

Appendix A

Draft Calendar of Meetings 2007/2008

May 2007

- 21 ANNUAL COUNCIL *
- 23 Development Control *

June 2007

- 5 Environment Policy Development Group *
- 6 Salcombe Harbour Board *
- 7 Executive *
- 14 Community Policy Development Group *
- 20 Development Control *
- 21 Scrutiny *
- 26 Audit Committee (am)
- 27 Prosperity Policy Development Group *
- 28 COUNCIL *

July 2007

- 10 Salcombe Harbour Board * (Annual Inspection)**
- 12 Executive ***
- 18 Development Control ***
- 26 Scrutiny ***

August 2007

September 2007

- 5 Development Control ***
- 6 Executive ***
- 11 Audit Committee (am)**
- 13 COUNCIL ***
- 20 Scrutiny ***
- 25 Salcombe Harbour Board**
- 27 Community PDG**

October 2007

- 4 Executive**
- 10 Development Control**
- 11 Environment PDG**

- 18 Scrutiny**
- 25 Prosperity PDG**

November 2007

- 6 Salcombe Harbour Board**
- 8 Executive**
- 14 Development Control**
- 15 COUNCIL**
- 22 Scrutiny**

December 2007

- 6 Executive (Budget)**
- 11 Audit Committee (am)**
- 12 Development Control**
- 13 Environment PDG (Budget)**
- 19 Scrutiny**
- 20 COUNCIL**

January 2008

- 3 Executive**
- 8 Prosperity PDG (Budget)**

- 10 Community PDG (Budget)**
- 15 Salcombe Harbour Board**
- 16 Development Control**
- 17 Scrutiny (Budget only)**
- 24 Executive (Budget only)**

February 2008

- 7 COUNCIL (Budget)**
- 13 Development Control**
- 21 Scrutiny**
- 26 Council Tax Setting Panel**
- 28 Environment PDG**

March 2008

- 6 Executive**
- 13 Community PDG**
- 19 Development Control**
- 20 Scrutiny**
- 25 Salcombe Harbour Board**
- 27 COUNCIL**

April 2008

- 3 Prosperity PDG**
- 8 Audit Committee (am)**
- 10 Executive**
- 16 Development Control**
- 24 Scrutiny**

May 2008

- 8 ANNUAL COUNCIL**
- 21 Development Control**
- 29 Executive**

June 2008

- 3 Salcombe Harbour Board**
- 5 Community PDG**
- 10 Audit Committee (am)**
- 12 Scrutiny**
- 19 Prosperity PDG**
- 25 Development Control**
- 26 COUNCIL**

July 2008

3	Environment PDG
8	Salcombe Harbour Board (Annual Inspection)
10	Executive
24	Scrutiny
30	Development Control

September 2008

3	Development Control
4	Executive
9	Audit Committee (am)
18	Scrutiny
23	Salcombe Harbour Board
25	COUNCIL

(* indicates meeting dates already approved)

ISSUES TAKEN INTO ACCOUNT WHEN DRAFTING 2007/08 CALENDAR:

- Avoidance of 14 and 22 February 2008 (DCC Budget meeting dates) and 15 May 2008 (Devon County Show);
- Council Budget 2008 meeting (7 Feb) a week before DCC Budget meeting (14 Feb);
- Council Tax Setting Panel scheduled to avoid DCC's provisional second Budget meeting (22 Feb);
- Attempt (where possible) to avoid PDGs being held on Thursday mornings to avoid potential clash with Executive Briefings;
- Avoid Council / Development Control Committee / Executive meeting in the same week where possible;
- Constitutional Requirements:

Body	No. of Meetings required by Constitution	Notes
Council	Not specified	7 meetings have been programmed (including one for the last week in June for approval of the Statement of Accounts).
Executive	Minimum of 10	Attempted to keep the number of meetings programmed to a maximum of 10 (as per a request during last years' drafting of the Calendar).
Scrutiny	6 ordinary and 6 provisional for call-ins	11 meetings have been programmed into the Calendar.
Development Control	4 weekly cycle	Consideration has been given to extending the meeting cycle to 5-weekly. There was concern that this would slow down the speed of determinations and so the 4-week cycle has been retained where possible.
PDGs	Minimum of 4 each	Each PDG has 4 meetings programmed, including the budget meeting. Further meetings are arranged as and when required.
Audit Committee	Minimum of 4	These 4 meeting dates have been programmed to meet as closely as possible the reporting requirements of the respective report authors.
Salcombe Harbour Board	Minimum of 6	6 meetings have been scheduled which is consistent with the new governance arrangements which specify a minimum of 6 meetings per year.
Licensing Committee / Personnel Panel	Minimum of 1 each	These are arranged as and when required.
Programming Panel	2 – 4 times per year	These have tended to be on the morning of Council. It is suggested that this continue on an ad hoc basis rather than be programmed into the Calendar.