

## Discussion Paper

Item	<b>SHSP Membership Matters</b>
Date of meeting	25 September 2006
Issue for the SHSP to consider	<p>The SHSP currently has 15 members as set out below. With the changes to the PCT as discussed and the adoption of the Sustainable Community Strategy to include a new environment theme area, the time is now right to review SHSP membership.</p> <p>Some criticism has been made of the SHSP surrounding engagement with Town and Parish Councils. Though the Community Partnership Forum could be seen as the most appropriate method of engagement, their attendance at these events has been limited. The CDO recently meet with 2 representatives from Town and Parish Councils. The notes of that meeting are attached.</p>
Action	<ul style="list-style-type: none"> <li>• Agree whether or not a second PCT representative is appropriate, and if so how to proceed with nomination;</li> <li>• Agree whether or not a second environment sector representative is appropriate, and if so how to proceed with nomination;</li> <li>• Agree format for engaging with Town and Parish Councils.</li> </ul>

### MEMBERSHIP OF 'STEERING GROUP' (at September 2006)

<p><b>South Hams District Council</b></p> <ul style="list-style-type: none"> <li>➤ 2 elected members</li> <li>➤ Chief Executive</li> </ul>	<p><b>Devon County Council</b></p> <ul style="list-style-type: none"> <li>➤ 2 elected members</li> <li>➤ County Community Strategy Officer</li> </ul>
<p><b>South Hams &amp; West Devon PCT</b></p> <ul style="list-style-type: none"> <li>➤ Board lay member</li> <li>➤ Chief Executive</li> </ul>	<p><b>Devon &amp; Cornwall Police</b></p> <ul style="list-style-type: none"> <li>➤ District Commander</li> </ul>
<p><b>Voluntary Sector</b></p> <ul style="list-style-type: none"> <li>➤ Nomination from Voluntary Sector Forum</li> <li>➤ Chief Officer, South Hams CVS</li> </ul>	<p><b>Business &amp; Skills Sector</b></p> <ul style="list-style-type: none"> <li>➤ 2 representatives</li> </ul>
<p><b>Social Housing Sector</b></p> <ul style="list-style-type: none"> <li>➤ Chief Executive, Tor Homes</li> </ul>	<p><b>Environment Sector</b></p> <ul style="list-style-type: none"> <li>➤ Nomination from Environment Agency</li> </ul>

## **Engaging with Town and Parish Councils 13<sup>th</sup> September 2006**

Meeting between: Lesley Hughes (Ivybridge Town Council)  
Gill Claydon (Stokenham Parish Council)  
Kay Dawson (SHDC Community Development Officer)  
Kate Billinge (SHDC Policy Officer)

### **1. What are SHSP doing already?**

SHSP: Community Partnership Forum meetings  
SHSP website and newsletter  
Agenda and minutes available (difficult to find!)  
Town presentations to SHSP (but it ended there!)  
Responses to community plans  
Sustainable Community Strategy actions (where do TPCs fit?)

Partners: Websites and newsletters  
Voluntary Sector Forum meetings  
Ad-hoc information / consultation activities

### **2. What are the issues for Town and Parish Councils in relation to engagement with SHSP?**

- Access to SHSP minutes & agendas in order to comment
- Feedback mechanisms, how delivery is going, how TPCs can help
- Better understanding of how parish plans 'fit in' to the wider picture
- Providing grassroots feedback

### **3. What are the issues for SHSP in relation to engagement with Town and Parish Councils?**

- Strategic thinking
- Fair representation across the district
- Resources

### **4. Suggestions:**

- Nominated Town and Parish Council representative on SHSP;
- Alternative style SHSP meeting once a year to which all Towns and Parishes are invited;
- Improved format / attendance at Community Partnership Forum;
- Involvement in working group activities.