

Item	SHSP Terms of Reference
Date	8 June 2009
Summary of progress	<p>A working group of SHDC, DCC, CVS and the Chair have been looking at the SHSP Terms of Reference (ToR) document which is overdue review. Attached is a draft for the Partnerships consideration.</p> <p>Essentially the ToR remains the same, with the same mission, aims and responsibilities. The ToR lay out the role of Steering Group (SHSP) members, the Community Partnership Forum and Delivery Groups. Following the issue of statutory guidance from DCLG on LSPs in 2008 (Creating Strong, Safe and Prosperous Communities), the revised ToR formalises SHDC leadership role. (http://www.communities.gov.uk/publications/localgovernment/strongsafeproperous)</p> <p>The ToR highlights the roles SHSP and individual partners have to play with regard to:</p> <ul style="list-style-type: none"> • improving well-being; • community engagement and consultation in shaping services; • involvement of the voluntary sector; and • their remit to convey the work of the LSP back to their individual organisations. <p>The main change suggested is that the Independent Chair serves a term of 3 years, rather than 1 year as originally agreed. As the Steering Group only meets quarterly this gives more continuity.</p>
SHSP Action recommended	<ul style="list-style-type: none"> • Make any further amendments to Terms of Reference as necessary; • Adopt Terms of Reference; • Request that SHDC ensure that the Chair of the Steering Group, whilst appointed by the LSP, be formally recognised by the local authority's executive as set of in statutory guidance.