

**MINUTES OF THE MEETING OF THE PERSONNEL PANEL
HELD AT FOLLATON HOUSE, TOTNES ON 31 MARCH 2008**

MEMBERS

* Cllr M F Saltern - Chairman

* Cllr J A Westacott - Vice-Chairman

* Cllr R F Croad

ø Cllr R J Tucker

* Cllr T J Hewitt

* Denotes attendance

ø Denotes apology for absence

Officers in attendance:

All Agenda Items: Strategic Director (Operations) and Head of Personnel and Payroll

PP.19/07 **MINUTES**

The minutes of the meeting of the Panel held on 6 March 2008 were confirmed as a correct record and signed by the Chairman.

PP.20/07 **DECLARATIONS OF INTEREST**

Members were invited to declare any interests in the items of business to be considered during the course of the meeting but none were made.

PP.21/07 **EXCLUSION OF PUBLIC AND PRESS**

RESOLVED

That in accordance with Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during consideration of the following item of business as the likely disclosure of exempt information as defined in paragraph 1 of Schedule 12A to the Act is involved.

PP.22/07 **ESTABLISHMENT OF A SHARED MANAGEMENT TEAM – ENVIRONMENTAL HEALTH**

Members considered an exempt report which informed of a potential redundancy arising from the shared service of Environmental Health with West Devon Borough Council and the creation of a shared Head of Service post between the two councils.

To ensure that the workflow was still manageable once the shared service had been created, an additional recommendation was **PROPOSED** and **SECONDED**. This addition sought for a review report to be presented to the Panel for consideration following six months implementation of the shared service. This addition was subsequently declared **CARRIED**.

It was then:

RESOLVED

That the Panel:

1. approve the shared Head of Service post for the resultant merged service and appointment to it as set out in the presented report;
2. agree, on the terms as outlined in the presented report, to the proposed redundancy; and
3. request a review report be presented on the progress of the shared service following six months of implementation.

(Meeting commenced at 10.00 am and concluded at 10.15 am).

Chairman