

**MINUTES OF THE MEETING OF THE COUNCIL TAX SETTING PANEL
HELD AT FOLLATON HOUSE, TOTNES ON THURSDAY 22 JANUARY 2004**

MEMBERS

- | | |
|--------------------|---------------------|
| * Cllr B C Evans | * Cllr P W Hitchins |
| * Cllr S M Fairman | * Cllr R O Yonge |

* Denotes attendance

01/03 **APPOINTMENT OF CHAIRMAN**

RESOLVED

That Cllr P W Hitchins be appointed Chairman of the Panel for the remainder of the 2003/04 municipal year.

02/03 **MINUTES**

The minutes of the Panel held on 28 February 2003 were approved as a correct record and signed by the Chairman.

03/03 **DECLARATION OF THE COUNCIL TAX BASE AND INDIVIDUAL TAX BASES FOR TOWN AND PARISHES: 2004/05**

Members were invited to consider a report, which set out the basis of the approach culminating in the calculation of the Council Tax Base itself. Under the provisions of the Local Government Finance Act 1992, the Council was required to set a Tax Base for its area by 31 January each year, although it was noted that this need no longer be undertaken by a meeting of the full Council. To this end, the Council had, at its meeting held on 18 December 2003, delegated this duty to this Panel (minute 73/03 refers).

During discussion, Members were appraised as to how the calculation of the Council Tax Base had been carried out and the effect that the Council's decision to reduce the level of discount on second homes would have, particularly for parishes.

RESOLVED

1. That the Council Tax Base for the year 2004/05 be approved as being 36,662.55;
2. That the Tax Base for each of the parishes and towns for 2004/05 be approved as per the appendix to these minutes.

(Meeting commenced at 1.00pm and concluded at 1.10 pm).

Chairman