

ITEM

ITEM

Executive – 8 November 2007

BUDGET PROPOSALS 2008/09 – REVIEW OF CHARGES

Report of the Head of Financial Services

Statutory Powers: Various

Financial Implications: Estimated increased income of approximately £18,000 in 2008/09.

Purpose

1. The Council has the power to levy fees and charges for various services and functions it undertakes. Some of these fees are set by statute while for others the Council can make “reasonable” charges for the services provided. The need to undertake an annual review of fees and charges relates to the Council’s priority of improving core services in a cost effective way and the Council’s commitment to value for money.

Recommendations

That the Council be RECOMMENDED to approve the proposed fees and charges set out in this report.

Introduction

2. Charges for the Lower Ferry, Trade Waste, Car Parks, and Outdoor Recreation were considered by the Prosperity Policy Development Group (PPDG) at its meeting on 25 October 2007. The proposals for Outdoor Recreation were recommended for approval. However, the PPDG has requested officers to undertake additional analytical work for the other service areas.
3. This report also seeks approval for fees and charges proposed in relation to Environmental Health, Housing and Salcombe Spur. A summary of the financial implications for the budget in 2008/09 from all of the reviews is provided in Table 1.

Proposed Charges for Environmental Health

4. The services and functions for which charges are made are set out in the Appendix to this report. Members have previously indicated that the Licensing and Registration service should be self-financing. Differential increases have been applied depending on the nature of the charge.

Proposed Charges for Housing

5. It is proposed that rents for the Council's temporary housing stock be increased in line with inflation.

Proposed Charges for the Salcombe Spur Quay and Slipway

6. The Council's Asset Management Group has recommended that charges be increased in line with inflation.

Planning

7. The Department for Communities and Local Government has indicated that a new regulatory framework for statutory planning fees may be brought into effect from the 1 April 2008. Therefore, planning fees and charges will not be reviewed until this notification is received.

Summary of proposals

8. The following table summarises the financial implications of the proposed charges:

TABLE 1: Financial implications of proposed charges for 2008/09

Service	Estimated additional income generated in 2008/09 £
Recommended for approval by PPDG	
Outdoor Recreation	1,000
Other proposals	
Environmental Health	4,000
Housing	12,500
Salcombe Spur Quay and Slipway	400
TOTAL TO BE BUILT INTO CORE BUDGET 08/09	17,900

Risk assessment

Opportunity	Risk Issues / Obstacles	Benefits
A review of the Council's fees and charges provides an opportunity to examine the contribution that individual services make to the Council's overall financial position.	Charges are set at levels which discourages use of Council Services. Fees and charges are set at unnecessarily low levels which results in an increased requirement from Council tax payers to meet the cost of service delivery.	Service Managers are able to propose charges based on their knowledge of the demand for the service, benchmarking information and statutory requirements.

Conclusion

9. The annual review of the Council's fees and charges plays a significant role in the process for balancing the Council's overall budget.

Michael Tithecott
Chief Accountant

John Foxworthy
Head of Financial Services

Executive
8 November 2007

Background Documents: Council and Prosperity Policy Development Group reports

APPENDIX

PROPOSED ENVIRONMENTAL SERVICES CHARGES 2008/2009

	2007/08	PROPOSED
	£	2008/09
		£
Abandoned Vehicles (Statutory)		
Owners Contribution to collection and disposal	155.00	155.00
Acupuncture, Tattooing, Ear-Piercing and Electrolysis		
Registration of premises	95.00	100.00
Registration of persons	95.00	100.00
Animal Boarding Establishment		
Licence (per animal)	3.90	4.00
Minimum	95.00	100.00
Maximum	135.00	140.00
Boatman's and Pleasure Boat Licences		
Initial (boatman)	77.00	80.00
Renewal (boatman)	20.50	21.50
Assistant (boatman)	20.50	21.50
SW Category 1 Hire Boats	26.00	27.00
SW Category 5 DTp Passenger Certificate Boats	EXEMPT*	EXEMPT*
* Exemption applies on production of current relevant DTp certification		
Contaminated Land Enquiries		
First Hour	52.00	58.00
Each subsequent hour or part there of	32.00	35.00
Dangerous Wild Animal Licence		
Licence Fee (Initial and Renewal)	150.00	160.00
Plus vets fees and expenses	Act. Cost	
Dog Breeding Licence		
Licence Fee (Initial and Renewal)	130.00	135.00
Plus vets fees and expenses (initial applications only)	Act. Cost	
Food Export Certificate		
Initial	100.00	110.00
Renewal	35.00	37.50

Food Safety

Issue of Unfit Food Certificate	80.00	85.00
	2007/08	PROPOSED
	£	2008/09
		£

Food Premises Register

Copy of Entries	Act. Cost	Act. Cost
Full copy	750.00	750.00
Part copy	150.00	150.00
Per Entry	40.00	40.00

Gambling Act 2005

NB Charges in respect of the Gambling Act 2005 were set by Council on 21 May 2007 (Council 20/07 refers). The majority have been set at the maximum level allowable by the regulations.

Adult Gaming Centre Premises

New (Non –conversion in respect of other premises)	2000.00	2000.00
Annual fee	650.00	650.00
Variation	1000.00	1000.00
Transfer	1200.00	1200.00
Reinstatement of a licence	1200.00	1200.00
Provisional statement	2000.00	2000.00
Change of circumstances	40.00	40.00
Copy of licence	25.00	25.00

Bingo Premises

New (Non –conversion in respect of other premises)	3500.00	3500.00
Annual fee	650.00	650.00
Variation	1750.00	1750.00
Transfer	1200.00	1200.00
Reinstatement of a licence	1200.00	1200.00
Provisional statement	3500.00	3500.00
Change of circumstances	40.00	40.00
Copy of licence	25.00	25.00

Betting Premises Other (other) ie Betting Office

New (Non –conversion in respect of other premises)	3000.00	3000.00
Annual fee	390.00	390.00
Variation	1500.00	1500.00
Transfer	1200.00	1200.00
Reinstatement of a licence	1200.00	1200.00
Provisional statement	3000.00	3000.00
Change of circumstances	40.00	40.00
Copy of licence	25.00	25.00

Family Entertainment Centre Premises Licence

New (Non –conversion in respect of other premises)	2000.00	2000.00
Annual fee	520.00	520.00
Variation	1000.00	1000.00
Transfer	950.00	950.00
Reinstatement of a licence	950.00	950.00
Provisional statement	2000.00	2000.00
Change of circumstances	40.00	40.00

Copy of licence	25.00	25.00
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	2007/08	PROPOSED 2008/09
	£	£

**Other Gambling Fees
(Small Lottery, Permits, Temporary Events Other)**

Small Lottery – Grant	40.00	40.00
Small Lottery – Annual Renewal (1 st January)	20.00	20.00
Temporary Use Notice	500.00	500.00
Occasional Use Notice	Free	Free
Copy of the Premises Licence	25.00	25.00
Notification of change of circumstances for premises Licence	50.00	50.00
Application for Prize Gaming Permit & Family Entertainment Centre Gaming Machine Permit	300.00	300.00
Application for Prize Gaming Permit & Family Entertainment Centre Gaming Machine Permit (existing operator)	100.00	100.00
Renewal of Prize Gaming Permit & Family Entertainment Centre Gaming Machine Permit	300.00	300.00
Change of name on Prize Gaming Permit & Family Entertainment Centre Gaming Machine Permit	25.00	25.00
Copy of Prize Gaming Permit & Family Entertainment Centre Gaming Machine Permit	15.00	15.00
Application for Club Gaming or Machine Permit	200.00	200.00
Application for Club Gaming or Machine Permit (existing holder)	100.00	100.00
Application for Club Gaming or Machine Permit (who holds a Club Premises Certificate under Licensing Act 2003)	100.00	100.00
Renewal of a Club Gaming or Machine Permit	200.00	200.00
Renewal of a Club Gaming or Machine Permit (who holds a Club Premises Certificate under Licensing Act 2003)	100.00	100.00
Annual fee for Club Gaming or Machine Permit	50.00	50.00
Application to Vary Club Gaming or Machine Permit	100.00	100.00
Copy of Club Gaming or Machine Permit	15.00	15.00
Notification of intention by licence holder to make available up to 2 gaming machines on premises which hold on-premises alcohol licence	50.00	50.00
Application for a Gaming Machine Permit (more than 2 machines) on premises which hold on-premises alcohol licence (existing holder of permit)	100.00	100.00
Application for a Gaming Machine Permit (more than 2 machines) on premises which hold on-premises alcohol licence (new application)	150.00	150.00
Application to vary a Gaming Machine Permit (more than 2 machines) on premises which hold on-premises alcohol licence	100.00	100.00
Application to transfer a Gaming Machine Permit (more than 2 machines) on premises which hold on-premises alcohol licence	25.00	25.00
Annual fee for a Gaming Machine Permit (more than 2 machines) on premises which hold on-premises alcohol licence	50.00	50.00
Change of name on a Gaming Machine Permit (more than 2 machines) on premises which hold on-premises licence	25.00	25.00
Copy of a Gaming Machine Permit (more than 2 machines) on premises which hold on-premises alcohol licence	15.00	15.00

Hackney Carriage and Private Hire

Vehicle Licence - Hackney Carriage	180.00	190.00
Vehicle Licence - Private Hire	170.00	180.00
Driving Licence (1 year)	120.00	125.00
Driving Licence (3years)	-	325.00
Replacement Plate	50.00	50.00
Transfer of ownership of vehicle	80.00	80.00
Operator Licence (Private Hire only) (1 year)	100.00	105.00
Operator Licence (5years)	-	450.00

		2007/08	PROPOSED
		£	2008/09
			£
Licensing Act 2003 (Statutory)			
Personal Licence	Grant	37.00 (for 10 years)	
Premises Licence	Band – Non Domestic Rateable Value	New or Variation	Annual Charge
	A (£0 - £4,300)	100.00	70.00
	B (£4,301 - £33,000)	190.00	180.00
	C (£33,001 - £87,000)	315.00	295.00
	D (£87,001 - £125,000)	450.00	320.00
	E (£125,001 +)	635.00	350.00
Other Fees	Application for the renewal of a personal licence		37.00
	Temporary Event Notice		21.00
	Theft, loss, etc. of premises licence or summary		10.50
	Application for a provisional statement where premises being built etc.		315.00
	Notification of change of name or address		10.50
	Application to vary licence to specify individual as premises supervisor		23.00
	Application for transfer of premises licence		23.00
	Interim authority notice following death etc. of licence holder		23.00
	Theft, loss etc. of certificate or summary		10.50
	Notification of change of name or alteration of rules of club		10.50
	Change of relevant registered address of club		10.50
	Theft, loss etc. of temporary event notice		10.50
	Theft, loss etc. of personal licence		10.50
	Duty to notify change of name or address		10.50
Right of freeholder etc. to be notified of licensing matters		21.00	
Motor Salvage Operators (Statutory)			
Registration		70.00	70.00
Certified copies of single entry of register (max 5 copies)		10.00	10.00
Other Health Items			
Enquiries for information from sewer records (outside normal land charges procedure)		70.00	75.00
Copies of entries in the register maintained under the Environmental and Safety Information Act 1988		10.00	12.00
Pest Control (Retained contractor)			
Wasp, Bee, and Hornet Infestations		30.00	30.00
		Maximum charge	Maximum charge
Fleas		48.00	48.00
Pet Shops (Statutory fee)		108.00	108.00
Private Water Supplies			
Sampling and analysis of drinking water		50.00	50.00

	(plus actual Analytical fees)	(plus actual Analytical fees)
	2007/08	PROPOSED 2008/09
	£	£
Riding Establishments		
Up to 10 horses	140.00	150.00
Plus for each additional horse	6.50	6.80
Plus vets fees and expenses	Act. Cost	Act. Cost
Maximum fee	240.00	250.00
Sex Establishments		
Per application	10,000.00	10,300.00
Annual Renewal	-	6,300.00
Transfer or variation	250.00	1250.00
Street Trading		
Consents - grant or renewal	440.00	460.00
Zoo Licensing Act		
Granting of Licence (Valid for 4 years)	650.00	680.00
Renewal of Licence (Valid for 6 years)	550.00	580.00
Transfer of Licence	280.00	300.00
Partially exempt premises		
Inspection	Act. Cost	Act. Cost