

ITEM

ITEM

Salcombe Harbour Board - 16 March 2004

ANNUAL WORKING INSPECTION OF THE HARBOUR

Report by the Chief Environment and Development Officer

Statutory Powers: The Pier and Harbour Order (Salcombe) Confirmation Act 1954.

Financial Implications: Contained within existing budgets

Purpose

1. This report advises Members of the date and proposed arrangements for the annual inspection 2004.

Recommendation

That the Board RESOLVES:-

- (i) **to note the date of the inspection being 13 July 2004**
 - (ii) **to agree to the new arrangements for this years inspection**
2. The Board's Policy Document states that a working inspection of the harbour be undertaken annually during the high season at the discretion of the Harbour Board (SH.45/99). The date for this years inspection has been has being provisionally arranged for 13 July 2004.
3. Normally there are no scheduled Harbour Board meetings during the summer months so that Officers of the Harbour Authority for obvious reasons can concentrate on the implementation of the Boards' recommendations and the delivery of service to the customer.
4. However, the Chairman of the Board and Harbour Master are in agreement that in the afternoon of this years inspection a Board should be held that provides Members the opportunity to raise any issues of concern that they wish the Board to consider.
5. Members would be invited to write to the Council's Member Services with their questions that could be consolidated into an agenda and time allocated against each question to ensure that all questions are given equal opportunity to be debated in an 'Open Board Forum'. The Board will be required to meet therefore at Cliff House so that the public and press may attend.
6. Furthermore, the Councils' Service Plan process for 2004/05 is underway and the Harbour Authorities' plan is being compiled by the Harbour Master for Council's approval. In advance of the next Board at annual inspection, all Members will be provided with their own copy so that the Board may make comments, and if agreed, the plan could be formally adopted by the Board.

7. The morning of the inspection will provide Members the usual opportunity to visit and inspect the harbour and raise any questions at that time.
8. It may also provide a welcome opportunity for new Officers of the Council to contribute to the inspection.

Risk Assessment

9. The annual inspection of the harbour by the Board gives Members the opportunity to ensure that the service is being delivered as per agreed Council policy and statutory documents.

Human Rights

10. None for the purpose of this report.

Conclusion

11. The annual inspection is an important opportunity for Members to inspect the Harbour to ensure that the Harbour is operating as per the Board's and Council's objectives. It also provides an opportunity for the Members to interact with Harbour staff and with the new arrangements will hopefully provide Members with a 'open forum' to further develop strategic issues.

Stephen Tooke
Harbour Master

Salcombe Harbour Board
16 March 2004

Alan Robinson
Chief Environment and Development Officer

Background Documents

Salcombe Harbour Policy Document (SH.45/99)