

**Salcombe Harbour Board - 19 October 2004****SALCOMBE HARBOUR AUTHORITY – STAFFING****Report of the Salcombe Harbour Master****Statutory Powers: The Pier and Harbour Order (Salcombe) Confirmation Act 1954****Financial implications: None for the purpose of the report****Purpose**

1. The purpose of this report is to inform the Board of the retirement of the Assistant Harbour Master and to ask the Harbour Master to report back to the Board with proposals for future staffing arrangements.

**Recommendation****That the Board RESOLVES:-**

- (i) note the retirement of the Assistant Harbour Master, and
- (ii) to ask the Harbour Master to report back to a future Board with proposals for the re-organisation of the Salcombe Harbour Authority staffing structure

**Background**

2. The Assistant Harbour Master, Mr Stan Turns retired on 31 August 2004, after 25 years of sterling service to the Council's Harbour Authority. An opportunity now arises to look at options to re-structure the Salcombe Harbour Authority.

**The Issues**

3. During the forthcoming months the Harbour Master in consultation with the Head of Personnel will meet with staff to discuss proposals for the future staffing structure. All staff have been invited to engage in this exercise to work out the most appropriate structure based upon present and future expected demands made on the service.
4. Once these meetings have been concluded proposals will be brought to the Harbour Board for recommendation to the Council.

### **Risk Assessment**

5. To ensure that sufficient resources are available to meet future demands placed on the Council's Harbour Authority an opportunity has arisen to undertake a full review of the staffing structure.

### **Human Rights Act**

6. None for the contents of this report

### **Conclusion**

7. To ensure that the Salcombe Harbour Authority has the correct staffing structure to meet future demands an opportunity has arisen to give this matter full and careful consideration in the most effective way.

The Board is asked to note that any future reports on staffing issues of a more specific nature will have to be considered as exempt items.

Stephen Tooke  
Harbour Master

Salcombe Harbour Board  
19 October 2004

Paula Brooks  
Strategic Director (Operations)

### **Background Documents**

None