

**MINUTES OF THE MEETING OF THE BUSINESS BOARD (OPERATIONS TEAM)  
HELD AT FOLLATON HOUSE, TOTNES ON WEDNESDAY, 21 FEBRUARY 2007**

**MEMBERS**

\* Cllr G Rothwell – Chairman

∅ Cllr L A Facy – Vice-Chairman

\* Cllr R J Carter

\* Cllr G Date

\* Cllr R F Croad

\* Denotes attendance

∅ Denotes apology for absence

Also in attendance at the invitation of the Chairman:  
Cllrs H D Bastone and D W May

Officers in attendance:

All Agenda Items: Strategic Director (Operations) and Head of Operations

**BBD.10/06 MINUTES**

The minutes of the meeting of the Business Board (Operations Team) held on 28 November 2006 were confirmed as a correct record and signed by the Chairman.

**BBD.11/06 DECLARATIONS OF INTEREST**

Members were invited to declare any interests in the items of business to be considered during the course of the meeting. These were recorded as follows:-

Cllr G Date declared a personal interest in item 5: 'Monitoring Reports' (see BBD.12/06 below) by virtue of him being a customer of the trade waste service and proceeded to take part in the discussion and vote on this item.

Cllr H D Bastone also declared a personal interest in item 5: 'Monitoring Reports' (see BBD.12/06 below) by virtue of him being a regular customer of the Dartmouth Lower Ferry and remained in the meeting during discussion on this item.

**BBD.12/06 MONITORING REPORTS**

A report was considered which set out the performance of the services within the Operations Team and the Lower Ferry for the 3 month period from October to December 2006.

During discussion, reference was made to:-

- a) the Operations Team trading account for the refuse, recycling and street cleaning services. Members attention was drawn to the £127,000 overspend which could be attributed to the separation of the trade waste from the main waste collection scheme, the excellent take up rate on the dry recycling scheme and the impact these had had on resources. Consequently, a waste review team had been established to address issues and review existing outcomes with a view to adjusting operational practices.

The Board was then informed that Scrutiny was to consider a comprehensive report at its 22 February 2007 meeting entitled 'Review of Changes – Waste Collection' which would update Members on the progress of changes to household waste collection services within the District. Whilst satisfied that the issue was being addressed by Scrutiny, a Member of the Board expressed disappointment that the report was not also being considered by the Board. In response it was noted that the intention was not to overlook the Business Board, but that Scrutiny had actively requested the report in order to review the waste collection changes. Furthermore, it was within Scrutiny's remit to request such a review and all Council Members could attend and participate on the discussion. Whilst accepting this view, the Member was still dissatisfied that the Board had not been involved in the review process.

In conclusion, the Executive Member for Clean Environment noted that he had been in close contact with officers regarding the waste changes.

- b) the figures highlighting that 18% less waste was taken to landfill;
- c) the percentage of fly tipping removed within one day. It was noted that there had been a delay in the removal of items which had been fly tipped due to officer investigations being carried out into identifying those responsible;

- d) the decrease in the number of inspections made in relation to parks and open spaces. It was noted that the low level of inspections was due to officer time temporarily being utilised to support waste collection;
- e) the noticeable low sickness / absenteeism rate of the Lower Ferry staff. The Board wished to congratulate the staff for this achievement;
- f) the over estimated income targets for the Lower Ferry. Officers advised that the figures had been based on previous years. Work was being commissioned to review the targets, especially in light of the proposed changes to the Higher Ferry. It was noted that the Board would receive a report once the analysis was complete.

**RECOMMENDATION**

That the Executive be **RECOMMENDED** that:-

The Business Board has examined the overall performance of the Operations services and the Dartmouth Lower Ferry service and has found them to satisfactory, subject to any specific comments as recorded above.

(Meeting commenced at 10.00 am and concluded at 10.40 am).

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Chairman