budget		88,900	
Support Services	1,000		
- review of allocations		18,700	
Income		<u>(43,600)</u>	
	<u>9,300</u>	<u>(38,500)</u>	<u>(29,200)</u>
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u>(5,400)</u>

HIGHWAYS, ROADS AND TRANSPORT SERVICES

Guidance Note: Service Definitions

Car and Boat Parking

This heading includes on and off street parking. It also includes residents' parking permit schemes, business parking permit schemes, security equipment, enforcement of excess charges, support to Park and Ride schemes etc.

Dartmouth Ferry

Represents the income and expenditure associated with the provision of a ferry service between Dartmouth and Kingswear.

Transport Policy and Public Transport

This heading includes: -

- Formulating transport, highways and roads plans and policy, including the associated research
- Highways / road issues relating to planning applications
- Monitoring street works
- Preparation of local transport plans, and contributions to regional strategies
- Traffic surveys and research to inform policy-making
- Street closures
- Concessionary Fares, including related administration
- Support to public transport operators and providers of quasi public transport – e.g. ring and ride
- Co-ordination

Salcombe Harbour

A ring-fenced trading account is maintained in line with the relevant legislation which applies to the Harbour Authority.

HIGHWAYS, ROADS AND TRANSPORT SERVICES

REVENUE ESTIMATES 2011/12

SUMMARY OF NET EXPENDITURE

Actual		Estimate		<u>Estimate 2011/12 (at Outturn prices)</u>		
2009/2010	2010/2011	(At Outturn Prices)		Gross	Income	Net
£	£			Expenditure		Expenditure
£	£			£	£	£
(1,103,719)	(1,903,900)			1,185,700	(3,102,500)	(1,916,800)
(10,877)	0			252,400	(252,600)	(200)
(40,771)	(42,100)			794,100	(857,000)	(62,900)
391,596	748,800			35,600	0	35,600
(30,945)	0			926,500	(926,500)	0
NET TOTAL COST TRANSFERRED						
TO GENERAL FUND SUMMARY						
<u>(794,716)</u>	<u>(1,197,200)</u>			<u>3,194,300</u>	<u>(5,138,600)</u>	<u>(1,944,300)</u>

Highways, Roads and Transport Services: CAR AND BOAT PARKING

Service: GFCBP

Head of Service: Helen Dobby

REVENUE BUDGET 2011/2012

Actual 2009/2010		Estimate 2010/2011 (At Outturn Prices)	Estimate 2011/2012 (At Outturn Prices)
£		£	£
319,629	Employees	206,200	192,400
569,573	Premises-related Expenditure	534,600	586,800
87,062	Supplies & Services	82,900	88,500
<u>112,020</u>	Transport-related Expenditure	<u>133,400</u>	<u>177,200</u>
1,088,284	TOTAL OPERATING COSTS	957,100	1,044,900
	Income		
<u>(2,692,686)</u>	Income	<u>(2,999,500)</u>	<u>(3,102,500)</u>
(1,604,402)	NET OPERATING COSTS	(2,042,400)	(2,057,600)
115,500	Support Services	107,000	112,800
3,000	FRS 17	12,000	12,000
338,161	Capital Charges	19,500	16,000
<u>44,022</u>	Non-Recurring Expenditure	<u>0</u>	<u>0</u>
<u>(1,103,719)</u>	NET SERVICE EXPENDITURE	<u>(1,903,900)</u>	<u>(1,916,800)</u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Other Variations £	£
2010/2011 Budget provision brought forward			(1,903,900)
Employees - inflation	3,200		
- review of allocations		(17,000)	
Premises-related Expenditure - incl. insurance	13,100	(9,600)	
- recharge to R&M, Sweeping & Grounds Maintenance	-	30,900	
- rates sites not previously rated and 2010 Revaluation	14,800	-	
- rents ; rent reviews and Slapton line new charge	2,700	(9,000)	
-Dartmouth Regatta budget transferred from Economic Development		9,300	
Supplies & Services	600	1,600	
- Dartmouth Regatta budget transferred from Economic Development		3,400	
Transport-related Expenditure		40,500	
- Dartmouth P&R; coach hire additional services	3,300	-	
Support Services	1,200		
- review of allocations		4,600	
Depreciation		(3,500)	
Income - review of charges		(103,000)	
	<u>38,900</u>	<u>(51,800)</u>	<u>(12,900)</u>
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u>(1,916,800)</u>

Highways, Roads and Transport Services: ON-STREET ENFORCEMENT

Service: ABOSP

Head of Service: Helen Dobby

REVENUE BUDGET 2011/2012

Actual 2009/2010		Estimate 2010/2011 (At Outturn Prices) £	Estimate 2011/2012 (At Outturn Prices) £
£			
150,568	Employees	144,700	173,000
54,398	Supplies & Services	26,000	32,700
<u>16,444</u>	Transport-related Expenditure	<u>17,800</u>	<u>25,300</u>
221,411	TOTAL OPERATING COSTS	188,500	231,000
	Income		
<u>(256,289)</u>	Income	<u>(213,500)</u>	<u>(252,600)</u>
(34,877)	NET OPERATING COSTS	(25,000)	(21,600)
21,400	Support Services	22,400	18,800
2,600	FRS 17	2,600	2,600
<u>0</u>	Non-recurring Expenditure	<u>0</u>	<u>0</u>
<u>(10,877)</u>	NET SERVICE EXPENDITURE	<u>0</u>	<u>(200)</u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Other Variations £	£
2010/2011 Budget provision brought forward			0
Employees	2,500	25,800	
Supplies & Services	-		
- Adjudication Fees		3,000	
- Reallocation of printing budget		3,700	
Transport-related Expenditure		7,500	
Support Services	300		
- review of allocations		(3,900)	
Income	-	(39,100)	
	<u>2,800</u>	<u>(3,000)</u>	<u>(200)</u>
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u>(200)</u>

Highways, Roads and Transport Services: DARTMOUTH LOWER FERRY

Service: GFDMF

Head of Service: Kate Cassar

REVENUE BUDGET 2011/2012

Actual 2009/2010		Estimate 2010/2011 (At Outturn Prices) £	Estimate 2011/2012 (At Outturn Prices) £
£			
502,415	Employees	479,700	487,600
82,374	Premises-related Expenditure	84,200	58,500
34,345	Supplies & Services	30,900	30,900
<u>78,419</u>	Transport-related Expenditure	<u>87,200</u>	<u>113,600</u>
697,553	TOTAL OPERATING COSTS	682,000	690,600
	Income		
<u>(843,835)</u>	Income	<u>(821,000)</u>	<u>(857,000)</u>
(146,282)	NET OPERATING COSTS	(139,000)	(166,400)
58,200	Support Services	73,100	61,500
9,900	FRS 17	5,000	5,000
37,411	Capital Charges	18,800	37,000
-	Non-Recurring Expenditure - Reserve Items	-	-
<u>(40,771)</u>	NET SERVICE EXPENDITURE	<u>(42,100)</u>	<u>(62,900)</u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Other Variations £	£
2010/2011 Budget provision brought forward			(42,100)
Employees - review of allocations across Environment Services.	7,400	500	
Premises-related Expenditure	(30,700)		
- R&M review of allocations		5,000	
Supplies & Services	500	(500)	
Transport-related Expenditure - review of transport recharge	25,700	700	
Income - review of charges		(36,000)	
Capital Charges		18,200	
Support Services	800		
- review of allocations		(12,400)	
	3,700	(24,500)	(20,800)
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u>(62,900)</u>

Highways, Roads and Transport Services: Salcombe Harbour

Service Manager: Ian Gibson

REVENUE BUDGET 2010/2011

Actual 2008/2009	Actual 2009/2010		Budget 2010/2011 (At outturn prices)	Budget 2011/2012 (At outturn prices)
£	£		£	£
		Employees:-		
306,444	324,599	Harbour	346,500	350,200
		Premises-Related Expenditure:-		
19,372	11,850	General Repairs and Maintenance	13,600	15,300
37,772	37,302	Security Patrol	38,600	39,400
20,653	8,821	Piers, Landings and Pontoons	3,300	8,800
781	6,434	Marks and Beacons	3,500	3,500
68,112	56,267	Moorings	74,800	67,100
26,331	26,641	Insurances	26,700	26,700
13,194	16,335	Utility Charges	15,300	17,200
105,421	109,638	Rents	104,600	111,100
6,229	7,705	Refuse Collection /Office Cleaning	7,600	8,500
297,865	280,994		288,000	297,600
		Supplies and Services:-		
6,926	7,117	Equipment	9,100	9,100
10,509	11,921	Printing, Stationery and Advertising	10,900	11,500
8,623	5,797	Communications (Radios, Telephones, Postage etc.)	8,300	8,500
4,879	4,083	Protective Clothing	5,000	5,000
3,725	3,938	Credit Card Handling Charges	4,000	4,000
20,890	20,898	Miscellaneous	25,200	19,100
55,551	53,753		62,500	57,200
33,648	50,668	Transport-Related Expenses (Launches etc.)	37,700	45,400
58,781	53,400	Central Support Services	53,100	53,000
21,000	26,000	Contribution to Renewals Reserve	26,000	26,000
50,000	45,000	Contribution to Pontoon Reserve	45,000	45,000
80,116	45,658	New Projects Funded From Revenue	17,000	12,000
21,087	29,997	Capital Charges (Net)	30,000	40,100
924,493	910,068	TOTAL EXPENDITURE	905,800	926,500
(253,642)	(271,751)	Harbour Dues	(251,600)	(259,900)
(375,782)	(414,637)	Mooring Hire	(391,400)	(411,600)
(113,552)	(115,500)	Small Boat Pontoon Systems	(118,100)	(119,000)
(37,078)	(36,741)	Water Taxi Service	(39,000)	(37,000)
(29,637)	(24,245)	Mooring Licences	(31,400)	(24,400)
(37,519)	(37,532)	Security Patrol Fees	(38,600)	(39,400)
(69,021)	(34,808)	Miscellaneous	(30,700)	(30,200)
(9,700)	(5,800)	Interest	(5,000)	(5,000)
(925,931)	(941,013)	TOTAL INCOME	(905,800)	(926,500)
(1,438)	(30,946)	(SURPLUS) / SHORTFALL ON TRADING ACTIVITIES	0	0

Highways, Roads and Transport Services: TRANSPORT POLICY AND PUBLIC TRANSPORT
 Service: GFTPP Head of Service: Marion Playle

REVENUE BUDGET 2011/2012

Actual 2009/2010		Estimate 2010/2011 (At Outturn Prices) £	Estimate 2011/2012 (At Outturn Prices) £
£			
1,200	Employees	0	0
11,450	Supplies & Services	11,500	11,500
	Third Party Payments		
716,761	- Concessionary Fares	875,000	0
<u>20,800</u>	- Contractor Payments	<u>20,700</u>	<u>20,900</u>
750,211	TOTAL OPERATING COSTS	907,200	32,400
	Income		
<u>(413,015)</u>	Income	<u>(210,000)</u>	0
337,196	NET OPERATING COSTS	697,200	32,400
53,500	Support Services	49,900	1,500
<u>900</u>	FRS 17	<u>1,700</u>	<u>1,700</u>
<u>391,596</u>	NET TOTAL COST OF SERVICE	<u>748,800</u>	<u>35,600</u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Other Variations £	£
2010/2011 Budget provision brought forward			748,800
Supplies & Services	200		
Third Party Payments			
- Concessionary Fares responsibility transferred to DCC		(875,000)	
Support Services	600		
- review of allocations		(49,000)	
Income			
- Concessionary Fares responsibility transferred to DCC		210,000	
	<u>800</u>	<u>(714,000)</u>	<u>(713,200)</u>
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u>35,600</u>

HOUSING SERVICES

Guidance Note: Service Definitions

Homelessness

Includes expenditure on housing homeless people, specifically: -

- Hostels used mainly to house the homeless
- Bed and Breakfast accommodation
- Leasehold dwellings where the purpose of the lease is to house homeless people and the local authority holds the lease
- Other temporary accommodation - e.g. hotels, self-contained flats, leasehold premises, where the council is not the leaseholder; costs of acting as a management agent for Registered Social landlords; nomination fees paid to Registered Social Landlords etc.
- the costs of administering the homeless function, i.e. receipt of requests for help and allocation of spaces

Housing Advice

Includes the cost of providing a housing advice service to people housed privately (a statutory requirement under the Housing Act 1996)

Housing Benefits

Local authorities pay housing benefits to people of limited means to subsidise their rents. This heading includes: -

- rent allowances paid to tenants of private landlords and Registered Social Landlords
- discretionary enhancements - e.g. war widows
- the costs of administering housing benefit payments

Housing Strategy

Includes: -

- review of housing needs - e.g. Housing Investment Programme, housing conditions survey
- preparation of strategic plans - e.g. Home Energy Conservation Plan
- preparing joint ventures
- liaison with external bodies

Private Sector Housing Renewal

Local authorities' involvement in private sector housing is increasingly linked to wider cross-cutting initiatives such as community health, community safety and social inclusion. Housing's contribution to such initiatives will often be accounted for under this heading which includes: -

- Administration of renovation and improvement grants, including those for Houses in Multiple Occupancy and Home Insulation Grants
- Provision of loans
- Renewal activity

- Control orders / Closing orders following the inspection of a House in Multiple Occupation by Environmental Health (Note: Environmental Health costs will be included under Environmental Services)

Housing Enabling

Includes day-to-day liaison and nomination fees paid.

HOUSING SERVICES

REVENUE ESTIMATES 2011/2012

SUMMARY OF NET EXPENDITURE

Estimate 2011/12 (at Outturn prices)

Actual 2009/2010	Estimate 2010/2011 (At Outturn Prices)		Gross Expenditure	Income	Net Expenditure
£	£		£	£	£
567,728	389,900	Homelessness	716,500	(320,000)	396,500
160,708	221,400	Housing Advice	220,400	-	220,400
119,209	161,900	Housing Benefits Administration	560,600	(424,700)	135,900
(26,862)	60,100	Housing Benefits Payments	20,966,300	(20,918,200)	48,100
201,400	236,800	Housing Strategy	207,900	-	207,900
281,970	150,900	Private Sector Housing Renewal	151,400	-	151,400
126,180	51,400	Housing Enabling	52,600	-	52,600
<hr/>	<hr/>	NET TOTAL COST TRANSFERRED	<hr/>	<hr/>	<hr/>
1,430,333	1,272,400	TO GENERAL FUND SUMMARY	22,875,700	(21,662,900)	1,212,800
<hr/>	<hr/>		<hr/>	<hr/>	<hr/>

Housing Services: HOMELESSNESS

Service: GFHML Head of Service : Darren Cole

REVENUE BUDGET 2011/2012

Actual 2009/2010		Estimate 2010/2011 (At Outturn Prices) £	Estimate 2011/2012 (At Outturn Prices) £
217,765	Employees	109,200	109,900
515,541	Premises-related Expenditure	475,700	356,100
35,758	Supplies & Services	46,000	106,900
1,170	Transport-related Expenditure	4,600	4,600
<u>770,234</u>	TOTAL OPERATING COSTS	<u>635,500</u>	<u>577,500</u>
<u>(290,665)</u>	Income	<u>(400,300)</u>	<u>(320,000)</u>
479,569	NET OPERATING COSTS	235,200	257,500
65,700	Support Services	91,200	90,300
3,700	FRS 17	10,500	3,700
6,759	Capital Charges	53,000	45,000
12,000	Grant/Reserve Funded Expenditure	-	-
<u>567,728</u>	NET SERVICE EXPENDITURE	<u>389,900</u>	<u>396,500</u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Other Variations £	£
2010/2011 Budget provision brought forward			389,900
Employees	2,300		
- headquarters allocation; review of allocations		(1,600)	
Premises-related Expenditure	4,800		
- repairs & maintenance; reallocation of R&M holding account		3,700	
- private sector lease rentals; reduction in number of properties required		(88,100)	
Supplies & Services			
- telephones; Avondale pay phones removed		(800)	
- grants; budget transferred from Housing Strategy		8,000	
- grant to CAB re debt advisor for Homelessness (E.79/10)		10,000	
- other professional fees; management fee re properties transferred to a housing association		3,700	
Support Services	900		
- review of allocations		(1,800)	
FRS 17 - review of allocations		(6,800)	
Depreciation; 5 Council owned properties disposed of in 2009/10		(8,000)	
Income			
- private sector leases; reduced income due to fewer properties required (as above)		92,300	
- Council owned properties; reduced income due to properties being transferred to a housing association		(1,600)	
- commission; from Direct Lets management fee		(5,400)	
- review of charges (E.52/10)	<u>(5,000)</u>		
	<u>3,000</u>	<u>3,600</u>	<u>6,600</u>
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u>396,500</u>

Housing Services: HOUSING ADVICE

Service: GFHGA Head of Service : Darren Cole

REVENUE BUDGET 2011/2012

Actual 2009/2010		Estimate 2010/2011 (At Outturn Prices)	Estimate 2011/2012 (At Outturn Prices)
£		£	£
140,100	Employees	153,700	159,700
1,408	Supplies & Services	6,300	6,300
-	Transport-related Expenditure	5,200	5,200
<u>141,508</u>	NET OPERATING COSTS	<u>165,200</u>	<u>171,200</u>
15,400	Support Services	49,800	45,400
<u>3,800</u>	FRS 17	<u>6,400</u>	<u>3,800</u>
<u><u>160,708</u></u>	NET SERVICE EXPENDITURE	<u><u>221,400</u></u>	<u><u>220,400</u></u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Other Variations £	£
2010/2011 Budget provision brought forward			221,400
Employees	2,500		
- review of allocations		3,500	
Support Services	400		
- review of allocations		(4,800)	
FRS 17 - review of allocations		(2,600)	
	<u>2,900</u>	<u>(3,900)</u>	<u>(1,000)</u>
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u><u>220,400</u></u>

Housing Services: HOUSING BENEFITS ADMINISTRATION

Service: GFHGB

Head of Service: Darren Cole

REVENUE BUDGET 2011/2012

Actual 2009/2010		Estimate 2010/2011 (At Outturn Prices) £	Estimate 2011/2012 (At Outturn Prices) £
321,300	Employees	390,600	361,600
25,807	Supplies & Services	8,800	8,800
-	Transport-related Expenditure	13,700	13,700
<u>347,107</u>	TOTAL OPERATING COSTS	<u>413,100</u>	<u>384,100</u>
	Income		
	Income		
(275,693)	Administration Subsidy	(229,500)	(233,200)
3,850	Legal Fees Recovered	-	-
-	Shared Services Income	(203,700)	(191,500)
<u>75,265</u>	NET OPERATING COSTS	<u>(20,100)</u>	<u>(40,600)</u>
64,700	Support Services	171,100	166,100
10,400	FRS 17	10,900	10,400
(31,155)	Grant/Reserve Funded Income	-	-
<u>119,209</u>	NET SERVICE EXPENDITURE	<u>161,900</u>	<u>135,900</u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Other Variations £	£
2010/2011 Budget provision brought forward			161,900
Employees	7,200		
- review of allocations		(36,200)	
Support Services	1,500		
- review of allocations		(6,500)	
FRS 17 - review of allocations		(500)	
Income -			
- Administration Subsidy		(3,700)	
- Shared Services		12,200	
	<u>8,700</u>	<u>(34,700)</u>	<u>(26,000)</u>
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u>135,900</u>

Housing Services: HOUSING BENEFITS PAYMENTS

Service: GFHGB

Head of Service: Darren Cole

REVENUE BUDGET 2011/2012

Actual 2009/2010		Estimate 2010/2011 (At Outturn Prices) £	Estimate 2011/2012 (At Outturn Prices) £
£			
	Transfer Payments		
<u>19,379,815</u>	- Allowances Paid to Tenants	<u>19,346,900</u>	<u>20,966,300</u>
19,379,815	TOTAL OPERATING COSTS	19,346,900	20,966,300
	Income		
	Government Grants		
(19,258,186)	- Benefits Subsidy	(19,180,800)	(20,812,200)
<u>(148,491)</u>	Customer/Client Receipts	<u>(106,000)</u>	<u>(106,000)</u>
(26,862)	NET OPERATING COSTS	60,100	48,100
<u>(26,862)</u>	NET SERVICE EXPENDITURE	<u>60,100</u>	<u>48,100</u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Other Variations £	£
2010/2011 Budget provision brought forward			60,100
Transfer Payments -	746,100		
- Non HRA Rent Rebates; reduced case load due to reduced requirement for temporary accommodation		(145,300)	
- Rent Allowances; increased case load (Sept 10 - 4,888; Sept 09 - 4,638)		1,020,900	
- War Pensions; reduced cases		(9,000)	
Income -	(742,400)		
Non HRA Rent Rebate Subsidy			
- reduced case load (as above)		133,500	
Rent Allowance Subsidy			
- increased case load (as above)		(1,015,800)	
	<u>3,700</u>	<u>(15,700)</u>	<u>(12,000)</u>
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u><u>48,100</u></u>

Housing Services: HOUSING STRATEGY

Service: GFHGS Head of Service : Ian Bollans

REVENUE BUDGET 2011/2012

Actual 2009/2010		Estimate 2010/2011 (At Outturn Prices)	Estimate 2011/2012 (At Outturn Prices)
£		£	£
155,000	Employees	131,300	146,600
8,000	Supplies & Services	11,500	5,900
-	Transport-related Expenditure	600	5,000
<u>163,000</u>	TOTAL OPERATING COSTS	<u>143,400</u>	<u>157,500</u>
	Income		
-	Income	-	-
<u>163,000</u>	NET OPERATING COSTS	<u>143,400</u>	<u>157,500</u>
34,500	Support Services	84,400	46,500
3,900	FRS 17	9,000	3,900
<u>201,400</u>	NET SERVICE EXPENDITURE	<u>236,800</u>	<u>207,900</u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Other Variations £	£
2010/2011 Budget provision brought forward			236,800
Employees	2,400		
- review of allocations		(7,100)	
- insurance/staff training etc; budgets transferred from HQ		2,700	
- shared services; payment to West Devon re shared Head of Service for Community Development		17,300	
Supplies & Services			
- stationery/telephones etc; budgets transferred from HQ		2,400	
- grants; budget transferred to Homelessness		(8,000)	
Transport-related Expenditure			
- car travel/public transport etc; budgets transferred from HQ		4,400	
Support Services	1,000		
- review of allocations		(38,900)	
FRS 17 - review of allocations		(5,100)	
	<u>3,400</u>	<u>(32,300)</u>	<u>(28,900)</u>
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u><u>207,900</u></u>

Housing Services: PRIVATE SECTOR HOUSING RENEWAL

Service: GFPSH

Head of Service: Ian Bollans

REVENUE BUDGET 2011/2012

Actual 2009/2010		Estimate 2010/2011 (At Outturn Prices)	Estimate 2011/2012 (At Outturn Prices)
£		£	£
75,400	Employees	78,000	81,200
39,368	Supplies & Services	42,400	42,800
-	Transport-related Expenditure	5,500	5,500
<u>114,768</u>	TOTAL OPERATING COSTS	<u>125,900</u>	<u>129,500</u>
	Income		
<u>(659,875)</u>	Income	-	-
(545,107)	NET OPERATING COSTS	<u>125,900</u>	<u>129,500</u>
10,400	Support Services	20,800	20,000
1,900	FRS 17	4,200	1,900
<u>814,777</u>	Capital Charges	-	-
<u>281,970</u>	NET SERVICE EXPENDITURE	<u>150,900</u>	<u>151,400</u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Other Variations £	£
2010/2011 Budget provision brought forward			150,900
Employees	1,400		
- review of allocations		1,800	
Supplies & Services	400		
Support Services	200		
- review of allocations		(1,000)	
FRS 17 - review of allocations		(2,300)	
	<u>2,000</u>	<u>(1,500)</u>	<u>500</u>
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u>151,400</u>

Housing Services: HOUSING ENABLING

Service: GFRSL

Head of Service : Ian Bollans

REVENUE BUDGET 2011/2012

Actual 2009/2010		Estimate 2010/2011 (At Outturn Prices)	Estimate 2011/2012 (At Outturn Prices)
£		£	£
26,100	Employees	39,200	40,300
1,608	Supplies & Services	700	700
-	Transport-related Expenditure	1,100	1,100
<u>27,708</u>	TOTAL OPERATING COSTS	<u>41,000</u>	<u>42,100</u>
	Income		
(443,811)	Income	-	-
(416,103)	NET OPERATING COSTS	<u>41,000</u>	<u>42,100</u>
1,800	Support Services	9,300	9,600
900	FRS 17	1,100	900
535,083	Capital Charges	-	-
4,500	Grant/Reserve Funded Expenditure	-	-
<u>126,180</u>	NET SERVICE EXPENDITURE	<u>51,400</u>	<u>52,600</u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Other Variations £	£
2010/2011 Budget provision brought forward			51,400
Employees	700		
- review of allocations		400	
Support Services			
- review of allocations		300	
FRS 17 - review of allocations		(200)	
	<u>700</u>	<u>500</u>	<u>1,200</u>
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u>52,600</u>

PLANNING AND DEVELOPMENT SERVICES

Guidance Note: Service Definitions

Building Control – Building Regulations

This service includes costs associated with local authorities' responsibilities under the Building Act 1984 to vet plans for new buildings and to make site visits to monitor compliance with health and safety and building regulations. These relate to: -

- S18 building over a sewer
- S21 provision of drainage
- S24 provision of exits
- S25 provision of water supplies

Gross costs are matched with income and the account is ring-fenced in accordance with current guidance.

Building Control – Other Building Control Work

Includes: -

- Building Control enforcement – includes the costs of enforcing building regulations in the interests of public health and safety. Includes the costs of serving notices and any subsequent court action and cost recovery action.
- The costs of giving pre-submission advice and the administration of legislation related to dangerous structures, access for disabled people street naming and numbering.
- Other services, including structural design, fire safety auditing, energy auditing and planning conditions checks and enforcement

Community Development

Includes the costs of developing community strategies, financial assistance and advice and community governance. This service also includes the costs of initiatives to build community structures. Costs include:

- specific community development initiatives
- social inclusion
- projects with community groups
- projects with voluntary groups and associations
- promoting e-functionality within the community
- neighbourhood resources

NB. If expenditure is related to economic development, then it should be recorded there.

Development Control – Enforcement

Includes: -

- handling complaints about development; investigating alleged breaches of planning control and taking enforcement action.

- monitoring and enforcing compliance with planning conditions, prosecutions and associated legal proceedings
- enforcement appeals
- collection of statistics etc.

Development Control – Planning Applications and Advice

Includes all activities and costs related to the local authority's role in development control under town and country planning legislation. For example: -

- advice – handling enquiries from developers, consultants and local residents on development control matters (including pre-submission advice)
- dealing with applications – advertisements, handling applications, preparation and supervision of 106 agreements, discharge of planning conditions, ombudsman cases etc.
- appeals – handling, including listed building appeals
- environmental assessments
- conservation and listed buildings – including applications for listed buildings and conservation area consent. This service also includes buildings preservation orders and listed building and conservation appeals
- tree and forestry regulations – including preparation and administration of tree preservation orders, handling applications for felling licences, handling applications to fell trees under tree preservation orders and in conservation areas and hedgerow removal notices under 1997 Hedgerow regulations

Economic Development

Includes costs related to understanding, promoting and supporting the economic well being of the area, including: -

- economic research – need surveys, economic analysis, specific investigations into areas where new policy is being developed, etc.
- grants/loans and guarantees – incl. financial incentives to persuade firms to set up or expand business in the area
- support to business and enterprise – including grants to voluntary organisations that provide support and advice, and in-house advisory services
- training and employment – training initiatives and grants
- government initiatives – e.g. input into and advice on European policy matters, attracting European and lottery funding
- promotion and marketing of the area – including general publicity, supply of information, advertising development opportunities and organising promotional events – e.g. Devon County Show

Employment Estates

Includes: -

- the building and letting of subsidised small individual or commercial units for start-up businesses or other purposes
- conference centre costs
- shopping centre costs
- the implementation of development on particular sites in pursuit of a proposal in the development plan or departure from it

Environmental Initiatives

Includes costs related to protecting or improving the natural environment, for example: -

- Sustainable development Strategies / Environmental audits – these would include the Local Authority Agenda 21 strategy, Biodiversity action plan, environmental audits, AONB management plan etc.
- Environmental education
- Grants
- Individual environmental projects, such as: -
 - surveys
 - work in connection with sites of historic interest, ancient monuments and sites of archaeological interest and the preparation of schemes for their conservation and enhancement
 - work in connection with (and including management of) sites of special scientific interest or sites of nature conservation interest; the preparation of schemes for their conservation enhancement
 - woodland grant schemes

Land and Investment Properties

Includes: -

- the costs of maintaining up to date information on Council owned property and land which is either surplus to requirements or held for the general benefit of the district rather than for a particular purpose or service
- to seek compliance with the terms of lease by which tenants of the holdings on this account hold the premises from the Council

NB: most Council owned property is held for a particular purpose and charged to the appropriate service. For example, the cost of providing car parks is charged to car parking, and so on.

Pannier Markets

Includes the costs associated with: -

- provision of facilities for markets
- erection and taking down of stalls
- collection of rents from market trading

Planning Policy

Includes: -

- strategic and regional planning – responding to consultations and involvement in planning policy matters from other authorities and bodies
- structure and local planning – preparation, approval and adoption of, or the review, amendment or repeal and replacement of any part of the statutory development plan. This includes surveys, public inquiries, research, monitoring and analysis, public participation or objection.
- This section includes the collection, analysis, presentation and maintenance of databases in relation to these matters, including mapping costs and census data costs that relate to planning.
- Supplementary planning guidance / policy statements – including design briefs
- Associated surveys, research, monitoring and analysis

- Planning projects and implementation
- Conservation and listed buildings – the determination of policy or policy guidelines for conservation, and the designation of conservation areas (incl. conservation area appraisals)
- Trees and forestry – includes the costs related to statutory policies and non-statutory guidance

PLANNING AND DEVELOPMENT SERVICES

REVENUE ESTIMATES 2011/2012

SUMMARY OF NET EXPENDITURE

Actual 2009/2010	Estimate 2010/2011 (At Outturn Prices)		Estimate 2011/12 (At Outturn Prices)		
			Gross Expenditure	Income	Net Expenditure
£	£		£	£	£
		Building Control:-			
86,602	9,200	Building Regulations	456,000	(449,400)	6,600
141,285	116,100	Other Building Control Work	187,400	(17,600)	169,800
214,819	200,500	Community Development	146,500	-	146,500
		Development Control:-			
144,990	136,500	Enforcement	126,800	-	126,800
658,839	714,200	Planning Applications and Advice	1,155,800	(620,000)	535,800
277,490	183,500	Economic Development	109,500	-	109,500
(529,666)	(750,500)	Employment Estates	461,300	(1,272,700)	(811,400)
53,970	85,800	Environmental Initiatives	305,500	(201,500)	104,000
(67,693)	(62,200)	Pannier Markets	44,900	(111,900)	(67,000)
767,710	411,700	Planning Policy	464,800	(20,000)	444,800
1,748,346	1,044,800	NET TOTAL COST TRANSFERRED TO GENERAL FUND SUMMARY	3,458,500	(2,693,100)	765,400

Planning and Development Services: BUILDING REGULATIONS

Service: GFBGR Head of Service: Kate Cassar

REVENUE BUDGET 2011/2012

Actual 2009/2010		Estimate 2010/2011 (At Outturn Prices) £	Estimate 2011/2012 (At Outturn Prices) £
434,545	Employees	395,700	359,400
24,902	Supplies & Services	8,000	12,000
<u>28,950</u>	Transport-related Expenditure	<u>31,700</u>	<u>30,300</u>
488,397	TOTAL OPERATING COSTS	435,400	401,700
Income			
(354,695)	Income	(410,900)	(328,900)
<u>(123,700)</u>	- Officer Time Recharge to Other Building Control	<u>(108,000)</u>	<u>(120,500)</u>
10,002	NET OPERATING COSTS	(83,500)	(47,700)
70,000	Support Services	82,000	47,700
<u>6,600</u>	FRS 17	<u>10,700</u>	<u>6,600</u>
<u>86,602</u>	NET SERVICE EXPENDITURE	<u>9,200</u>	<u>6,600</u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Other Variations £	£
2010/2011 Budget provision brought forward			9,200
Employees	5,100		
- Review of allocations		(41,400)	
Supplies & Services			
- Recurring annual Subscription to OHSIS		4,000	
Transport-related Expenditure		(1,400)	
Support Services	1,000		
- Review of allocations		(35,300)	
FRS 17		(4,100)	
Income			
- Reduction to reflect current economic conditions		82,000	
- Internal recharge of officer time to Other Building Control		(12,500)	
	<u>6,100</u>	<u>(8,700)</u>	<u>(2,600)</u>
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u>6,600</u>

Planning and Development Services: OTHER BUILDING CONTROL WORK

Service: GFOBC Head of Service: Kate Cassar

REVENUE BUDGET 2011/2012

Actual 2009/2010		Estimate 2010/2011 (At Outturn Prices)	Estimate 2011/2012 (At Outturn Prices)
£		£	£
	Employees		
17,900	- Salaries allocation	8,400	11,100
123,700	- Recharge from Building Regulations	108,000	120,500
<u>12,575</u>	Supplies & Services	<u>17,500</u>	<u>17,500</u>
154,175	TOTAL OPERATING COSTS	133,900	149,100
	Income		
(390)	Income - Street Naming & Numbering	(11,000)	(8,000)
<u>(21,000)</u>	Officer Time Recharge to Other Services	<u>(18,400)</u>	<u>(9,600)</u>
132,785	NET OPERATING COSTS	104,500	131,500
	Support Services	7,200	36,400
6,600	FRS 17	4,400	1,900
<u>1,900</u>	NET SERVICE EXPENDITURE	<u>116,100</u>	<u>169,800</u>
<u>141,285</u>			

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Other Variations £	£
2010/2011 Budget provision brought forward			116,100
Employees	100	2,600	
- Increase in Building Control Recharge		12,500	
Support Services	100		
- Review of allocations		29,100	
FRS 17		(2,500)	
Income			
- Reduction in Street Naming and Numbering Income		3,000	
- Reduction in Planning/ Land Charges Recharge		8,800	
	<u>200</u>	<u>53,500</u>	<u>53,700</u>
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u>169,800</u>

Planning and Development Services: COMMUNITY DEVELOPMENT

Service: GFCMD Head of Service: Marion Playle

REVENUE BUDGET 2011/2012

Actual 2009/2010		Estimate 2010/2011 (At Outturn Prices) £	Estimate 2011/2012 (At Outturn Prices) £
69,239	Employees	75,300	40,700
3,244	Supplies & Services	1,500	1,500
86,983	- Grants Made	87,000	86,000
1,885	Transport-related Expenditure	1,900	700
<u>161,351</u>	TOTAL OPERATING COSTS	<u>165,700</u>	<u>128,900</u>
	Income		
<u>(1,016)</u>	Income	-	-
160,335	NET OPERATING COSTS	<u>165,700</u>	<u>128,900</u>
21,600	Support Services	32,200	15,700
1,900	FRS 17	2,600	1,900
31,584	Non-Recurring Expenditure	-	-
<u>(600)</u>	Non-Recurring Income	-	-
<u>214,819</u>	NET SERVICE EXPENDITURE	<u>200,500</u>	<u>146,500</u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Other Variations £	£
2010/2011 Budget provision brought forward			200,500
Employees	400		
- Shared Services contribution		8,700	
- Review of allocations		(43,700)	
Supplies & Services			
- grant stopped; Devon Rural Network		(1,000)	
Transport-related Expenditure		(1,200)	
Support Services	400		
- Review of allocations		(16,900)	
FRS 17		(700)	
	<u>800</u>	<u>(54,800)</u>	<u>(54,000)</u>
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u>146,500</u>

Planning and Development Services: DEVELOPMENT CONTROL - ENFORCEMENT

Service: GFDCE Head of Service: Marion Playle

REVENUE BUDGET 2011/2012

Actual 2009/2010		Estimate 2010/2011 (At Outturn Prices) £	Estimate 2011/2012 (At Outturn Prices) £
103,000	Employees	86,800	79,200
6,950	Supplies & Services	1,100	1,100
-	Transport Related	2,600	2,600
<u>109,950</u>	TOTAL OPERATING COSTS	<u>90,500</u>	<u>82,900</u>
	Income		
<u>(960)</u>	Income	<u>-</u>	<u>-</u>
108,990	NET OPERATING COSTS	90,500	82,900
33,600	Support Services	42,100	41,500
2,400	FRS 17	3,900	2,400
-	Non-recurring Expenditure	-	-
<u>144,990</u>	NET SERVICE EXPENDITURE	<u>136,500</u>	<u>126,800</u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Other Variations £	£
2010/2011 Budget provision brought forward			136,500
Employees	1,600		
- Review of allocations		(9,200)	
Support Services	400		
- Review of allocations		(1,000)	
FRS 17		(1,500)	
	<u>2,000</u>	<u>(11,700)</u>	<u>(9,700)</u>
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u>126,800</u>

**Planning and Development Services: DEVELOPMENT CONTROL - PLANNING
APPLICATIONS AND ADVICE**

Service: GFPAA Head of Service: Marion Playle

REVENUE BUDGET 2011/2012

Actual 2009/2010		Estimate 2010/2011 (At Outturn Prices) £	Estimate 2011/2012 (At Outturn Prices) £
918,600	Employees	799,500	712,300
83,436	Supplies & Services	62,300	62,300
-	Transport Related	36,400	36,400
<u>1,002,036</u>	TOTAL OPERATING COSTS	<u>898,200</u>	<u>811,000</u>
	Income		
	Income		
(481,857)	- Planning Applications	(472,500)	(572,500)
<u>(16,093)</u>	- Other	<u>(47,500)</u>	<u>(47,500)</u>
504,086	NET OPERATING COSTS	378,200	191,000
204,900	Support Services	304,400	324,300
20,500	FRS 17	31,600	20,500
144,021	Non-Recurring Expenditure	-	-
<u>(214,668)</u>	Non-Recurring Income	<u>-</u>	<u>-</u>
<u><u>658,839</u></u>	NET SERVICE EXPENDITURE	<u><u>714,200</u></u>	<u><u>535,800</u></u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Growth £	£
2010/2011 Budget provision brought forward			714,200
Employees	14,300		
- Review of allocations		(94,700)	
- Building Control recharge		(6,800)	
Support Services	2,900		
- Review of allocations		17,000	
FRS 17		(11,100)	
Additional Planning Income		<u>(100,000)</u>	
	<u>17,200</u>	<u>(195,600)</u>	<u>(178,400)</u>

TOTAL ESTIMATED NET COST OF SERVICE 2011/2012

535,800

Planning and Development Services: ECONOMIC DEVELOPMENT

Service: GFCD Head of Service: Marion Playle

REVENUE BUDGET 2011/2012

Actual 2009/2010		Estimate 2010/2011 (At Outturn Prices) £	Estimate 2011/2012 (At Outturn Prices) £
111,500	Employees	106,900	46,800
9,380	Premises-related Expenditure	9,500	100
26,035	Supplies & Services	28,800	6,600
-	Transport Related	2,400	2,400
<u>146,915</u>	TOTAL OPERATING COSTS	<u>147,600</u>	<u>55,900</u>
	Income		
<u>(18,165)</u>	Income	<u>(17,600)</u>	-
128,750	NET OPERATING COSTS	130,000	55,900
57,500	Support Services	46,800	49,700
2,800	FRS 17	5,600	2,800
1,067	Capital Charges	1,100	1,100
92,373	Non-Recurring Expenditure	-	-
<u>(5,000)</u>	Non-Recurring Income	-	-
<u>277,490</u>	NET SERVICE EXPENDITURE	<u>183,500</u>	<u>109,500</u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Other Variations £	£
2010/2011 Budget provision brought forward			183,500
Employees	1,600		
- Review of allocations		(61,700)	
Premises Related Expenditure	(100)		
- Dartmouth Regatta budget now transferred to Car & Boat Parking		(9,300)	
Supplies & Services			
- Dartmouth Regatta budget now transferred to Car & Boat parking		(3,400)	
- Farmers Markets budget, transferred to independent company		(14,300)	
- Reduction in budget for Kingsbridge Resource Centre		(2,000)	
- E newsletter budget not required, £1000 transferred to Corp Mgmt		(2,500)	
Support Services	500		
- Review of allocations		2,400	
FRS 17		(2,800)	
Income			
- Farmers Markets budget, transferred to independent company		17,600	
	<u>2,000</u>	<u>(76,000)</u>	<u>(74,000)</u>
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u>109,500</u>

Planning and Development Services: EMPLOYMENT ESTATES

Service: GFEMP

Head of Service: Kate Cassar

REVENUE BUDGET 2011/2012

Actual 2009/2010		Estimate 2010/2011 (At Outturn Prices) £	Estimate 2011/2012 (At Outturn Prices) £
12,800	Employees	11,100	11,100
183,177	Premises-related Expenditure	148,400	162,000
17,040	Supplies & Services	11,800	11,800
<u>213,016</u>	TOTAL OPERATING COSTS	<u>171,300</u>	<u>184,900</u>
	Income		
<u>(1,290,962)</u>	Income	<u>(1,236,200)</u>	<u>(1,272,700)</u>
<u>(1,077,946)</u>	NET OPERATING COSTS	<u>(1,064,900)</u>	<u>(1,087,800)</u>
174,200	Support Services	122,900	109,000
2,400	FRS 17	4,500	2,400
371,680	Capital Charges	187,000	165,000
<u>(529,666)</u>	NET SERVICE EXPENDITURE	<u>(750,500)</u>	<u>(811,400)</u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Other Variations £	£
2010/2011 Budget provision brought forward			(750,500)
Employees	100	(100)	
Premises-related Expenditure	3,000		
- Reduction in Grounds Maintenance costs		(7,800)	
- Full insurance cost now direct to service		13,700	
- Repairs & Maintenance; reallocation of R&M holding account		3,900	
Supplies & Services		800	
Support Services	1,500		
- Review of Allocations		(15,400)	
FRS 17		(2,100)	
Depreciation		(22,000)	
Income	(3,500)		
- Increase in rental income		(17,400)	
- Insurance recharge now all direct to service		(13,700)	
- Commission on Insurance Policy		(1,900)	
	<u>1,100</u>	<u>(62,000)</u>	<u>(60,900)</u>
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u>(811,400)</u>

Planning and Development Services: ENVIRONMENTAL INITIATIVES (AONB)

Service: GFEIA Head of Service: Kate Cassar

REVENUE BUDGET 2011/2012

Actual 2009/2010		Estimate 2010/2011 (At Outturn Prices) £	Estimate 2011/2012 (At Outturn Prices) £
138,230	Employees	136,800	136,500
71	Premises-related Expenditure	-	-
104,896	Supplies & Services	13,700	19,900
-	- Environmental Projects e.g. AONB Programme	68,400	68,400
6,943	Transport-related Expenditure	6,700	6,600
<u>250,141</u>	TOTAL OPERATING COSTS	<u>225,600</u>	<u>231,400</u>
	Income		
<u>(240,050)</u>	Income	<u>(210,900)</u>	<u>(201,500)</u>
10,090	NET OPERATING COSTS	14,700	29,900
39,800	Support Services	63,900	70,500
3,600	FRS 17	7,200	3,600
480	Non-Recurring Expenditure	-	-
	Non Recurring Income	-	-
<u>53,970</u>	NET SERVICE EXPENDITURE	<u>85,800</u>	<u>104,000</u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Other Variations £	£
2010/2011 Budget provision brought forward			85,800
Employees	1,500		
- Review of allocations		(1,800)	
Supplies & Services			
- Tamar Contributions - budget transferred from Countryside Rec		3,700	
- Increased contribution to Marine Officer		2,500	
Transport-related Expenditure		(100)	
Support Services	700		
- Review of allocations		5,900	
FRS 17		(3,600)	
Income		2,000	
- Reduction in Natural England grant		7,400	
	<u>2,200</u>	<u>16,000</u>	<u>18,200</u>
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u>104,000</u>

Planning and Development Services: PANNIER MARKETS

Service: GFPRM Head of Service: Helen Dobby

REVENUE BUDGET 2011/2012

Actual		Estimate	Estimate
2009/2010		2010/2011	2011/2012
		(At Outturn	(At Outturn
		Prices)	Prices)
£		£	£
17,900	Employees	29,100	24,600
17,139	Premises-related Expenditure	17,100	17,700
-	Supplies and Services	100	100
35,039	TOTAL OPERATING COSTS	46,300	42,400
	Income		
(105,432)	Income	(111,900)	(111,900)
(70,393)	NET OPERATING COSTS	(65,600)	(69,500)
2,100	Support Services	2,800	1,900
600	FRS 17	600	600
(67,693)	NET SERVICE EXPENDITURE	(62,200)	(67,000)

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation	Other	
	£	Variations	£
2010/2011 Budget provision brought forward			(62,200)
Employees	500		
- Review of allocations		(5,000)	
Premises-related Expenditure	600		
Support Services			
- Review of allocations		(900)	
	1,100	(5,900)	(4,800)
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u>(67,000)</u>

Planning and Development Services: PLANNING POLICY

Service: GFPPY

Head of Service: Marion Playle

REVENUE BUDGET 2011/2012

Actual 2009/2010		Estimate 2010/2011 (At Outturn Prices) £	Estimate 2011/2012 (At Outturn Prices) £
318,700	Employees	289,700	361,300
-	Transport Related	9,100	10,300
-	Supplies & Services	5,400	5,400
<u>318,700</u>	TOTAL OPERATING COSTS	<u>304,200</u>	<u>377,000</u>
	Income		
(154)	Income	-	(20,000)
<u>318,546</u>	NET OPERATING COSTS	<u>304,200</u>	<u>357,000</u>
50,500	Support Services	96,100	80,700
7,100	FRS 17	11,400	7,100
<u>391,564</u>	Non-Recurring Expenditure	-	-
<u><u>767,710</u></u>	NET SERVICE EXPENDITURE	<u><u>411,700</u></u>	<u><u>444,800</u></u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Other Variations £	£
2010/2011 Budget provision brought forward			411,700
Employees	4,600		
- Review of allocations		(42,700)	
- Sherford Posts built into base budget		109,700	
Transport-related			
- Sherford		1,200	
Support Services	900		
- Review of allocations		(16,300)	
FRS 17		(4,300)	
Income			
- Shared Urban Designer funding (Sherford)		(20,000)	
	<u>5,500</u>	<u>27,600</u>	<u>33,100</u>
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u><u>444,800</u></u>

SECTION 6 - HOLDING ACCOUNTS

These are accounts to which the costs of activities are gathered prior to their re-allocation to the users of those activities. The following notes are a brief description of the costs which are contained within each of the Council's holding accounts and the basis on which these costs are recharged.

		<u>Basis of Recharge</u>
Support Services / Service Management	<p>Support Services include services such as Finance, Personnel, Legal, Information Technology, Property Management etc. which support the provision of services to the public. Service Management reflects the cost of Heads of Service and associated administration.</p> <p>The costs collected include salaries and related employers' contributions together with associated expenditure such as car allowances and training. Costs are allocated on the basis of timesheets.</p>	Timesheets
Depots	Costs relating to the maintenance, heating, insurance etc of the Council's depots are charged to this account.	Apportioned to services on the basis of floor area occupied.
Transport and Heavy Plant	Collates all expenditure incurred on the fleet of Council vehicles together with heavy plant such as grass cutting machinery.	Charged direct to services which they support

SECTION 6 – HOLDING ACCOUNTS

SUMMARY OF SUPPORT SERVICES AND MANAGEMENT AND ADMINISTRATION

REVENUE BUDGET 2011/2012		Employee Costs	Premises Related Expenditure	Supplies & Services	Contractor Payments	Capital Charges	Transport Related Expenditure	Total Expenditure	Income	Total Salaries & Overheads	Recharges from other Support Services	Total (including recharges)
		£	£	£	£	£	£	£	£	£	£	£
<u>SUPPORT SERVICES</u>												
<u>Chief Executive</u>												
Chief Executive	5000	118,500	-	6,800	-	-	800	126,100	-	126,100	10,600	136,700
Communications & Media	5040	61,800	-	2,900	-	-	800	65,500	-	65,500	8,100	73,600
<u>Strategic Directors</u>												
Strategic Directors	5025	212,600	-	4,700	-	-	10,600	227,900	-	227,900	15,000	242,900
<u>Corporate Services</u>												
Legal	5055	263,500	-	14,700	-	-	1,400	279,600	(18,000)	261,600	38,800	300,400
Committee Admin	5065	135,500	-	4,900	-	-	1,300	141,700	-	141,700	28,700	170,400
Print Room	5130	61,900	-	200	-	6,000	200	68,300	-	68,300	20,800	89,100
<u>Customer Services & Post Room</u>												
Customer Services	5060	485,200	-	12,900	-	-	700	498,800	-	498,800	139,800	638,600
Post Room	5080	52,600	-	110,600	-	-	-	163,200	-	163,200	20,100	183,300
<u>Corporate Finance</u>												
Corporate Finance	5070	456,900	-	21,200	-	-	10,200	488,300	-	488,300	128,900	617,200
<u>Internal Audit</u>												
Internal Audit	5145	110,100	-	1,400	-	-	2,300	113,800	(31,300)	82,500	15,800	98,300
<u>ICT</u>												
ICT Section	5085	572,100	-	533,500	-	5,000	8,400	1,119,000	-	1,119,000	14,800	1,133,800
Design	5045	101,400	-	800	-	-	500	102,700	-	102,700	29,400	132,100
<u>Community Delivery</u>												
Community Delivery	5005	93,100	-	2,900	-	-	1,000	97,000	-	97,000	27,900	124,900
<u>Personnel & Payroll</u>												
Personnel & Payroll	5010	308,800	-	8,800	-	-	5,900	323,500	(78,400)	245,100	48,400	293,500
Corporate Training & Recruitment	5012	73,600	-	-	-	-	-	73,600	-	73,600	-	73,600
<u>Property Services</u>												
Property Services	5030	465,000	-	34,700	-	-	20,900	520,600	(20,000)	500,600	90,100	590,700
Follaton House	5035	56,000	331,400	26,400	46,100	37,000	2,400	499,300	(46,700)	452,600	-	452,600
Support Services allocated to Support Services											(637,200)	(637,200)
Main Budget Heading Total		3,628,600	331,400	787,400	46,100	48,000	67,400	4,908,900	(194,400)	4,714,500	0	4,714,500
<u>MANAGEMENT AND ADMINISTRATION (Excludes salaries charged direct to services)</u>												
Environment Services	5420	93,900	-	14,600	-	-	13,400	121,900	-	121,900	110,200	232,100
Landscape & Leisure	5425	105,800	-	7,400	-	-	18,100	131,300	-	131,300	69,500	200,800
Strategic Planning & Economy	5430	73,000	-	8,200	-	-	12,200	93,400	(35,500)	57,900	60,300	118,200
Revenue, Benefits & Housing Advice	5415	108,600	-	36,600	-	-	57,300	202,500	-	202,500	379,000	581,500
Environmental Health	5435	140,800	-	24,300	-	-	60,700	225,800	(33,500)	192,300	135,400	327,700
Development Management	5440	74,700	-	17,800	-	-	42,800	135,300	-	135,300	159,400	294,700
Development Management (Land Charges salaries only)	5445	51,500	-	-	-	-	-	51,500	-	51,500	-	51,500
Support Services allocated to Management & Admin											(913,800)	(913,800)
Main Budget Heading Total		648,300	0	108,900	0	0	204,500	961,700	(69,000)	892,700	0	892,700

N.B. Employee costs include salaries, employers contributions, shared service payments, training, professional subscriptions, staff insurance and expenses of new appointments

Holding Account: SUPPORT SERVICES SUMMARY

REVENUE BUDGET 2011/2012

Actual 2009/2010		Estimate 2010/2011 (At outturn prices) £	Estimate 2011/2012 (At outturn prices)
	Employee Costs		
3,155,457	Salaries (including Ers NI & Pension)	3,329,400	3,328,200
262,525	Shared Services Payments / Overtime / Agency staff	110,700	139,500
141,693	Other (e.g. training, insurance, etc)	207,600	160,900
309,579	Premises Related Expenditure	375,100	331,400
12,370	Supplies & Services	834,200	787,400
46,865	Contractor Payments	49,200	46,100
43,074	Capital Charges	53,700	48,000
<u>0</u>	Transport Related Expenditure	<u>68,500</u>	<u>67,400</u>
3,971,563	TOTAL EXPENDITURE	5,028,400	4,908,900
(39,371)	Income	(161,700)	(194,400)
<u>3,932,192</u>	TOTAL SALARIES AND OVERHEADS	<u>4,866,700</u>	<u>4,714,500</u>

Approved Establishment

2010/2011 Estimate	106
2011/2012 Estimate	102

ALLOCATION OF SUPPORT SERVICES COSTS

Service	Division of Service	Allocation £	Allocation £	Service	Division of Service	Allocation £	Allocation £
CENTRAL SERVICES	Corporate and Dem. Core Corporate Management Dem Rep and Management Council Tax Benefits Council Tax Collection Conducting Elections Electoral Registration Emergency Planning Local Land Charges	542,200 533,600 68,100 467,600 5,100 84,200 1,500 74,200	1,776,500		Sub-Total brought forward		2,990,200
CULTURE AND RELATED SERVICES	Culture and Heritage Open Spaces Community Parks & Open Spaces Countryside Recreation & Mgt Sport and Recreation Outdoor Sports and Recreation Leisure Centres Marketing and Tourism	500 86,400 12,400 15,400 33,500 12,500	160,700	PLANNING AND DEVELOPMENT	Building Control Building Regulations Other Building Control Community Development Development Control Enforcement Applications and Appeals Economic Development Employment Estates Environmental Initiatives (AONB) Land & Investment Properties Pannier Markets Planning Policy	47,700 36,400 15,700 31,900 191,600 37,600 109,000 67,000 33,900 1,900 39,100	611,800
ENV. SERVICES	Beach and Water Safety Cemeteries and Burials Coast Protection Environmental Health Community Safety Food Safety Health and Safety at Work Housing Standards Licensing Pest Control Pollution Reduction Public Conveniences Public Health Flood Defence and Land Drainage Street Cleaning Waste Management Household Waste Collection Recycling Trade Waste	4,500 5,500 20,700 3,900 10,700 7,100 6,600 29,000 700 30,600 49,500 7,500 10,400 59,600 148,400 118,100 97,700	610,500	HOLDING ACCOUNTS	Repairs & Maintenance Grounds Maintenance Depots Transport & Heavy Plant	136,500 10,200 9,300 8,500	
HIGHWAYS ROAD AND TRANSPORT	Car and Boat Parking On-Street Parking Dartmouth Ferry Salcombe Harbour Transport Policy and Public Transp.	117,900 9,300 51,600 53,000 1,500	233,300	OTHER	General Fund Capital	34,200	198,700
HOUSING SERVICES	Homelessness Housing Advice Housing Benefits Administration Housing Strategy Private Sector Hsg Renewal Housing Enabling	67,600 11,300 75,400 45,100 7,800 2,000	209,200	SUPPORT SERVICES	Chief Executive Community Delivery Personnel & Payroll (incl corp training & recruitment) Strategic Directors Property Services Communications & Media Design Office Legal Customer Services Committee Admin Corporate Finance Post Room ICT Section Print Room Internal Audit	10,600 27,900 48,400 15,000 90,100 8,100 29,400 38,800 139,800 28,700 128,900 20,100 14,800 20,800 15,800	637,200
				TOTAL COSTS ALLOCATED			4,437,900
				Less: officer time allocated to Support Services			(637,200)
							3,800,700
				Total Salaries and overheads			4,714,500
				Amount of Support services overheads allocated to Management & Admin cost centres			(913,800)
							3,800,700
	Sub-Total carried forward		2,990,200				

REVENUE BUDGET 2011/2012

Actual 09/10 £		Estimate 2010/2011 (At outturn prices) £	Estimate 2011/2012 (At outturn prices) £
	Employee Costs		
63,630	Salaries (including Ers NI & Pension)	64,900	34,100
78,957	Shared Services Payments / Overtime / Agency staff	75,300	82,300
2,060	Other (e.g. training, insurance, etc)	4,100	2,100
6,929	Supplies & Services	8,500	6,800
944	Transport Related Expenditure	800	800
152,520	NET SERVICE EXPENDITURE	153,600	126,100

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Growth £	£
2010/2011 Budget provision brought forward			153,600
Employees			
Change in salaries (incls. increase in employers NI/Pension rates)	300	(26,100)	
Supplies & Services			
Subsistence & Conference budgets reduced due to consistent underspends	-	(1,700)	
Transport-related Expenditure	-	-	
	300	(27,800)	(27,500)
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			126,100

REVENUE BUDGET 2011/2012

Actual 09/10 £		Estimate 2010/2011 (At outturn prices) £	Estimate 2011/2012 (At outturn prices) £
	Employee Costs		
na	Salaries (including Ers NI & Pension)	58,700	58,800
na	Shared Services Payments / Overtime / Agency staff	0	0
na	Other (e.g. training, insurance, etc)	3,400	3,000
na	Supplies & Services	2,600	2,900
na	Transport Related Expenditure	800	800
<u>0</u>	NET SERVICE EXPENDITURE	<u>65,500</u>	<u>65,500</u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Growth £	£
2010/2011 Budget provision brought forward			65,500
Employees			
Change in salaries (incl. increase in employers NI/Pension rates)	(1,000)	700	
Supplies & Services			
Printing & Stationery budgets brought in line with actuals	-	300	
Transport-related Expenditure	-	-	
	(1,000)	1,000	-
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			65,500

REVENUE BUDGET 2011/2012

Actual 09/10 £		Estimate 2010/2011 (At outturn prices) £	Estimate 2011/2012 (At outturn prices) £
	Employee Costs		
220,498	Salaries (including Ers NI & Pension)	200,600	210,600
0	Shared Services Payments / Overtime / Agency staff	0	0
2,787	Other (e.g. training, insurance, etc)	2,400	2,000
4,928	Supplies & Services	4,800	4,700
9,838	Transport Related Expenditure	10,500	10,600
238,051	NET SERVICE EXPENDITURE	218,300	227,900
(426)	Income	0	0
237,625		218,300	227,900

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Growth £	£
2010/2011 Budget provision brought forward			218,300
Employees			
Change in salaries (incls. increase in employers NI/Pension rates)	10,000	(400)	
Supplies & Services			
Printing & Stationery budgets brought in line with actuals	-	(100)	
Transport-related Expenditure	100	-	
	10,100	(500)	9,600
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			227,900

Holding Account: **LEGAL SERVICES SUMMARY**

REVENUE BUDGET 2011/2012

Actual 09/10 £		Estimate 2010/2011 (At outturn prices) £	Estimate 2011/2012 (At outturn prices) £
	Employee Costs		
216,387	Salaries (including Ers NI & Pension)	259,500	253,800
15,206	Shared Services Payments / Overtime / Agency staff	0	0
20,359	Other (e.g. training, insurance, etc)	10,900	9,700
45,123	Supplies & Services	13,400	14,700
751	Transport Related Expenditure	1,400	1,400
297,826	NET SERVICE EXPENDITURE	285,200	279,600
(2,491)	Income	0	(18,000)
295,335		285,200	261,600

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Growth £	£
2010/2011 Budget provision brought forward			285,200
Employees			
Change in salaries (incl. increase in employers NI/Pension rates)	5,400	(12,300)	
Supplies & Services			
Printing & Stationery budgets brought in line with actuals	-	1,300	
Transport-related Expenditure	-	-	
Income - Charging for legal work / Shared Services income	-	(18,000)	
	5,400	(29,000)	(23,600)
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			261,600

Holding Account: COMMITTEE ADMINISTRATION SUMMARY

REVENUE BUDGET 2011/2012

Actual 09/10 £		Estimate 2010/2011 (At outturn prices) £	Estimate 2011/2012 (At outturn prices) £
	Employee Costs		
130,901	Salaries (including Ers NI & Pension)	134,500	132,600
177	Shared Services Payments / Overtime / Agency staff	0	0
4,852	Other (e.g. training, insurance, etc)	4,000	2,900
5,787	Supplies & Services	4,200	4,900
626	Transport Related Expenditure	1,300	1,300
142,343	NET SERVICE EXPENDITURE	144,000	141,700
(155)	Income	0	0
142,188		144,000	141,700

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Growth £	£
2010/2011 Budget provision brought forward			144,000
Employees			
Change in salaries (incls. increase in employers NI/Pension rates)	4,200	(7,200)	
Supplies & Services			
Printing & Stationery budgets brought in line with actuals	-	700	
Transport-related Expenditure	-	-	
	4,200	(6,500)	(2,300)
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			141,700

Holding Account: PRINT ROOM SUMMARY

REVENUE BUDGET 2011/2012

Actual 09/10 £		Estimate 2010/2011 (At outturn prices) £	Estimate 2011/2012 (At outturn prices) £
	Employee Costs		
59,617	Salaries (including Ers NI & Pension)	59,700	60,700
0	Shared Services Payments / Overtime / Agency staff	0	0
1,467	Other (e.g. training, insurance, etc)	2,100	1,200
1,647	Supplies & Services	200	200
6,378	Capital Charges	6,400	6,000
68	Transport Related Expenditure	200	200
69,177	NET SERVICE EXPENDITURE	68,600	68,300

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Growth £	£
2010/2011 Budget provision brought forward			68,600
Employees			
Change in salaries (incl. increase in employers NI/Pension rates)	1,000	(900)	
Supplies & Services			
Capital Charges	(400)	-	
Transport-related Expenditure	-	-	
	600	(900)	(300)
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			68,300

Holding Account: **CUSTOMER SERVICES SUMMARY**

REVENUE BUDGET 2011/2012

Actual 09/10 £		Estimate 2010/2011 (At outturn prices) £	Estimate 2011/2012 (At outturn prices) £
	Employee Costs		
426,085	Salaries (including Ers NI & Pension)	432,800	475,400
20,525	Shared Services Payments / Overtime / Agency staff	4,000	3,700
11,081	Other (e.g. training, insurance, etc)	6,500	6,100
76,337	Supplies & Services	9,600	12,900
3,892	Transport Related Expenditure	700	700
<u>537,920</u>	NET SERVICE EXPENDITURE	<u>453,600</u>	<u>498,800</u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Growth £	£
2010/2011 Budget provision brought forward			453,600
Employees			
Change in salaries (incl. increase in employers NI/Pension rates)	19,400	22,500	
Supplies & Services			
Printing & Stationery budgets brought in line with actuals	-	3,300	
Transport-related Expenditure	-	-	
	<u>19,400</u>	<u>25,800</u>	<u>45,200</u>
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u>498,800</u>

Holding Account: POST ROOM SUMMARY

REVENUE BUDGET 2011/2012

Actual 09/10 £		Estimate 2010/2011 (At outturn prices) £	Estimate 2011/2012 (At outturn prices) £
	Employee Costs		
44,259	Salaries (including Ers NI & Pension)	43,700	44,200
8,420	Shared Services Payments / Overtime / Agency staff	8,100	7,500
781	Other (e.g. training, insurance, etc)	1,000	900
2,145	Supplies & Services	110,500	110,600
<u>0</u>	Transport Related Expenditure	<u>0</u>	<u>0</u>
<u>55,605</u>	NET SERVICE EXPENDITURE	<u>163,300</u>	<u>163,200</u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Growth £	£
2010/2011 Budget provision brought forward			163,300
Employees			
Change in salaries (incl. increase in employers NI/Pension rates)	(200)	-	
Supplies & Services			
Printing & Stationery budgets brought in line with actuals	-	100	
Transport-related Expenditure	-	-	
	<u>(200)</u>	<u>100</u>	<u>(100)</u>
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u>163,200</u>

REVENUE BUDGET 2011/2012

Actual 09/10 £		Estimate 2010/2011 (At outturn prices) £	Estimate 2011/2012 (At outturn prices) £
	Employee Costs		
407,264	Salaries (including Ers NI & Pension)	445,100	428,200
10,252	Shared Services Payments / Overtime / Agency staff	20,200	20,200
16,178	Other (e.g. training, insurance, etc)	10,800	8,500
119,693	Supplies & Services	20,300	21,200
9,156	Transport Related Expenditure	10,100	10,200
<u>562,543</u>	NET SERVICE EXPENDITURE	<u>506,500</u>	<u>488,300</u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Growth £	£
2010/2011 Budget provision brought forward			506,500
Employees			
Change in salaries (incl. increase in employers NI/Pension rates)	10,600	(29,800)	
Supplies & Services			
Printing & Stationery budgets brought in line with actuals	-	900	
Transport-related Expenditure	100	-	
	<u>10,700</u>	<u>(28,900)</u>	<u>(18,200)</u>
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u>488,300</u>

Holding Account: INTERNAL AUDIT SUMMARY

REVENUE BUDGET 2011/2012

Actual 09/10 £		Estimate 2010/2011 (At outturn prices) £	Estimate 2011/2012 (At outturn prices) £
	Employee Costs		
88,530	Salaries (including Ers NI & Pension)	89,300	108,500
0	Shared Services Payments / Overtime / Agency staff	0	0
1,894	Other (e.g. training, insurance, etc)	2,600	1,600
2,754	Supplies & Services	900	1,400
1,516	Transport Related Expenditure	1,400	2,300
94,694	NET SERVICE EXPENDITURE	94,200	113,800
(1,375)	Income	(31,300)	(31,300)
93,319		62,900	82,500

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Growth £	£
2010/2011 Budget provision brought forward			62,900
Employees			
Change in salaries (incl. increase in employers NI/Pension rates)	5,200	13,000	
Supplies & Services			
Printing & Stationery budgets brought in line with actuals	-	500	
Transport-related Expenditure	100	800	
Income	-		
	5,300	14,300	19,600
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			82,500

Holding Account: ICT SUMMARY

REVENUE BUDGET 2011/2012

Actual 09/10 £		Estimate 2010/2011 (At outturn prices) £	Estimate 2011/2012 (At outturn prices) £
	Employee Costs		
539,812	Salaries (including Ers NI & Pension)	590,900	552,700
12,938	Shared Services Payments / Overtime / Agency staff	0	3,400
13,351	Other (e.g. training, insurance, etc)	19,800	16,000
0	Premises Related	1,500	0
9,704	Supplies & Services	589,300	533,500
0	Capital Charges	10,600	5,000
7,350	Transport Related Expenditure	8,000	8,400
583,155	TOTAL OPERATING COSTS	1,220,100	1,119,000
(4)	Income	0	0
583,151	NET SERVICE EXPENDITURE	1,220,100	1,119,000

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Growth £	£
2010/2011 Budget provision brought forward			1,220,100
Employees			
Change in salaries (incls. increase in employers NI/Pension rates)	10,200	(48,800)	
Premises Related			
Insurance no longer direct to ICT, allocated through HQ Buildings	-	(1,500)	
Supplies & Services			
Reduction in ICT Support & Maintenance contracts	3,500	(29,100)	
Reduction in contributions to PC & Printer replacement	-	(30,000)	
Printing & Stationery budgets brought in line with actuals	-	(200)	
Capital Charges	(5,600)		
Transport-related Expenditure	400	-	
	8,500	(109,600)	(101,100)
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			1,119,000

Holding Account: DESIGN OFFICE SUMMARY

REVENUE BUDGET 2011/2012

Actual 09/10 £		Estimate 2010/2011 (At outturn prices) £	Estimate 2011/2012 (At outturn prices) £
	Employee Costs		
98,473	Salaries (including Ers NI & Pension)	100,300	99,900
0	Shared Services Payments / Overtime / Agency staff	0	0
1,666	Other (e.g. training, insurance, etc)	2,400	1,500
9,197	Supplies & Services	800	800
14	Transport Related Expenditure	500	500
109,350	TOTAL OPERATING COSTS	104,000	102,700
(3,313)	Income	0	0
106,037	NET SERVICE EXPENDITURE	104,000	102,700

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Growth £	£
2010/2011 Budget provision brought forward			104,000
Employees			
Change in salaries (incl. increase in employers NI/Pension rates)	(400)	(900)	
Supplies & Services	-	-	
Transport-related Expenditure	-	-	
	(400)	(900)	(1,300)
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			102,700

Holding Account: **COMMUNITY DELIVERY SUMMARY**

REVENUE BUDGET 2011/2012

Actual 09/10 £		Estimate 2010/2011 (At outturn prices) £	Estimate 2011/2012 (At outturn prices) £
	Employee Costs		
162,954	Salaries (including Ers NI & Pension)	72,700	65,500
20,752	Shared Services Payments / Overtime / Agency staff	0	19,600
5,703	Other (e.g. training, insurance, etc)	9,000	8,000
15,588	Supplies & Services	2,800	2,900
5,781	Transport Related Expenditure	1,000	1,000
210,778	TOTAL OPERATING COSTS	85,500	97,000
(25,471)	Income	(10,000)	0
185,307	NET SERVICE EXPENDITURE	75,500	97,000

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Growth £	£
2010/2011 Budget provision brought forward			75,500
Employees			
Change in salaries (incl. increase in employers NI/Pension rates)	(7,000)	18,400	
Supplies & Services			
Printing & Stationery budgets brought in line with actuals	-	100	
Transport-related Expenditure	-	-	
Income - Shared Services income deleted as part of overall budget reduction	-	10,000	
	(7,000)	28,500	21,500
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			97,000

Holding Account: PERSONNEL & PAYROLL SUMMARY

REVENUE BUDGET 2011/2012

Actual 09/10 £		Estimate 2010/2011 (At outturn prices) £	Estimate 2011/2012 (At outturn prices) £
	Employee Costs		
234,698	Salaries (including Ers NI & Pension)	286,400	293,400
10,928	Shared Services Payments / Overtime / Agency staff	0	0
47,787	Other (e.g. training, insurance, etc)	115,600	15,400
44,246	Supplies & Services	5,600	8,800
9,806	Transport Related Expenditure	8,100	5,900
347,465	TOTAL OPERATING COSTS	415,700	323,500
(31,568)	Income	(75,700)	(78,400)
315,897	NET SERVICE EXPENDITURE	340,000	245,100

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Growth £	£
2010/2011 Budget provision brought forward			340,000
Employees			
Change in salaries (incl. increase in employers NI/Pension rates)	9,100	(5,000)	
Transfer of corporate training & recruitment	-	(97,300)	
Supplies & Services			
Legal budget for external advice annual contract built in	-	4,000	
Printing & Stationery budgets brought in line with actuals	-	(800)	
Transport-related Expenditure - Reduction on essential users	-	(2,200)	
Income - Shared Services income increased in line with actuals	-	(2,700)	
	9,100	(104,000)	(94,900)
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			245,100

Holding Account: CORPORATE TRAINING & RECRUITMENT COSTS SUMMARY

REVENUE BUDGET 2011/2012

Actual 09/10 £		Estimate 2010/2011 (At outturn prices) £	Estimate 2011/2012 (At outturn prices) £
	Employee Costs		
0	Salaries (including Ers NI & Pension)	0	73,600
0	Shared Services Payments / Overtime / Agency staff	0	0
0	Other (e.g. training, insurance, etc)	0	0
0	Supplies & Services	0	0
0	Transport Related Expenditure	0	0
<u>0</u>	TOTAL OPERATING COSTS	<u>0</u>	<u>73,600</u>
0	Income	0	0
<u><u>0</u></u>	NET SERVICE EXPENDITURE	<u><u>0</u></u>	<u><u>73,600</u></u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Growth £	£
2010/2011 Budget provision brought forward			0
Employees			
Transfer of corporate training & recruitment	-	97,300	
Reduction in recruitment training	-	(23,700)	
Supplies & Services	-	-	
Transport-related Expenditure - Review of transport recharge	-	-	
Income - Review of Charges	-	-	
	<u>-</u>	<u>73,600</u>	<u>73,600</u>
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			<u><u>73,600</u></u>

Holding Account: **PROPERTY SERVICES SUMMARY**

REVENUE BUDGET 2011/2012

Actual 09/10 £		Estimate 2010/2011 (At outturn prices) £	Estimate 2011/2012 (At outturn prices) £
	Employee Costs		
386,511	Salaries (including Ers NI & Pension)	438,100	456,600
99,951	Shared Services Payments / Overtime / Agency staff	0	0
11,727	Other (e.g. training, insurance, etc)	13,000	8,400
60,901	Supplies & Services	34,900	34,700
14,426	Transport Related Expenditure	21,300	20,900
573,516	TOTAL OPERATING COSTS	507,300	520,600
74	Income	0	(20,000)
573,590	NET SERVICE EXPENDITURE	507,300	500,600

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Growth £	£
2010/2011 Budget provision brought forward			507,300
Employees			
Change in salaries (incl. increase in employers NI/Pension rates)	11,600	2,300	
Supplies & Services			
Printing & Stationery budgets brought in line with actuals	-	(200)	
Transport-related Expenditure - Reduction on essential users	400	(800)	
Income - New Shared Services income	-	(20,000)	
	12,000	(18,700)	(6,700)
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			500,600

Holding Account: FOLLATON HOUSE SUMMARY

REVENUE BUDGET 2011/2012

Actual 09/10 £		Estimate 2010/2011 (At outturn prices) £	Estimate 2011/2012 (At outturn prices) £
	Employee Costs		
52,514	Salaries (including Ers NI & Pension)	52,200	53,200
7,743	Shared Services Payments / Overtime / Agency staff	3,100	2,800
0	Other (e.g. training, insurance, etc)	0	0
309,579	Premises Related	373,600	331,400
18,790	Supplies & Services	25,800	26,400
46,865	Contractor Payments	49,200	46,100
36,696	Capital Charges	36,700	37,000
2,522	Transport Related Expenditure	2,400	2,400
474,709	TOTAL OPERATING COSTS	543,000	499,300
(42,052)	Income	(44,700)	(46,700)
432,657	NET SERVICE EXPENDITURE	498,300	452,600

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Growth £	£
2010/2011 Budget provision brought forward			498,300
Employees			
Change in salaries (incls. increase in employers NI/Pension rates)	800	(100)	
Premises Related			
Reductions approved on electricity, grounds maintenance, etc	-	(42,200)	
Supplies & Services			
Reduction on shredding costs	-	(1,400)	
Follaton Refreshments - budget moved from Dem Rep	-	2,000	
Contractor Payments - Reduction approved on cleaning contract	-	(3,100)	
Capital Charges	300		
Transport-related Expenditure	-	-	
Income - Follaton Refreshment recharges (as per expenditure budget above)	-	(2,000)	
	1,100	(46,800)	(45,700)
TOTAL ESTIMATED NET COST OF SERVICE 2011/2012			452,600

Holding Account: DEPOTS

REVENUE BUDGET 2011-2012

Actual		Estimate	Estimate
2009/2010		2010/2011	2011/2012
		(At Nov. 09	(At Outturn
		Prices)	Prices)
£		£	£
	Premises Related Expenses		
25,787	Maintenance of Buildings/Grounds	16,000	25,200
10,954	Heating and Lighting	13,000	13,000
16,100	Rates and Water Charges	15,500	18,800
2,705	Insurances	2,800	1,700
<u>14,598</u>	Supplies & Services	<u>15,600</u>	<u>17,000</u>
70,144	TOTAL OPERATING COSTS	62,900	75,700
<u>(3,625)</u>	Income	<u>(3,600)</u>	<u>(3,600)</u>
66,519	NET OPERATING COSTS	59,300	72,100
15,000	Support Services	15,000	7,100
<u>26,880</u>	Capital Charges	<u>23,500</u>	<u>27,000</u>
<u>108,399</u>	NET SERVICE EXPENDITURE	<u>97,800</u>	<u>106,200</u>

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Growth £	£
2009/2010 Budget provision brought forward			97,800
Premises Related Expenses	-		
Repairs & maintenance	400		
- review of allocations		8,800	
Heating & Lighting start of new contract.	-	-	
Rates and Water Charges	2,100	1,200	
Insurance	(1,100)	-	
Supplies & Services		1,400	
Capital Charges		3,500	
Support Services			
- review of allocations		(7,900)	
	<u>1,400</u>	<u>7,000</u>	<u>8,400</u>
TOTAL ESTIMATED NET COST 2011/2012			<u><u>106,200</u></u>

Holding Account: TRANSPORT AND HEAVY PLANT

REVENUE BUDGET 2011-2012

Actual 2009/2010		Estimate 2010/2011 (At Nov. 09 Prices)	Estimate 2011/2012 (At Outturn Prices)
£		£	£
105,564	Employee Expenses	119,300	107,200
	Transport Related Expenses		
454,046	Repairs and Maintenance	412,900	423,300
427,694	Fuel	441,100	452,100
21,360	Road Fund Licences and Tests	20,300	20,300
130,144	Insurance	128,900	114,500
2,024	Minor Planet	21,900	21,900
11,157	Hiring Contract charges	5,000	5,000
1,151,989	NET OPERATING COSTS	1,149,400	1,144,300
	Capital Charges	505,000	524,500
492,026	NET SERVICE EXPENDITURE	1,654,400	1,668,800
1,644,015		1,654,400	1,668,800

MAIN VARIATIONS

2011/2012 Estimate compared to that of 2010/2011

	Inflation £	Growth £	£
2010/2011 Budget Provision brought forward			1,654,400
Employee Expenses			
- Support			
- review of allocations		(12,100)	
Transport Related Expenses			
- Repairs & Maintenance	10,400	0	
- Fuel	11,000		
- Insurance	-14,400		
Capital Charges		19,500	
	7,000	7,400	14,400
TOTAL ESTIMATED COST OF TRANSPORT 2011/2012			1,668,800

APPENDIX A – BALANCES AND RESERVES

Introduction

The decision on the level of balances and reserves is one of several that are taken during the formulation of the Authority's budget and the medium term financial strategy. As a matter of prudence, the Council has set aside various amounts to cover future liabilities and items of expenditure.

Use of Reserves

The following table summarise the limits which are set out in the Council's Scheme of Financial Instructions approved in December 2010.

Proposed Limits.... Item Value ex VAT	Use of Reserves
Up to £30,000	The appropriate Head of Service in conjunction with the Head of Financial Services may approve the use of specific reserves up to £30,000 as set out in the Scheme of Delegation.
Greater than £30,000	The Use of Reserves over £30,000 requires the prior approval of the Full Council upon receipt of a report from the Head of Financial Services as approved by the Executive.

Applications to utilise Reserves:

The necessary forms and instructions for completion can be obtained from the Corporate Finance Section of the Council's intranet.

The Table below sets out details of the authority's reserves. The notes which accompany this statement provide explanatory detail regarding the purposes for which each reserve is held.

The Council's reserves

	Estimated balance 01/04/11
	£ 000
EARMARKED RESERVES	
Specific Reserves – General Fund	
Affordable Housing	642
Beach Safety	17
Building Control	0
Community Parks and Open Spaces	77
Community Wellbeing	30
District Elections	28
Drawing Office	10
Economic Initiatives	237
Ferry Repairs and Renewals	341
ICT Development	558
Land and Development	248
On-street parking	33
Pay and Display Equipment	104
Pension Fund	0
Print Equipment	36
Planning Policy and Major Development	1,413
Repairs and Maintenance	95
Strategic Issues	1,334
Sustainable Waste Management	220
Vehicle and Plant Renewals	331
Sub Total	5,754
Specific Reserves – Salcombe Harbour	
Pontoons	139
Harbour Renewals	108
General Reserve	68
Sub Total	315
TOTAL – Earmarked Reserves	6,069
NON SPECIFIC GENERAL FUND RESERVES	
General Fund – Working Balance	750
General Fund – Contingency	117
General Fund Balance (Accumulated Surplus)	978
TOTAL – General Reserves	1,845
TOTAL REVENUE RESERVES	7,914

Notes

Affordable Housing – This reserve is used to finance affordable housing in the district

Beach Safety – Held as a contingency for the operation of the beach safety service

Building Control – This reserve has been established to gather together surpluses which might arise from time to time on the authority's building control operation and to finance expenditure of a "non-recurring nature".

Community Parks & Open Spaces – Used for repairs and renewals of assets in parks and open spaces including trees.

Community Wellbeing - Established in response to public consultation for economic regeneration and anti-social behaviour.

District Elections – This reserve is designed to make provisions for the cost of conducting District Elections every four years.

Drawing Office – Used to fund the repair and renewal of equipment.

Economic Initiatives – This reserve exists in order that external funding contributions or other economic initiatives are not lost to the District for lack of available matching funds.

Ferry Repairs and Renewals – This reserve allows for the financing of major repairs required to the tugs and floats used in the Council's ferry operation and the renewal of those assets.

ICT Development – This reserve provides finance for investment in the information technology, both hardware and software. It now has few major commitments against it following the recent replacement of our main systems. However, shared services with West Devon are being progressed and investment in new systems will be needed including a transactional website which will help achieve future efficiencies.

Land and Development – This reserve meets expenditure on the purchase of land, property and feasibility studies.

On-street parking – This reserve is for the replacement of IT equipment and software.

Pay and Display Equipment Renewals – This reserve is designed to make provisions for the replacement of pay and display machines.

Pension Fund - Established to pay the 3 annual pension strain payments following staff redundancies.

Print Equipment – This reserve was set up to fund the repair and renewal of equipment in the print room over a 10-year period.

Planning Policy and Major Development - This reserve is designed to help smooth out annual expenditure on the review and preparation of the Local Development Framework. Work associated with the Sherford Area Action Plan, strategic developments and affordable housing are also funded from this source.

Repairs & Maintenance – This reserve provides for the repair and maintenance of Council-owned buildings. The reserve is held for items of a non routine or emergency nature, and the balance will be kept under annual review.

Strategic Issues – This reserve was set up to enable the Council to prepare for major challenges and expenditure of a corporate nature – e.g. partnership working, change management

Sustainable Waste Management - This reserve makes some provision to enable the Council to develop sustainable waste initiatives in line with the Government's National Waste Strategy.

Vehicle and Plant Renewals – Acquisitions of vehicles and plant are financed from this reserve. Annual contributions are based on the future replacement programme of our fleet.

Salcombe Harbour

- Pontoons – This reserve was set up to enable pontoons to be replaced.
- Renewals – This reserve was set up to enable capital assets other than pontoons to be replaced on a rolling programme.
- General Reserve – This reserve was set up to account for any surplus / deficit made on the revenue account within the financial year as the account is ring-fenced. It also helps fund any one off items that cannot be funded from within the revenue account.

General Fund Working Balance – The working balance is held to cushion the impact of uneven cash flows and to avoid unnecessary temporary borrowing.

General Fund Contingency – This reserve is set aside to meet expenditure arising from unforeseen occurrences or emergencies such as flooding or oil pollution.

General Fund Balance – This balance has been established from surpluses on the Council's annual expenditure.

APPENDIX B – VIREMENT

Virement refers to a process where the budget holder can apply to use an approved budget for a different purpose – e.g. savings arising from a vacant post could be utilised to finance non-recurring ICT expenditure.

The principles which are set out in the Council's Scheme of Delegation and Financial Instructions are as follows:

- Virement is usually for one-off purchases. It is important that budget holders do not make long term commitments when the savings identified are temporary in nature.
- Approval must be sought in advance of incurring the additional expenditure.
- Virement instructions and forms can be obtained from the Corporate Finance Section of the Authority's intranet

The following tables summarise the limits in the Financial Instructions approved in December 2010.

Item Value ex VAT	Budget Changes (Virements)
Up to £5,000	Up to £5,000 is to be requested by the relevant Responsible Officer via the appropriate accountant. No form is required
£5,000 to £30,000	Between £5,000 and £30,000 a virement form is required which is to be authorised by the relevant Head of Service and Head of Financial Services or nominated deputy
£30,000 to £100,000	Between £30,000 and £100,000 a virement form is required which is to be authorised by the Head of Financial Services, Head of Service and approved by the Executive
Greater than £100,000	Approval of the full Council is required in respect of virements above £100,000. They shall require initial authorisation by the Head of Financial Services and the relevant Head of Service before submitting to full Council.