

**MINUTES OF THE ANNUAL MEETING OF THE SOUTH HAMS DISTRICT
COUNCIL HELD AT FOLLATON HOUSE, TOTNES ON THURSDAY 14 MAY 2009**

MEMBERS

* Cllr B F Cane – Chairman

* Cllr M Stone – Vice-Chairman

* Cllr K J Baldry	* Cllr P W Hitchins
* Cllr N A Barnes	* Cllr M J Howarth
* Cllr H D Bastone	∅ Cllr C W Jones
* Cllr J H Baverstock	* Cllr L P Jones
* Cllr J I G Blackler	* Cllr R M Lawrence
∅ Cllr J Brazil	∅ Cllr I Longrigg
* Cllr B E Carson	* Cllr D W May
* Cllr R J Carter	* Cllr D M O'Callaghan
* Cllr P H Cook	* Cllr C M Pannell
* Cllr S E Cooper	* Cllr J T Pennington
* Cllr P Coulson	* Cllr S L Rankin
* Cllr R F Croad	* Cllr R Rowe
* Cllr G Date	* Cllr M F Saltern
* Cllr G J Fielden	* Cllr J W Squire
∅ Cllr R D Gilbert	* Cllr R C Steer
∅ Cllr F J Hawke	* Cllr R J Tucker
* Cllr J D Hawkins	* Cllr R J Vint
∅ Cllr T J Hewitt	* Cllr A Ward
* Cllr M J Hicks	* Cllr J A Westacott

* Denotes attendance

∅ Denotes apology for absence

Officers in attendance and participating:

For all items: Chief Executive, Strategic Director (Community), Strategic Director (Resources), Monitoring Officer and Member Support Services Manager.

01/09

ELECTION OF THE CHAIRMAN OF COUNCIL

RESOLVED

That Cllr M Stone be elected Chairman of the Council for the period expiring on the date of the Annual Meeting of the Council in 2010.

Cllr Stone declared and signed his acceptance of office.

02/09

ADDRESS BY THE NEW CHAIRMAN OF COUNCIL

Cllr Stone addressed the Council, expressing his honour at being elected as Chairman of Council. He proceeded to thank his fellow Members for their vote of confidence and wished to extend particular gratitude to his fellow Dartmouth & Kingswear Ward Members and the previous Chairman of Council for their support.

The newly appointed Chairman nominated 'Help the Heroes' as his charity for his year of office.

03/09

VOTE OF THANKS TO RETIRING CHAIRMAN

RESOLVED

That the thanks of the Council be extended to Cllr Cane for the manner in which he performed his duties during his term of office as Chairman of the Council.

04/09

RESPONSE OF THE RETIRING CHAIRMAN

Cllr Cane addressed the Council and made particular reference to:-

- his privilege at being Chairman of Council;
- his appreciation for the help provided by many people during his year of office, notably his wife, Pat, and Muriel Chapman, the Personal Assistant to the Chairman and Members' Secretary. He had tried to visit as many staff as possible and felt that this had given him a valuable insight into all Council services;
- the number of voluntary groups he had met within the community;
- the media attention generated by his cricket match with the Devon County team, who had that season been crowned champions of the Minor Counties Cricket league; and
- his wish for the new Chairman to have a successful year in office.

05/09

APPOINTMENT OF VICE CHAIRMAN OF COUNCIL

RESOLVED

That Cllr J H Baverstock be appointed Vice Chairman of the Council for the period expiring on the date of the Annual Meeting of the Council in 2010.

Cllr Baverstock declared and signed his acceptance of office.

06/09

MINUTES

The minutes of the meeting of the Council held on 26 March 2009 were confirmed as a correct record and signed by the Chairman.

07/09

ELECTION OF THE LEADER OF THE COUNCIL AND THE CHAIRMAN OF THE EXECUTIVE

RESOLVED

That Cllr R J Tucker be elected Leader of the Council and Chairman of the Executive for the period expiring on the date of the Annual Meeting of the Council in 2010.

In expressing his thanks at being re-elected Leader of Council, Cllr Tucker made reference to a paper which had been tabled to the meeting (as attached at Appendix A). The paper outlined some of the major achievements delivered by the Council during 2008/09. Such achievements were to the credit of both Members and officers and were felt to be an example of the good working relations which existed in the Council.

08/09

ELECTION OF THE DEPUTY LEADER OF THE COUNCIL AND THE VICE CHAIRMAN OF THE EXECUTIVE

RESOLVED

That Cllr P W Hitchins be elected Deputy Leader of the Council and Vice Chairman of the Executive for the period expiring on the date of the Annual Meeting of the Council in 2010.

09/09

POLITICAL GROUPS

The Chairman advised Members that a review of the representation of the political groups on the Council's Bodies had been carried out in consultation with the Leaders of the Political Groups.

The Chairman then reminded Members that the number of seats on the Council's Bodies was set by the Constitution, with the exception of the Development Control Committee. In June 2001, the Council decided that the size of the Development Control Committee was to be reviewed annually.

RESOLVED

It was unanimously **RESOLVED** that:-

1. the allocation of seats on Council Bodies, as agreed with the Leaders of the Political Groups, be approved;
2. the political balance rules be disapplied in the case of the Elected Member representation on the Salcombe Harbour Board;
3. the number of seats on the Development Control Committee be approved at 20 for the 2009/10 municipal year.

10/09

APPOINTMENT OF MEMBERS OF THE BODIES OF THE COUNCIL

The Council received nominations for the membership of the Bodies of the Council.

RESOLVED

That, for the 2009/10 municipal year, Members be appointed to the Bodies of the Council as set out in Appendix B to these minutes.

11/09

ELECTION OF CHAIRMEN AND VICE CHAIRMEN OF THE BODIES OF THE COUNCIL

The Council received nominations for the positions of Chairmen and Vice Chairmen of the Bodies of the Council.

RESOLVED

That the Chairmen and Vice Chairmen of the Bodies of the Council for the 2009 / 2010 municipal year be as indicated below:-

Body	Chairman	Vice Chairman
Development Control Committee	Cllr G J Fielden	Cllr D W May
Salcombe Harbour Board	Cllr J Brazil	(co-opted Member)
Personnel Panel	Cllr M F Saltern	Cllr J A Westacott MBE
Scrutiny	Cllr C M Pannell	Cllr K J Baldry

Community Policy Development Group	Cllr R C Steer	Cllr B F Cane
Environment Policy Development Group	Cllr R Rowe	Cllr R J Carter
Prosperity Policy Development Group	Cllr R F Croad	Cllr J I G Blackler
Audit Committee	Cllr J T Pennington	Cllr P Coulson
Licensing Committee	Cllr J W Squire	Cllr P H Cook

12/09

APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES

A report was considered which set out details of those outside bodies to which the Council appointed representatives and included a list of nominations for representation on these outside bodies.

RESOLVED

1. That the Council should be represented on the list of outside bodies as presented to the meeting;
2. That the Members named in Appendix C to these minutes be appointed as the Council's representatives to those bodies for the 2009/10 municipal year, and that for the purposes of Members' Allowances, attendance at meetings of these bodies be regarded as an approved duty;
3. That it be noted that the Devon Districts Forum made the following appointments:-
 - Devon Children's Trust: Cllr Baverstock; and
 - The Investment and Pension Fund Committee: Cllr Howarth (in a substitute capacity),

and for the purposes of Members' Allowances, attendance at meetings of these bodies also be regarded as an approved duty; and
4. That Members appointed to outside bodies provide regular feedback and consultation on the issues affecting the bodies concerned.

13/09

APPOINTMENT OF OTHER GROUPS

Members confirmed the appointment for the 2009/2010 municipal year of:-

- (a) Asset Management Group;
- (b) Beach Management Group;
- (c) Council Tax Setting Panel;
- (d) Design and Conservation Panel;
- (e) Development Planning Steering Group;
- (f) Executive Project Board;
- (g) Joint Health & Safety Consultative Panel;
- (h) Joint Staff Consultative Forum;
- (i) Member Development Steering Group;
- (j) Political Structures Working Group;
- (k) Programming Panel;
- (l) Public Spaces Working Group;
- (m) Shared Services Steering Group;
- (n) Totnes Southern Area Working Group;
- (o) Tree and Hedge Appeal Group;

Council then considered the appointments to the above bodies.

RESOLVED

That the appointment of the other groups of the Council for the 2009/2010 municipal year be approved, as shown in Appendix D to these minutes.

14/09

DECLARATIONS OF INTEREST

Members were invited to declare any interests in the items of business to be considered during the course of the meeting. These were made as follows:-

Cllr N A Barnes declared a prejudicial interest in Item 21 'Notice of Motions' (Minute 17/09 below refers) by virtue of her employment in the plumbing and heating industry. In addition, the Member advised that her interest also arose from her husband's employment as a plumber and proceeded to leave the meeting during the debate and vote on this item;

For clarity, Cllr Rowe advised the meeting that whilst her husband was also a plumber, she had sought advice from the Monitoring Officer and was satisfied that she did not need to declare an interest on this item.

15/09

CHAIRMAN'S ANNOUNCEMENTS

The Council noted a list of Civic Engagements attended by the previous Chairman.

16/09

QUESTIONS

It was noted that no questions had been received in accordance with Council Procedure Rule 8.

17/09

NOTICE OF MOTIONS

It was noted that one motion had been received in accordance with Council Procedure Rule 10.1.

By Cllrs Ward and Lawrence

“That this council:

Notes with concern that, according to its own estimates, the Government is not on course to meet its statutory targets for the Warm Homes & Energy Conservation Act 2000, to end fuel poverty in vulnerable households by 2010 and the rest of the sector by 2016. Believes that urgent action is needed to help the 4 million people living in fuel poverty in the UK.

Notes that 418 MPs supported the Warm Homes Act during its passage through Parliament.

Therefore supports David Heath MP's Fuel Poverty Bill, introduced into Parliament with cross-party support (including from the Conservative and Lib Dem front benches) and debated in Parliament on March 20.

And therefore resolves to:

Write to Secretary of State for Energy and Climate Change, Ed Miliband and Climate Change Minister, Joan Ruddock urging them to support David Heath's Fuel Poverty Bill when it returns to Parliament on Friday June 12

The Bill has two main objectives. To reinstate the statutory duty to end fuel poverty and "fuel poverty proof" the homes of the fuel poor by bringing them up to the energy efficiency levels enjoyed by new homes.

To require energy suppliers to provide social tariffs to vulnerable customers in the short-term.”

Having been **PROPOSED** and **SECONDED**, the proposer of the motion made reference to:-

- the actual number of UK households living in fuel poverty being likely to be nearer to five million. In addition, the proposer advised that this number was increasing on a daily rate;

- it being estimated that more than 20% of households in the South Hams were living in fuel poverty;
- associated problems in rural areas. Members were informed that dwellings in rural areas often had a lack of adequate insulation and were often heated by less efficient (and more expensive) means, such as oil and electricity;
- the Bill (if imposed) providing Government with a clear duty to carry out its previous promise;
- the consequent benefits arising from improved energy efficiency of housing stock and the potential employment opportunities in related industries.

In discussion, a number of Members stated that it was unacceptable that a number of households were in fuel poverty and in expressing their support for this motion, raised the following points:-

- (a) That the Government was required to publish a Fuel Poverty annual report to outline progress towards fulfilling duties under the Act;
- (b) The need for a Fuel Poverty Strategy to include proposals for financial and fiscal measures to promote energy efficiency and locally supplied sustainable energy was noted. Furthermore, the Act was considered to have been well constructed and would help vulnerable households to overcome fuel poverty;
- (c) A Member highlighted the need for the Government to provide sufficient investment into Ministry of Defence properties to ensure they were more energy efficient.

It was then:

RESOLVED

“That this council:

Notes with concern that, according to its own estimates, the Government is not on course to meet its statutory targets for the Warm Homes & Energy Conservation Act 2000, to end fuel poverty in vulnerable households by 2010 and the rest of the sector by 2016. Believes that urgent action is needed to help the 4 million people living in fuel poverty in the UK.

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To require energy suppliers to provide social tariffs to vulnerable customers in the short-term."

18/09

LOCAL GOVERNMENT REVIEW WORKING GROUP FEEDBACK ON THE RESPONSE SUBMITTED TO THE BOUNDARY COMMITTEE

Members considered a report covering the Council's formal response to the further draft proposals for unitary local government in Devon, as published by the Boundary Committee (BC) on 19 March 2009.

In discussion, reference was made to:-

- (a) the response to the BC. A number of Members wished to compliment the officers and Working Group on their input into the formal response. These Members also expressed their hope that the BC would take into account the contents of the submission;
- (b) feedback obtained from town and parish councils. Members considered it to be encouraging that the overwhelming majority of town and parish councils supported the continuation of the existing governance arrangements;
- (c) the vote of 'no confidence' in the BC. Members highlighted the resolution of the Council meeting on 26 March 2009 whereby the Council had 'no confidence' in the BC (minute 85/08 refers). It was felt to be appropriate to endorse this view further if the BC recommendation to the Secretary of State was considered unfavourable.

RESOLVED

That the formal response to the Boundary Committee's recommendations be noted.

19/09

CALENDAR OF MEETINGS 2009/2010

Members considered a report setting out a draft calendar of meetings for the 2009/2010 municipal year.

In discussion, the following points were raised:-

- (a) Since the implementation of the Member IT project, it was agreed that the feasibility of providing Members with an e-calendar of meeting events would be investigated;
- (b) Some Members wished to thank officers for recommending an amendment to the Calendar, in order to prevent a clash between the 2009 Totnes Show and a meeting of the Council.

RESOLVED

That the calendar of meetings for the 2009/2010 municipal year as set out in Appendix E to these minutes be approved, subject to the Council meeting originally scheduled for 30 July 2009 being brought forward by a week to 23 July 2009, thereby avoiding a clash with the 2009 Totnes Show meeting date.

20/09

REPORTS OF BODIES

RESOLVED

That the minutes and recommendations of the undermentioned bodies be received and approved subject to any amendments listed below:-

- (a) Standards Committee 17 March 2009

S.26/08 Introduction of a Protocol Covering the Relationship of Members and Officers

In light of a number of Members expressing the view that they had not been given adequate time to consider the contents of the Protocol, it was agreed that this item be deferred to a future Council meeting.

- (b) Community Policy Development Group 17 March 2009
- (c) Scrutiny 19 March 2009

SC.57/08 First Group and Stagecoach

Officers advised that the issue of whether the First Group would follow the lead taken by Stagecoach and commence the Concessionary Bus Fares scheme at an earlier start time of 9.00am was to be presented to a future Working Group meeting.

SC.58/08 Treasury Management Strategy Statement and Annual Investment Strategy 2009/10

It was confirmed that a statement had recently been made by the administrators for the Heritable Bank indicating that the bank's creditors could get back up to 80% of the funds they invested.

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|-----|-----------------------------------|---------------|
| (d) | Salcombe Harbour Board | 23 March 2009 |
| (e) | Audit Committee | 7 April 2009 |
| (f) | Joint Audit / Standards Committee | 7 April 2009 |
| (g) | Development Control Committee | 15 April 2009 |
| (h) | Standards Committee | 21 April 2009 |
| (i) | Scrutiny | 23 April 2009 |

SC.64/08 Tor Homes

A Member made reference to the assurances that Tor Homes was working hard in respect of the low carbon footprint agenda. The Member requested that his colleagues who represent the Council on the Tor Homes Board closely monitor progress in this area.

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|-----|-----------|---------------|
| (j) | Executive | 23 April 2009 |
|-----|-----------|---------------|

E.132/08 Amendment of Scheme of Delegation

RESOLVED

That the Scheme of Delegations be amended (as set out in paragraph 5 of the report as presented to the Executive), with the inclusion of the Leader of Council as a consultee.

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|-----|-------------------------------------|---------------|
| (k) | Prosperity Policy Development Group | 29 April 2009 |
|-----|-------------------------------------|---------------|

PPDG.26/08 Economic Development Update

In highlighting the importance and relevance of economic development at this time, a Member wished to extend his thanks to the officers who had been responsible for producing and presenting the report to the meeting.

(I) Personnel Panel

29 April 2009

(Meeting commenced at 2.00 pm and concluded at 3.40 pm).

Chairman

WHAT HAS SOUTH HAMS DISTRICT COUNCIL DELIVERED TO THE PEOPLE AND COMMUNITIES OF THE DISTRICT IN 2008/09

Last year we set out our aspirations. Whilst some of these have been particularly challenging at a time of declining financial support from Central Government, and a difficult economic situation, we believe that much has been achieved.

CP1 – Secure a supply of housing for local people at affordable levels

- We will progress our new affordable housing policies enabling us to provide more affordable homes in the future; **The Affordable Housing Development Plan Document was adopted on 25.09.08**
- We will complete the 2nd phase (53 houses) of the development of Totnes Southern Area and begin the necessary work to prepare for the third and final phase of the development; **Ongoing. Phase 3 is currently under review in the light of the economic situation and desire of the local community to engage in further consultation for this development at this time**
- We will work with landowners, partners and the local community to enable new affordable homes at Dartmouth, Totnes, Lee Mill and Newton Ferrers; **Discussions with developers/landowners ongoing but the pace of progress has been affected by the economic situation. As a response, the Executive has agreed a range of new ideas for supporting our top priority in a declining development market**
- We will work with landowners, local communities and partners to provide between 70 and 100 affordable homes; **We completed 52 affordable dwellings in 2008/09, 32 properties are under construction and we expect to start 94 properties in the current financial year, subject to economic circumstances**
- We hope to receive an acceptable planning application for the development of Sherford which will provide jobs and housing for people across the South Hams; **an application has been received but not determined. Negotiations on the Section 106 are continuing in the light of the resolution of the Development Control Committee on 23 April, but the economic situation has made the discussions challenging.**
- We will avoid the long term use of bed and breakfast accommodation for homeless households and continue to help people across the district avoid homelessness; **in any one month we have not had more than one household in bed and breakfast. This is in comparison to the situation experienced in 2006 where we had up to 19 families in bed and breakfast. In the last 12 months we have prevented homelessness in 178 cases**
- We will fund adapting at least 60 homes where a disabled person resides. **In 08/09 we adapted 87 homes**

CP2 – Create the conditions for the growth and maintenance of quality economic activity

- We will complete at least 5 employment units at Admiral's Court and plan for developing a fourth phase; **we have completed the 5 employment units. We are currently reviewing our plans for the fourth phase, but progress has been affected by the economic situation**
- The employment space at the Watermark Centre, Ivybridge will be completed with a financial contribution of approximately £½ million from the Council; **The centre was officially opened on 2 October 2008**
- We will work with landowners to promote the regeneration of key sites such as Noss on Dart and Baltic Wharf in Totnes so as to help achieve more jobs; **Ongoing. Discussions are progressing and both sites have been subject to public consultation exercises which the Council has encouraged the respective developers to carry out, however the current economic situation appears to have affected the proposals**
- We will work to achieve employment development at Lantage; **Ongoing. The Council leads a range of strategic partners who are working together to bring forward a major employment development in challenging economic times**
- We will work with local people in Dartmouth to enhance Dartmouth Town Centre; **Ongoing. Community priorities have been established in principle, and detailed discussions now taking place**
- We will support tourism businesses to carry out Sustainable Tourism initiatives; **Ongoing. Businesses are encouraged through workshops, events and regular online communication**
- We will encourage businesses to improve environmental performance and business profitability through the Green Tourism Business Scheme. **Ongoing. The Council helps to fund, in partnership with the Tourism Skills Network, Green Awareness Workshops for businesses to encourage them to be accredited with the Green Tourism Business Scheme award**

CP3 – Maintain the district's distinctive environment whilst enabling access and sensitive development

- We will start a major tree planting programme in the Lantage area; **Initial phases of strategic planting implemented**
- We will bid for lottery money to improve open spaces in South Hams and also review opportunities to upgrade our key parks; **Ongoing. The Council agreed the Capital Programme in July 2008 which includes proposed upgrades to a range of open spaces/parks**
- We will carry out environmental improvements at Norton Park & Ride; **Landscape scheme implemented**
- We will, with partners, revise and renew the plan for the Area of Outstanding Natural Beauty, to ensure action is taken to conserve and manage this special area over the next five years; **The Executive adopted the AONB Management Plans in April**
- We will work with our partners in West Devon and Teignbridge to address climate change issues. **The Executive adopted the Carbon Management Plan in March**

CP4 – Maintain a clean environment

- We will recycle or compost at least 50% of household waste generated in the South Hams; **The Council recycles 57%, which is second highest recycling rate and we have the least amount of land fill per household in the country**
- We will set up a pilot scheme to deliver a seamless street maintenance service with at least one Quality Council in the South Hams. **The pilot with Stokenham Parish Council has recently been extended to include grounds maintenance services, and will run until October**

CP5 – Work with others to improve access to key services

- We will work with Tone leisure and the youth service to improve access to the leisure centres for children and young people; **Ongoing. Examples include Leisure Youth Nights and enhanced children's holiday activity programmes**
- We will work in partnership with Tone Leisure to deliver 10 Play Ranger sessions in 3 parks to improve access to safe and exciting play opportunities for children and young people; **This initiative began in summer 2008 and will continue to provide 30 sessions annually until June 2010**
- We will work with Mansion House to provide a new Family Playbus to provide access for families with under 5s to play and extend services to reach rural communities; **The bus has been purchased and with revenue funding from Barnardos currently delivers 6 out reach play sessions a week to our rurally isolated communities**
- We will deliver 2 day Play schemes to 5 locations in South Hams, the recycling scrapstore, to provide access to holiday activities for children aged 8-13, with a recycling message; **A total of 5 Play schemes were delivered in Dartmouth, Totnes, Modbury, Harberton and West Charleton in 2008 with planned delivery of further events in 2009 and 2010**
- We will aim to work with Ivybridge Town Council to provide easier access to services for local people; **this initiative was explored but was unable to be progressed at the current time. The principle of the proposal will be kept under review, alongside other opportunities for improving access to services which may emerge across the District**
- We have launched a Customer First Policy and will review our procedures to best meet customer expectation. **Work continues to improve response times and first time resolution of enquiries in order to provide the best possible service for our customers. We now run a series of outreach events and surgeries for a range of services throughout the district. We are also working towards gaining a Customer Service Excellence accreditation, a recognised standard in customer service delivery**

CP6 – Improve core service performance in a cost-effective way

- We will deliver savings of £500,000 (of which at least £100,000 will be efficiency savings from shared services); **This had been achieved**
- We will carry out efficiency reviews of services that are important to you. **A**

number of reviews are in place or are planned
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In addition to meeting many of the primary actions we set out in May 2009, we have also achieved the following:

June

- 4 Blue Flag beaches announced at Bantham, Blackpool Sands, Challaborough and Bigbury-on-Sea
- South Hams launched its programme of customer services outreach events. At the first event alone over 160 enquiries were dealt with

July

- Published government figures show a total of 99.2% of Council Tax due in 2007/8 was collected putting South Hams at the top of the league in the South West

September

- 2007/08 Accounts signed off by the Audit Commission and received another unqualified opinion
- Award of £1m Housing and Planning Delivery Grant

October

- South Hams sees 28% drop in the number of certain crimes over the last three years, which exceeds the target figure set by the Government (15% target)

November

- Retained Investors in People (IIP) status which has been held for 15 years
- Salcombe Harbour Authority achieved national recognition and awarded "Leading Light" status by the British Ports Association (BPA) and the Government. The award acknowledges ports across the country who are working to recommendations set out in a review of municipal ports in England and Wales

December

- Completion of the Multi-Use Games Area (MUGA) in Woolwell which was funded through a partnership of South Hams District Council, Devon County Council, Bickleigh Parish Council and a grant from The Youth Capital Fund

January

- Launch of range of support for businesses and residents to respond to economic situation
- Public consultation on the replacement of Batson Pontoons

February

- Agreement to freeze Council Tax for 2009/ 10
- Agreement not to increase car parking pay and display charges
- Agreed to introduce free residents' parking permit
- Exploratory task with the Prince's Foundation for the Built Environment to support the Council's Local Development Framework

March

- New energy efficient refuse vehicles received
- Local Action Group funding arrangements in place
- Free swimming arrangements for older people in place
- Member Locality Budgets established
- Very positive Annual Audit and inspection letter received
- Maintenance dredging programme in Salcombe Harbour
- Benefit customer survey results for 2008/09 released showing a satisfaction rating of over 95%

April

- Despite the financial situation we achieved 5% as a return on our investments
- All national targets for dealing with planning applications met
- 'Visit South Devon' Area Tourism Partnership established
- Completion of the passenger ferry pontoon at Kingswear

Cross cutting themes – while many of the initiatives under the Council's 6 corporate priorities relate to the Council's cross-cutting themes, there are a number of specific additional actions which have been implemented.

Children and Young People

- Established South Hams Children's Trust

Climate Change

- Introduced bin liners suitable for composting
- Young artists 'decorate' the Council's new refuse vehicles with a recycling message

Healthier Communities

- We have secured further funding for the Healthy Walks initiative

Membership of Council Bodies for 2009 / 2010

A) Executive

Cllr H D Bastone
Cllr B E Carson
Cllr J D Hawkins
Cllr M J Hicks
Cllr P W Hitchins
Cllr M J Howarth
Cllr M F Saltern
Cllr R J Tucker

B) Development Control Committee

Cllr H D Bastone
Cllr J Brazil
Cllr B F Cane
Cllr R J Carter
Cllr S E Cooper
Cllr P Coulson
Cllr G J Fielden
Cllr J D Hawkins
Cllr M J Hicks
Cllr P W Hitchins
Cllr I Longrigg
Cllr D W May
Cllr D M O'Callaghan
Cllr J T Pennington
Cllr R Rowe
Cllr J W Squire
Cllr R C Steer
Cllr R J Vint
Cllr A Ward
Cllr J A Westacott MBE

C) Personnel Panel

Cllr R F Croad
Cllr T J Hewitt
Cllr M F Saltern
Cllr R J Tucker
Cllr J A Westacott MBE

D) Scrutiny

Cllr K J Baldry
Cllr J H Baverstock
Cllr P H Cook
Cllr R D Gilbert
Cllr G J Fielden
Cllr C M Pannell
Cllr J W Squire
Cllr J A Westacott MBE

E) Community Policy Development Group

Cllr N A Barnes
Cllr B F Cane
Cllr S E Cooper
Cllr C W Jones
Cllr L P Jones
Cllr I Longrigg
Cllr D M O'Callaghan
Cllr R C Steer

F) Environment Policy Development Group

Cllr R J Carter
Cllr P Coulson
Cllr G Date
Cllr D W May
Cllr S L Rankin
Cllr R Rowe
Cllr R J Vint
Cllr A Ward

G) Prosperity Policy Development Group

Cllr J I G Blackler
Cllr J Brazil
Cllr R F Croad
Cllr F J Hawke
Cllr T J Hewitt
Cllr R M Lawrence
Cllr J T Pennington
Cllr M Stone

H) Audit Committee

Cllr P Coulson
Cllr R F Croad
Cllr G Date
Cllr T J Hewitt
Cllr J T Pennington

I) Devon Building Control Partnership

Cllr H D Bastone
Cllr R Rowe

J) Licensing Committee

Cllr K J Baldry
Cllr J H Baverstock
Cllr J I G Blackler
Cllr B E Carson
Cllr R J Carter
Cllr P H Cook
Cllr C W Jones
Cllr D W May
Cllr C M Pannell
Cllr S L Rankin
Cllr M F Saltern
Cllr J W Squire

K) Standards Committee

Cllr B E Carson
Cllr G Date

L) Salcombe Harbour Board

Cllr J H Baverstock
Cllr J Brazil
Cllr R D Gilbert
Cllr M J Hicks

Representation on Outside Bodies 2009/10

ORGANISATION	Nominee(s) (Number of places shown)
1. AONB Partnership Committee	Cllr M J Hicks & Cllr R Rowe (2 representatives)
2. Avon Estuary Conservation Forum	Cllr B E Carson (1 Representative)
3. Civil Parking Enforcement Appeals Committee	Chairman of the Scrutiny Group (Substitute – Scrutiny Shadow Member for the Clean Environment)
4. Court of the University of Exeter	Cllr J T Pennington (1 Representative)
5. Devon Authorities Waste Reduction Recycling Committee	Cllr J D Hawkins (1 Representative nominated by the Executive)
6. Dart Estuary Conservation Forum	Cllr R Rowe (1 Representative nominated by the Executive)
7. Dart Harbour Navigation Authority (Non-Beneficiary user group)	Cllr I Longrigg (1 Representative)
8. Dartmoor National Park Committee	Cllr P W Hitchins (1 Representative)
9. Dartmoor National Park - Joint Advisory Committee on Housing for Local Needs	Cllr J I G Blackler & Cllr C M Pannell (2 Representatives)
10. Devon Conservation Forum	Cllr J W Squire (1 Representative)
11. Devon County / South Hams Highways and Traffic Orders Committee	Cllr P Coulson & Cllr A Ward (2 Representatives)
12. Devon County Council Health Overview & Scrutiny Committee	Cllr J W Squire (1 Representative)
13. Devon & Cornwall Housing Association	Cllr R F Croad (1 Representative)
14. Devon Playing Fields Association	Cllr R D Gilbert (1 Representative nominated by the Executive)

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| 15. | Devonport Public Safety Scheme -
Local Liaison Committee | Cllr J W Squire
(1 Representative) |
| 16. | Erme Estuary Conservation Forum | Cllr G J Fielden
(1 Representative nominated by
the Executive) |
| 17. | Greater Dartmoor Local Action Group | Cllr P W Hitchins
(up to 2 Representatives) |
| 18. | Hope Cove Harbour Commissioners | Cllr R J Carter
(1 Representative) |
| 19. | Joint Plymouth Urban DPD Panel | Cllr K J Baldry & Cllr J W Squire
(2 Representatives) |
| 20. | Kingsbridge Community College Trust | Cllr M J Howarth & Cllr D M
O'Callaghan
(2 Representatives) |
| 21. | Local Government Association:- | |
| | (i) General Assembly | Cllr P W Hitchins
(1 Representative) |
| | (ii) South West Branch | Leader (or nominee)
(1 Representative) |
| | (iii) Rural Commission | Leader or Deputy Leader
(1 Representative) |
| | (iv) LGA Committee, Panel, etc appointments | |
| | (NB: These appointments are made via an Electoral College process through
the LGA. Council has given delegated authority to the Monitoring Officer, in
consultation with the Leaders of the Political Groups, to agree any such
appointments). | |
| 22. | Most Sparsely Populated Group | Cllr P W Hitchins
(1 Representative nominated by
the Executive) |
| 23. | Plymouth Area Ground Work Trust Board | Cllr P W Hitchins
(1 Representative) |
| 24. | Plymouth City Airport Consultative
Committee | Cllr N A Barnes
(1 Representative) |
| 25. | Plymouth Sub Regional Economic Partnership | Cllr P W Hitchins (or nominee)
(1 Representative) |
| 26. | River Yealm Harbour Authority | Cllr S E Cooper
(1 Representative) |

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| 27. | Rural Renaissance Partnership with West Devon | Executive Prosperity portfolio holder
(1 Representative) |
| 28. | Salcombe Kingsbridge Estuary Conservation Forum | Cllr D M O'Callaghan & Chairman of Salcombe Harbour Board
(or nominee) |
| 29. | Slapton Executive Committee | Cllr J H Baverstock & Cllr I Longrigg
(2 Representatives) |
| 30. | South Devon Coastal & Local Action Group | Cllr R F Croad
(up to 2 Representatives) |
| 31. | South Devon and Dartmoor Crime Reduction Partnership | Cllr G J Fielden
(1 Representative) |
| 32. | South Devon Healthcare NHS Foundation Trust Governance Board | Cllr M J Hicks
(1 Representative) |
| 33. | South Devon Rural Housing Association | Cllr M J Hicks
(1 Representative) |
| 34. | South Hams Arts Forum | Cllr N A Barnes
(1 Representative) |
| 35. | South Hams Children's Trust Locality, Planning & Implementation Partnership | Cllr J H Baverstock
(1 Representative) |
| 36. | South Hams Citizens' Advice Bureau | Cllr M J Howarth
(1 Representative) |
| 37. | South Hams Community and Voluntary Services | Cllr F J Hawke & Cllr J W Squire
(2 Representatives) |
| 38. | South Hams Food and Drink Association Board | Cllr R Rowe
(1 Representative nominated by the Executive) |
| 39. | South Hams Local Strategic Partnership | Cllr R J Tucker & Cllr A Ward
(2 Representatives – 1 majority group and 1 minority group) |
| 40. | South Hams Police Liaison | Cllr J H Baverstock & Cllr B E Carson
(2 Representatives) |
| 41. | South Hams Sustainability Group | Cllr B E Carson & Cllr A Ward
(up to 3 Representatives) |
| 42. | South West Provincial Employers | Cllr T J Hewitt
(1 Representative nominated by the Executive) |

43.	South West Regional Chamber	Leader of the Council (1 Representative)
44.	South West Tourism Consultative Committee	Cllr R Rowe (1 Representative nominated by the Executive)
45.	Sport South Hams	Cllr R D Gilbert (1 Representative)
46.	Supporting People – Joint Commissioning Body	Cllr M F Saltern (1 Representative)
47.	Sustainable Threshold Assessment Panel	Cllr P W Hitchins & Cllr C W Jones (2 Representatives)
48.	Tamar Estuary Consultative Forum	Cllr B E Carson (1 Representative)
49.	Tamar Valley of Outstanding Beauty Partnership	Cllr B E Carson (1 Representative)
50.	Tor Homes	Cllr B E Carson, Cllr F J Hawke, Cllr S L Rankin & Cllr M F Saltern (4 Representatives)
51.	Totnes Adult & Community Learning Committee	Cllr J T Pennington & Cllr J A Westacott MBE (2 Representatives)
52.	Totnes & Dartmouth Ring & Ride Association	Cllr M Stone (1 Representative)
53.	Totnes and District Swimming Pool Association	Cllr B E Carson & Cllr J A Westacott MBE (2 Representatives, of which 1 representative is nominated by the Executive)
54.	Villages in Action Board	Cllr A Ward (1 Representative)
55.	Yealm Estuary Management Plan Joint Steering Group	Cllr S E Cooper (1 Representative nominated by the Executive)

Appointment of Other Groups 2009/2010

Asset Management Group

Executive Member with responsibility for Asset Management
Scrutiny Shadow

Beach Management Group

Cllr R J Carter – Chairman
Cllr J I G Blackler
Cllr B F Cane
Cllr G Date

Council Tax Setting Panel

Chairman of Council
Leader of Council
Chairman of Scrutiny
Cllr G Date

Design and Conservation Panel

Member Champions for Design and Heritage & Historic Buildings

Development Planning Steering Group

Cllr H D Bastone
Cllr B E Carson
Cllr J D Hawkins
Cllr M J Hicks
Cllr P W Hitchins
Cllr M J Howarth
Cllr M F Saltern
Cllr R J Tucker
Cllr A Ward
Cllr J A Westacott MBE

Executive Project Board (Customer Services Unit)

Executive Member for Community Affairs

Joint Health & Safety Consultative Panel

Leader of the Council
Chairman of the Personnel Panel
Cllr R F Croad
Cllr J A Westacott MBE

Joint Staff Consultative Forum

Leader of Council
Chairman and Vice Chairman of the Personnel Panel

Member Development Steering Group

Cllr K J Baldry
Cllr H D Bastone (Executive Member)
Cllr J H Baverstock
Cllr B F Cane
Cllr G J Fielden
Cllr D W May
Cllr A Ward
Cllr J A Westacott MBE

Political Structures Working Group

Cllr K J Baldry
Cllr R F Croad
Cllr P W Hitchins
Cllr J T Pennington
Cllr R Rowe
Cllr R J Tucker
Cllr A Ward
Cllr J A Westacott MBE

Programming Panel

Chairman of the Executive
Chairman of Scrutiny
Chairmen of Community, Environment and Prosperity Policy Development Groups

Public Spaces Working Group

Chairman of Community Policy Development Group
Cllr M J Howarth
Cllr C M Pannell
Cllr J T Pennington

Shared Services Steering Group

Leader of the Council
Leader of the Opposition

Totnes Southern Area Group

Leader of the Council
Cllr P W Hitchins
Cllr J T Pennington
Cllr J A Westacott MBE

Tree and Hedge Appeal Group

- Chairman or Vice-Chairman of Development Control Committee and one other member of Development Control Committee;
- One nominee of the Executive who is not a Member of the Development Control Committee; and
- Any two other Members of the Council who are not Members of the Development Control Committee.

Calendar of Meetings 2009/2010

May 2009

- 14 ANNUAL COUNCIL *
- 20 Development Control *
- 27 Community PDG *
- 28 Executive *

June 2009

- 1 Salcombe Harbour Board *
- 16 Audit *
- 17 Development Control *
- 18 Scrutiny *
- 23 Audit (Statement of Accounts only) *
- 25 COUNCIL *

July 2009

- 1 Environment PDG *
- 9 Executive *
- 13 Salcombe Harbour Board (Annual Inspection) *
- 15 Community PDG *
- 21 Standards Committee
- 22 Development Control *
- 23 Scrutiny *
- 23 COUNCIL
- 29 Prosperity PDG *

September 2009

- 2 Development Control *
- 8 Audit *
- 10 Executive *
- 16 Environment PDG
- 17 COUNCIL *
- 22 Prosperity PDG
- 24 Scrutiny *
- 28 Salcombe Harbour Board *

29 Community PDG

October 2009

7 Development Control Committee
8 Executive
14 Environment PDG
20 Standards Committee
21 Prosperity PDG
22 Scrutiny
28 Community PDG
29 COUNCIL

November 2009

2 Salcombe Harbour Board
5 Executive
11 Development Control Committee
19 Scrutiny

December 2009

1 Audit
3 Executive (Budget)
9 Development Control Committee
10 Prosperity PDG (Budget)
15 Environment PDG (Budget)
16 Scrutiny
17 COUNCIL

January 2010

5 Community PDG (Budget)
7 Executive
13 Development Control Committee
14 Scrutiny (Budget)
21 Executive (Budget)
27 Prosperity PDG

February 2010

- 1 Salcombe Harbour Board
- 4 COUNCIL (Budget)
- 10 Development Control Committee
- 11 Scrutiny
- 18 Community PDG
- 23 Council Tax Setting Panel
- 25 Environment PDG

March 2010

- 4 Executive
- 10 Development Control Committee
- 11 Scrutiny
- 25 COUNCIL
- 29 Salcombe Harbour Board

April 2010

- 6 Audit (am)
- 6 Joint Audit / Standards Committee (pm)
- 8 Executive
- 14 Development Control
- 22 Scrutiny
- 28 Prosperity PDG

May 2010

- 6 Executive
- 13 ANNUAL COUNCIL
- 19 Development Control
- 27 Scrutiny

June 2010

- 7 Salcombe Harbour
- 10 Executive
- 15 Audit
- 23 Development Control Committee
- 24 Scrutiny

- 29 Audit (Statement of Accounts only)
- 30 Environment PDG

July 2010

- 8 Executive
- 12 Salcombe Harbour Board (Annual Inspection)
- 14 Community PDG
- 15 COUNCIL
- 21 Development Control Committee
- 22 Scrutiny

September 2010

- 1 Development Control Committee
- 2 Executive
- 7 Audit
- 9 COUNCIL
- 16 Scrutiny
- 27 Salcombe Harbour Board