

<p>2. A member must -</p> <p>(a) promote equality by not discriminating unlawfully against any person;</p> <p>(b) treat others with respect; and</p> <p>(c) not do anything which compromises or which is likely to compromise the impartiality of those who work for, or on behalf of, the authority.</p>	<p>3(2)</p> <p>3(1)</p> <p>3(2) (d)</p>	<p>3. —(1) You must treat others with respect.</p> <p>(2) You must not—</p> <p>(a) do anything which may cause your authority to breach any of the equality enactments (as defined in section 33 of the Equality Act 2006);</p> <p>(b) bully any person;</p> <p>(c) intimidate or attempt to intimidate any person who is or is likely to be—</p> <p>(i) a complainant,</p> <p>(ii) a witness, or</p> <p>(iii) involved in the administration of any investigation or proceedings,</p> <p>in relation to an allegation that a member (including yourself) has failed to comply with his or her authority's code of conduct; or</p> <p>(d) do anything which compromises or is likely to compromise the impartiality of those who work for, or on behalf of, your authority.</p> <p>(3) [police authorities]</p>	<p>2(b)</p> <p>2(a) extended</p> <p>new</p> <p>new</p> <p>2(c)</p>
<p>3. A member must not -</p> <p>(a) disclose information given to him in confidence by anyone, or information acquired which he believes is of a confidential nature, without the consent of a person authorised to give it, or unless he is</p>	<p>4</p>	<p>4. You must not—</p> <p>(a) disclose information given to you in confidence by anyone, or information acquired by you which you believe, or ought reasonably</p>	<p>2</p>

<p>required by law to do so; nor</p> <p>(b) prevent another person from gaining access to information to which that person is entitled by law.</p>		<p>to be aware, is of a confidential nature, except where—</p> <p>(i) you have the consent of a person authorised to give it;</p> <p>(ii) you are required by law to do so;</p> <p>(iii) the disclosure is made to a third party for the purpose of obtaining professional advice provided that the third party agrees not to disclose the information to any other person; or</p> <p>(iv) the disclosure is—</p> <p>(aa) reasonable and in the public interest; and</p> <p>(bb) made in good faith and in compliance with the reasonable requirements of the authority; or</p> <p>(b) prevent another person from gaining access to information to which that person is entitled by law.</p>	
<p>4. A member must not in his official capacity, or any other circumstance, conduct himself in a manner which could reasonably be regarded as bringing his office or authority into disrepute.</p>	<p>5</p>	<p>5. You must not conduct yourself in a manner which could reasonably be regarded as bringing your office or authority into disrepute.</p>	<p>3</p>
<p>5. A member –</p> <p>(a) must not in his official capacity, or any other circumstance, use his position as a member improperly to confer on or secure for himself or any other person, an advantage or disadvantage; and</p> <p>(b) must, when using or authorising the use by others of the resources of the authority -</p> <p>(i) act in accordance with the authority's requirements; and</p>	<p>6</p>	<p>6. You—</p> <p>(a) must not use or attempt to use your position as a member improperly to confer on or secure for yourself or any other person, an advantage or disadvantage; and</p> <p>(b) must, when using or authorising the use by others of the resources of your authority—</p> <p>(i) act in accordance with your authority's reasonable requirements;</p>	<p>4</p>

<p>(ii) ensure that such resources are not used for political purposes unless that use could reasonably be regarded as likely to facilitate, or be conducive to, the discharge of the functions of the authority or of the office to which the member has been elected or appointed.</p>		<p>(ii) ensure that such resources are not used improperly for political purposes (including party political purposes); and</p> <p>(c) must have regard to any applicable Local Authority Code of Publicity made under the Local Government Act 1986</p>	
<p>6. (1) A member must when reaching decisions –</p> <p>(a) have regard to any relevant advice provided to him by -</p> <p>(i) the authority's chief finance officer acting in pursuance of his duties under section 114 of the Local Government Finance Act 1988; and</p> <p>(ii) the authority's monitoring officer acting in pursuance of his duties under section 5(2) of the Local Government and Housing Act 1989; and</p> <p>(b) give the reasons for those decisions in accordance with the authority's and any statutory requirements in relation to the taking of an executive decision.</p> <p>(2) In sub-paragraph (1)(b) above and in paragraph 9(2) below, "executive decision" is to be construed in accordance with any regulations made by the Secretary of State under section 22 of the Local Government Act 2000.</p>	<p>7</p>	<p>7. —(1) When reaching decisions on any matter you must have regard to any relevant advice provided to you by—</p> <p>(a) your authority's chief finance officer; or</p> <p>(b) your authority's monitoring officer,</p> <p>where that officer is acting pursuant to his or her statutory duties.</p> <p>(2) You must give reasons for all decisions in accordance with any statutory requirements and any reasonable additional requirements imposed by your authority.</p>	<p>6</p>
<p>7. A member must, if he becomes aware of any conduct by another member which he reasonably believes involves a failure to comply with the authority's code of conduct, make a written allegation to that effect to the Standards Board for England as soon as it is practicable for him to do so.</p>	<p>None: revoked</p>		

<p style="text-align: center;"><i>Personal Interests</i></p> <p>8. (1) A member must regard himself as having a personal interest in any matter if the matter relates to an interest in respect of which notification must be given under paragraphs 14 and 15 below, or if a decision upon it might reasonably be regarded as affecting to a greater extent than other council tax payers, ratepayers or inhabitants of the authority's area, the well-being or financial position of himself, a relative or a friend or -</p> <p style="padding-left: 40px;">(a) any employment or business carried on by such persons;</p> <p style="padding-left: 40px;">(b) any person who employs or has appointed such persons, any firm in which they are a partner, or any company of which they are directors;</p> <p style="padding-left: 40px;">(c) any corporate body in which such persons have a beneficial interest in a class of securities exceeding the nominal value of £5,000; or</p> <p style="padding-left: 40px;">(d) any body listed in sub-paragraphs (a) to (e) of paragraph 15 below in which such persons hold a position of general control or management.</p> <p>(2) In this paragraph -</p> <p style="padding-left: 40px;">(a) "relative" means a spouse, partner, parent, parent-in-law, son, daughter, step-son, step-daughter, child of a partner, brother, sister, grandparent, grandchild, uncle, aunt, nephew, niece, or the spouse or partner of any of the preceding persons; and</p> <p style="padding-left: 40px;">(b) "partner" in sub-paragraph (2)(a) above means a member of</p>	<p>8</p>	<p style="text-align: center;">Personal interests</p> <p>8. —(1) You have a personal interest in any business of your authority where either—</p> <p>(a) it relates to or is likely to affect—</p> <p style="padding-left: 40px;">(i) any body of which you are a member or in a position of general control or management and to which you are appointed or nominated by your authority;</p> <p style="padding-left: 40px;">(ii) any body—</p> <p style="padding-left: 80px;">(aa) exercising functions of a public nature;</p> <p style="padding-left: 80px;">(bb) directed to charitable purposes; or</p> <p style="padding-left: 80px;">(cc) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union),</p> <p>of which you are a member or in a position of general control or management;</p> <p style="padding-left: 40px;">(iii) any employment or business carried on by you;</p> <p style="padding-left: 40px;">(iv) any person or body who employs or has appointed you;</p> <p style="padding-left: 40px;">(v) any person or body, other than a relevant authority, who has made a payment to you in respect of your election or any expenses incurred by you in carrying out your duties;</p> <p style="padding-left: 40px;">(vi) any person or body who has a place of business or land in</p>	<p>8</p> <p>c.f. 15</p>
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<p>a couple who live together.</p>		<p>your authority's area, and in whom you have a beneficial interest in a class of securities of that person or body that exceeds the nominal value of £25,000 or one hundredth of the total issued share capital (whichever is the lower);</p> <p>(vii) any contract for goods, services or works made between your authority and you or a firm in which you are a partner, a company of which you are a remunerated director, or a person or body of the description specified in paragraph (vi);</p> <p>(viii) the interests of any person from whom you have received a gift or hospitality with an estimated value of at least £25;</p> <p>(ix) any land in your authority's area in which you have a beneficial interest;</p> <p>(x) any land where the landlord is your authority and you are, or a firm in which you are a partner, a company of which you are a remunerated director, or a person or body of the description specified in paragraph (vi) is, the tenant;</p> <p>(xi) any land in the authority's area for which you have a licence (alone or jointly with others) to occupy for 28 days or longer; or</p> <p>(b) a decision in relation to that business might reasonably be regarded as affecting your well-being or financial position or the well-being or financial position of a relevant person to a greater extent than the majority of—</p> <p>(i) (in the case of authorities with electoral divisions or wards) other council tax payers, ratepayers or inhabitants of the electoral division or ward, as the case may be, affected by the decision;</p> <p>(ii) [Greater London Authority] or</p>	<p>8(1)(c)</p> <p>c.f. 14</p> <p>new</p>
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		<p>(iii) (in all other cases) other council tax payers, ratepayers or inhabitants of your authority's area.</p> <p>(2) In sub-paragraph (1)(b), a relevant person is—</p> <p>(a) a member of your family or any person with whom you have a close association; or</p> <p>(b) any person or body who employs or has appointed such persons, any firm in which they are a partner, or any company of which they are directors;</p> <p>(c) any person or body in whom such persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; or</p> <p>(d) any body of a type described in sub-paragraph (1)(a)(i) or (ii).</p>	8(2)(a)
<p>9. (1) A member with a personal interest in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.</p> <p>(2) Subject to paragraph 12(1)(b) below, a member with a personal interest in any matter who has made an executive decision in relation to that matter must ensure that any written statement of that decision records the existence and nature of that interest.</p>	9	<p>9. —(1) Subject to sub-paragraphs (2) to (7), where you have a personal interest in any business of your authority and you attend a meeting of your authority at which the business is considered, you must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.</p> <p>(2) Where you have a personal interest in any business of your authority which relates to or is likely to affect a person described in paragraph 8(1)(a)(i) or 8(1)(a)(ii)(aa), you need only disclose to the meeting the existence and nature of that interest when you address the meeting on that business.</p> <p>(3) Where you have a personal interest in any business of the authority of the type mentioned in paragraph 8(1)(a)(viii), you need not disclose the nature or existence of that interest to the meeting if the</p>	9

		<p>interest was registered more than three years before the date of the meeting.</p> <p>(4) Sub-paragraph (1) only applies where you are aware or ought reasonably to be aware of the existence of the personal interest.</p> <p>(5) Where you have a personal interest but, by virtue of paragraph 14, sensitive information relating to it is not registered in your authority's register of members' interests, you must indicate to the meeting that you have a personal interest, but need not disclose the sensitive information to the meeting.</p> <p>(6) Subject to paragraph 12(1)(b), where you have a personal interest in any business of your authority and you have made an executive decision in relation to that business, you must ensure that any written statement of that decision records the existence and nature of that interest.</p> <p>(7) In this paragraph, "executive decision" is to be construed in accordance with any regulations made by the Secretary of State under section 22 of the Local Government Act 2000</p>	<p>New</p> <p>New</p> <p>9(2)</p> <p>6(2)</p>
<p style="text-align: center;"><i>Prejudicial Interests</i></p> <p>10. (1) Subject to sub-paragraph (2) below, a member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgement of the public interest.</p> <p>(2) A member may regard himself as not having a prejudicial interest in a matter if that matter relates to -</p> <p style="padding-left: 40px;">(a) another relevant authority of which he is a member;</p> <p style="padding-left: 40px;">(b) another public authority in which he holds a position of general control or management;</p>	<p>10(1)</p>	<p style="text-align: center;">Prejudicial interest generally</p> <p>10. —(1) Subject to sub-paragraph (2), where you have a personal interest in any business of your authority you also have a prejudicial interest in that business where the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice your judgement of the public interest.</p> <p>(2) You do not have a prejudicial interest in any business of the authority where that business—</p> <p style="padding-left: 40px;">(a) does not affect your financial position or the financial</p>	<p>10(1)</p>

<p>(c) a body to which he has been appointed or nominated by the authority as its representative;</p> <p>(d) the housing functions of the authority where the member holds a tenancy or lease with a relevant authority, provided that he does not have arrears of rent with that relevant authority of more than two months, and provided that those functions do not relate particularly to the member's tenancy or lease;</p> <p>(e) the functions of the authority in respect of school meals, transport and travelling expenses, where the member is a guardian or parent of a child in full time education, unless it relates particularly to the school which the child attends;</p> <p>(f) the functions of the authority in respect of statutory sick pay under Part XI of the Social Security Contributions and Benefits Act 1992, where the member is in receipt of, or is entitled to the receipt of such pay from a relevant authority; and</p> <p>(g) the functions of the authority in respect of an allowance or payment made under sections 173 to 176 of the Local Government Act 1972 or section 18 of the Local Government and Housing Act 1989.</p>		<p>position of a person or body described in paragraph 8;</p> <p>(b) does not relate to the determining of any approval, consent, licence, permission or registration in relation to you or any person or body described in paragraph 8; or</p> <p>(c) relates to the functions of your authority in respect of—</p> <p>(i) housing, where you are a tenant of your authority provided that those functions do not relate particularly to your tenancy or lease;</p> <p>(ii) school meals or school transport and travelling expenses, where you are a parent or guardian of a child in full time education, or are a parent governor of a school, unless it relates particularly to the school which the child attends;</p> <p>(iii) statutory sick pay under Part XI of the Social Security Contributions and Benefits Act 1992, where you are in receipt of, or are entitled to the receipt of, such pay;</p> <p>(iv) an allowance, payment or indemnity given to members;</p> <p>(v) any ceremonial honour given to members; and</p> <p>(vi) setting council tax or a precept under the Local Government Finance Act 1992.</p>	
<p>Overview and Scrutiny Committees</p> <p>11. (1) For the purposes of this Part, a member must if he is involved in the consideration of a matter at a meeting of an overview and scrutiny committee of the authority or a sub-committee of such a</p>	<p>11</p>	<p>Prejudicial interests arising in relation to overview and scrutiny committees</p> <p>11. You also have a prejudicial interest in any business before an overview and scrutiny committee of your authority (or of a sub-</p>	<p>11</p>

<p>(b) joint or area committees,</p> <p>to the extent that such committees are not exercising functions of the authority or its executive.</p>		<p>business.</p> <p>(2) Where you have a prejudicial interest in any business of your authority, you may attend a meeting (including a meeting of the overview and scrutiny committee of your authority or of a sub-committee of such a committee) but only for the purpose of making representations, answering questions or giving evidence relating to the business, provided that the public are also allowed to attend the meeting for the same purpose, whether under a statutory right or otherwise.</p>	<p>(c)</p> <p>c.f. 12(2)</p>
<p>13. For the purposes of this Part, "meeting" means any meeting of -</p> <p>(a) the authority;</p> <p>(b) the executive of the authority; or</p> <p>(c) any of the authority's or its executive's committees, sub-committees, joint committees, joint sub-committees, or area committees.</p>	<p>1(2)</p>	<p>Registration of members' interests</p> <p>13. —(1) Subject to paragraph 14, you must, within 28 days of—</p> <p>(a) this Code being adopted by or applied to your authority; or</p> <p>(b) your election or appointment to office (where that is later),</p> <p>register in your authority's register of members' interests (maintained under section 81(1) of the Local Government Act 2000) details of your personal interests where they fall within a category mentioned in paragraph 8(1)(a), by providing written notification to your authority's monitoring officer.</p> <p>(2) Subject to paragraph 14, you must, within 28 days of becoming aware of any new personal interest or change to any personal interest registered under paragraph (1), register details of that new personal interest or change by providing written notification to your authority's monitoring officer.</p>	<p>15</p> <p>16</p>
<p>Registration of Financial and Other Interests</p>	<p>13</p>	<p>Sensitive information</p>	

14. Within 28 days of the provisions of an authority's code of conduct being adopted or applied to that authority or within 28 days of his election or appointment to office (if that is later), a member must register his financial interests in the authority's register maintained under section 81(1) of the Local Government Act 2000 by providing written notification to the authority's monitoring officer of –

- (a) any employment or business carried on by him;
- (b) the name of the person who employs or has appointed him, the name of any firm in which he is a partner, and the name of any company for which he is a remunerated director;
- (c) the name of any person, other than a relevant authority, who has made a payment to him in respect of his election or any expenses incurred by him in carrying out his duties;
- (d) the name of any corporate body which has a place of business or land in the authority's area, and in which the member has a beneficial interest in a class of securities of that body that exceeds the nominal value of £25,000 or one hundredth of the total issued share capital of that body;
- (e) a description of any contract for goods, services or works made between the authority and himself or a firm in which he is a partner, a company of which he is a remunerated director, or a body of the description specified in sub-paragraph (d) above;
- (f) the address or other description (sufficient to identify the location) of any land in which he has a beneficial interest and which is in the area of the authority;
- (g) the address or other description (sufficient to identify the location) of any land where the landlord is the authority and the tenant is a firm in which he is a partner, a company of which he is a remunerated director, or a body of the description specified

14. —(1) Where you consider that the information relating to any of your personal interests is sensitive information, and your authority's monitoring officer agrees, you need not include that information when registering that interest, or, as the case may be, a change to that interest under paragraph 13.

(2) You must, within 28 days of becoming aware of any change of circumstances which means that information excluded under paragraph (1) is no longer sensitive information, notify your authority's monitoring officer asking that the information be included in your authority's register of members' interests.

(3) In this Code, "sensitive information" means information whose availability for inspection by the public creates, or is likely to create, a serious risk that you or a person who lives with you may be subjected to violence or intimidation.

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<p>in sub-paragraph (d) above; and</p> <p>(h) the address or other description (sufficient to identify the location) of any land in the authority's area in which he has a licence (alone or jointly with others) to occupy for 28 days or longer.</p>			
<p>15. Within 28 days of the provisions of the authority's code of conduct being adopted or applied to that authority or within 28 days of his election or appointment to office (if that is later), a member must register his other interests in the authority's register maintained under section 81(1) of the Local Government Act 2000 by providing written notification to the authority's monitoring officer of his membership of or position of general control or management in any –</p> <p>(a) body to which he has been appointed or nominated by the authority as its representative;</p> <p>(b) public authority or body exercising functions of a public nature;</p> <p>(c) company, industrial and provident society, charity, or body directed to charitable purposes;</p> <p>(d) body whose principal purposes include the influence of public opinion or policy; and</p> <p>(e) trade union or professional association; and</p> <p>(f) private clubs and organisations.</p>	<p>13</p>		
<p>16. A member must within 28 days of becoming aware of any change to the interests specified under paragraphs 14 and 15 above, provide written notification to the authority's monitoring officer of that change.</p>	<p>13(2)</p>		

