

**MINUTES OF THE MEETING OF THE PERSONNEL PANEL
HELD AT FOLLATON HOUSE, TOTNES ON THURSDAY, 11 JUNE 2009**

MEMBERS

* Cllr M F Saltern - Chairman

* Cllr J A Westacott - Vice-Chairman

* Cllr R F Croad

* Cllr R J Tucker

ø Cllr T J Hewitt

* Denotes attendance

ø Denotes apology for absence

Officers in attendance:

All Agenda Items: Head of Human Resources and Member Support Services
Manager.

PP.1/09 **MINUTES**

The minutes of the meeting of the Panel held on 29 April 2009 were confirmed as a correct record and signed by the Chairman.

PP.2/09 **DECLARATIONS OF INTEREST**

Members were invited to declare any interests in the items of business to be considered during the course of the meeting but none were made.

PP.3/09 **EXCLUSION OF PUBLIC AND PRESS**

RESOLVED

That in accordance with Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during consideration of the following items of business as the likely disclosure of exempt information as defined in paragraphs 1 and 2 of Schedule 12A to the Act is involved.

PP.4/09 **IMPROVEMENT UNIT – STAFFING MATTER**

The Panel considered an exempt report which informed of a redundancy situation arising from the development of a shared Management Team with West Devon Borough Council.

It was then:

RESOLVED

That the proposed arrangements and consequent redundancy (as detailed in the report presented to the Panel) be approved.

PP.5/09

EARLY RETIREMENT ON THE GROUNDS OF EFFICIENCY – WEST DEVON EMPLOYEE

An exempt report was presented to the Panel which advised it of a proposed Early Retirement on the Grounds of Efficiency of a Principal Environmental Health Officer from West Devon Borough Council as part of the Shared Services Agenda.

It was then:

RESOLVED

That the early retirement on Grounds of Efficiency of a Principal Environmental Health Officer at West Devon Borough Council (with effect from 30 September 2009) be noted, in accordance with the terms as detailed in the report presented to the Panel.

(Meeting commenced at 1.00 pm and concluded at 1.20 pm).

Chairman