

Draft Calendar of Meetings 2008/2009

May 2008

- 8 ANNUAL COUNCIL***
- 21 Development Control***
- 29 Executive***

June 2008

- 2 Salcombe Harbour Board***
- 5 Community PDG***
- 10 Audit Committee (am)***
- 12 Scrutiny***
- 19 Prosperity PDG***
- 25 Development Control***
- 26 COUNCIL***

July 2008

- 3 Environment PDG***
- 7 Salcombe Harbour Board (Annual Inspection)***
- 10 Executive***
- 24 Scrutiny***
- 30 Development Control***

September 2008

- 3 Development Control***
- 4 Executive***
- 9 Audit Committee (am)***
- 17 Community PDG (am)**
- 18 Scrutiny***
- 22 Salcombe Harbour Board***
- 25 COUNCIL***

October 2008

- 1 Development Control**
- 2 Executive**
- 15 Environment PDG (am)**
- 16 Scrutiny**
- 22 Prosperity PDG**
- 29 Development Control**

November 2008

- 3 Salcombe Harbour**
- 6 Executive**
- 13 Council**
- 20 Scrutiny**

December 2008

- 2 Audit**
- 4 Executive (Budget)**
- 9 Prosperity PDG (Budget only)**
- 10 Development Control**
- 16 Environment PDG (Budget only)**
- 17 Scrutiny**
- 18 Council**

January 2009

- 6 Community PDG (Budget only)**
- 8 Executive**
- 14 Development Control**
- 15 Scrutiny (Budget only)**
- 19 Salcombe Harbour Board**
- 22 Executive (Budget only)**
- 28 Prosperity PDG**

February 2009

- 5 Council (Budget)**
- 11 Development Control**
- 12 Scrutiny**
- 18 Community PDG**
- 24 Council Tax Setting Panel**
- 25 Environment PDG**

March 2009

- 5 Executive**
- 11 Development Control**
- 19 Scrutiny**
- 23 Salcombe Harbour Board**
- 26 Council**

April 2009

- 7 Audit**
- 9 Executive**
- 15 Development Control**
- 23 Scrutiny**
- 29 Prosperity PDG**

May 2009

- 14 Annual Council**
- 20 Development Control**
- 27 Community PDG**
- 28 Executive**

June 2009

- 1 Salcombe Harbour Board**
- 11 Scrutiny**
- 17 Development Control**
- 23 Audit**
- 25 Council**

July 2009

- 1 Environment PDG**
- 9 Executive**
- 13 Salcombe Harbour Board (Annual Inspection)**
- 15 Community PDG**
- 22 Development Control**
- 23 Scrutiny**
- 29 Prosperity PDG**
- 30 Council**

September 2009

- 2 Development Control**
- 10 Executive**
- 15 Audit**
- 17 Council**
- 24 Scrutiny**
- 28 Salcombe Harbour Board**

(* indicates meeting dates already approved)

ISSUES TAKEN INTO ACCOUNT WHEN DRAFTING 2008/09 CALENDAR:

- Avoidance of 10 and 19 February 2009 (DCC Budget meeting dates), 7 May 2009 (County Elections) and 21 May 2009 (Devon County Show)
- Council Budget 2009 meeting (5 Feb) a week before DCC Budget meeting (10 Feb);
- Council Tax Setting Panel scheduled to avoid DCC's provisional second Budget meeting (19 Feb);
- Avoid Council / Development Control Committee / Executive meeting in the same week where possible;
- Constitutional Requirements:

Body	No. of Meetings required by Constitution	Notes
Council	Not specified	7 meetings have been programmed (including one for the last week in June for approval of the Statement of Accounts).
Executive	Minimum of 10	Attempted to keep the number of meetings programmed to a maximum of 10 (as per a request during last years' drafting of the Calendar).
Scrutiny	6 ordinary and 6 provisional for call-ins	10 meetings have been programmed into the Municipal Calendar.
Development Control	4/5 weekly cycles	A 4-week cycle has been retained where possible.
PDGs	Minimum of 4 each	Each PDG has 4 meetings programmed, including the budget meeting. Further meetings are arranged as and when required. The PPDG has been programmed to try and accommodate the Groups request to look at quarterly figures for the Lower Ferry.
Audit Committee	Minimum of 4	These 4 meeting dates have been programmed to meet as closely as possible the reporting requirements of the respective report authors.
Salcombe Harbour Board	Minimum of 6	Attempted to avoid the busy season for the Harbour.
Licensing Committee / Personnel Panel	Minimum of 1 each	These are arranged as and when required.
Programming Panel	2 – 4 times per year	These have tended to be on the morning of Council. It is suggested that this continue on an ad hoc basis rather than be programmed into the Calendar.