

CONTENTS

	<i>Page</i>
SECTION 1 - INTRODUCTION	3
SECTION 2 - THE ACCOUNTING FRAMEWORK	5
SECTION 3 – GLOSSARY	8
SECTION 4 - SUMMARY OF REVENUE EXPENDITURE	11
SECTION 5 - THE SERVICES: -	15
Central Services (gold pages)	16
Corporate and Democratic Core / Non Distributed Costs (dark orange pages)	25
Cultural and Related Services (yellow pages)	33
Environmental Services (green pages)	43
Highways, Roads and Transport Services (blue pages)	65
- Salcombe Harbour Board	71
Housing Services (pink pages)	73
Planning and Development Services (orange pages)	83
SECTION 6 - HOLDING ACCOUNTS	99
SECTION 7 - CAPITAL PROGRAMME	105
APPENDICES -	
A. Balances and Reserves	107
B. Virement	111

SECTION 1 - INTRODUCTION

BUDGET PREPARATION

This book provides readers with details of the 2010/2011 budget, as approved by full Council on 4 February 2010.

Budgeting is the means by which the Council brings together its plans to implement strategies, achieve key objectives, improve performance and to react to changes in service demands and available funds. Under the Local Government Act 1992, the Council is required to adopt a balanced budget and to set the council tax by 11 March of each year.

An important aspect of the budget process is budgetary control during the financial year. It is vital that budgetary control operates efficiently at all times if maximum effectiveness is to be achieved. Monitoring of both income and expenditure will take place throughout the financial year with monthly reports made to the Strategic Management Team and quarterly reports to The Executive.

STRUCTURE OF THE BUDGET BOOK

Section 2 The Accounting Framework - The budget is prepared in accordance with the Best Value Accounting Code of Practice published by the Chartered Institute of Public Finance and Accountancy (CIPFA) and approved by the Secretary of State as the appropriate accounting and budgeting framework for Local Authorities. This code promotes comparability and consistency within the Local Government accounting framework, enabling users to compare the Authority's performance with that of other authorities within England and Wales.

Section 3 Glossary – Provides an explanation of the more technical terms used within service budgets.

Section 4 Summary of Revenue Expenditure – These pages provide a summary of the Council's revenue budget (day to day expenses) and the sources of finance.

Section 5 The Services – Provides readers with details of the budget for each service and principal variations from the previous year's estimate.

Section 6 Holding Accounts – Provides details of those accounts where costs are gathered together prior to their allocation to users e.g. the costs of support services, transport and plant, etc.

Section 7 Capital Programme – Provides a brief summary of the Council's capital expenditure (i.e. spending on assets that have a lasting value such as land, buildings and vehicles).

Appendix A Balances and Reserves – The maintenance of an appropriate level of balances is a fundamental part of financial management. This section includes details of the Authority's revenue reserves, their purpose and use.

Appendix B Sets out the rules surrounding the **virement (i.e. transfer)** of funds between budget heads.

John Foxworthy
Head of Financial Services

April 2010

Comments and Suggestions: -

If you have any comments or suggestions regarding this Budget Book, please contact Michael Tithecott, Chief Accountant, South Hams District Council, Follaton House, Plymouth Road, Totnes, TQ9 5NE, or e-mail mike.tithecott@southhams.gov.uk.

SECTION 2 - THE ACCOUNTING FRAMEWORK

STATUS OF THE CODE

The Best Value Accounting Code of Practice (BVACOP) applies to all Best Value reporting requirements for accounting periods beginning on or after 1 April 2000. It has been formally approved by the Secretary of State as the appropriate accounting framework to be adopted under the 'Best Value' regime.

The code establishes 'proper practice' and mandatory guidance for all local authorities on the 'Definition of Total Costs' and 'Service Expenditure Analysis'. The authoritative nature of the accounting code is confirmed by Section 5 and 6 of the Local Government Act 1999, and the Department of the Environment, Transport and the Regions Circular 10/99.

OBJECTIVES OF THE BVACOP

The aims of the BVACOP are to promote consistency between local authorities by ensuring that information is presented in a standard format, and that financial performance reports are properly comparable. Such reports include: -

- Statement of Accounts
- Best Value Performance Plans
- Government and Audit Commission Performance Indicators
- Council Tax leaflets

USING THE BUDGET BOOK

The Summary of Revenue Expenditure provides details of the Authority's budget for each of the main service areas.

The coloured pages which follow group the Authority's estimates on a service by service basis. **Each service block (separately coloured) includes a guidance note to explain the definitions of each service division (budget book page).**

THE SERVICE EXPENDITURE ANALYSIS

Service Division of Service

Central Services to the Public (Gold pages)

- Council Tax Benefits
- Council Tax Collection
- Conducting Elections
- Electoral Registration
- Emergency Planning
- Local Land Charges

Corporate and Democratic Core (Red pages)

- Corporate Management
- Democratic Representation and Management
- Non Distributed Costs

Culture and Related Services (Yellow pages)

- Culture and Heritage
- Open Spaces
 - Community Parks and Open Spaces
 - Countryside Recreation and Management
- Sport and Recreation
 - Outdoor Sports and Recreation
 - Leisure Centres
- Marketing and Tourism

Environmental Services (Green pages)

- Beach and Water Safety
- Cemeteries and Burials
- Coast Protection
- Environmental Health
 - Community Safety
 - Food Safety
 - Health and Safety at Work
 - Housing Standards
 - Licensing
 - Pest Control
 - Pollution Reduction
 - Public Conveniences
 - Public Health
- Flood Defence and Land Drainage
- Street Cleaning (incl. Beach Cleaning – separately identified)
- Waste Management
 - Household Waste Collection
 - Recycling
- Trade Waste

Highways, Roads and Transport Services (Blue pages)

- Car and Boat Parking
- On-Street Parking
- Dartmouth Lower Ferry
- Salcombe Harbour
- Transport Policy and Public Transport

Housing Services (Pink pages)

- Homelessness
- Housing Advances
- Housing Advice
- Housing Benefits
- Housing Strategy
- Private Sector Housing Renewal
- Registered Social Landlords

Planning and Development Services (Orange pages)

- Building Control
 - Building Regulations
 - Other Building Control work
- Community Development
- Development Control
 - Enforcement
 - Planning Applications and Advice
- Economic Development
- Employment Estates
- Environmental Initiatives
- Land and Investment Properties
- Pannier Markets
- Planning Policy

SECTION 3 - GLOSSARY

EXPENDITURE

Employees

These expenses include salaries and wages, national insurance, superannuation and other employee related expenses such as training.

Premises Related Expenses

Expenses directly related to premises and land which include repairs and maintenance, rents, rates and other charges. Also fixtures and fittings where physically attached to the building.

Transport Related Expenses

All costs associated with the provision, hire and use of transport. These include the purchase of vehicles, their repair and running costs, staff travelling expenses and car allowances.

Supplies and Services

All bought-in supplies and services including equipment, furniture, printing, stationery, professional fees, contributions and advertising.

Transfer Payments

Payments by the Council to individuals or organisations for which no goods or services are received. Examples are housing and council tax benefits.

Support Services

This is the share of the support services allocated to the service in order to reflect the full cost of provision. It includes services such as legal, personnel, information technology, property management and accountancy together with associated overheads such as office costs, heating, telephones and postages.

Third Party Payments

A third party payment is a payment made to an external provider, or an internal service delivery unit which is operating independently, in return for the provision of a service.

Depreciation

A charge made for the use of capital assets.

Financial Reporting Standard (FRS 17)

The implementation of FRS17 requires that the cost of retirement benefits is recognised in the net cost of services when they are earned by employees, rather than when the benefits are eventually paid as pensions. However, the charges made against council tax are based on the cash payable in the year, so the real cost of retirement benefits is reversed out of the accounts.

INCOME

Government and Other Grants

Specific grants from the Government plus grants from other quasi-Governmental bodies

Contributions

Revenue income received to finance functions or projects which have been jointly undertaken with other bodies.

Fees and Charges

Charges for facilities, admissions, other recoverable charges relating to trading activities etc.

Interest

Interest receivable from investments.

SECTION 4 - SUMMARY OF REVENUE EXPENDITURE

Estimate 2009/2010 (At Nov 2008 prices)		<u>Estimate 2010/2011 (at outturn prices)</u>		
£	SERVICE EXPENDITURE ANALYSIS	Gross Expenditure £	Income £	Net Expenditure charged to General Fund £
1,083,900	Central services	8,073,800	(6,964,200)	1,109,600
1,965,900	Corporate and democratic core	1,892,400	-	1,892,400
198,100	Non distributed costs	202,300	-	202,300
2,206,900	Cultural and related services	2,408,200	(268,800)	2,139,400
5,677,700	Environmental services	7,587,800	(1,948,300)	5,639,500
(1,389,300)	Highways, roads and transport services	3,952,600	(5,149,800)	(1,197,200)
1,391,800	Housing services	21,392,700	(20,120,300)	1,272,400
1,018,000	Planning and development services	3,802,400	(2,709,100)	1,093,300
12,153,000	Total cost of services	49,312,200	(37,160,500)	12,151,700
Incl. above	Vacancy provision	(244,500)		(244,500)
500,000	Inflation provision	120,000		120,000
	Corporate savings target proposed by Executive	(103,000)		(103,000)
15,000	Non recurring items			0
12,668,000	NET COST OF SERVICES	49,084,700	(37,160,500)	11,924,200
(1,439,000)	Reversal of capital charges	(1,566,000)		(1,566,000)
(930,000)	Investment Income		(375,000)	(375,000)
10,299,000	NET OPERATING EXPENDITURE	47,518,700	(37,535,500)	9,983,200
	APPROPRIATIONS:			
1,025,900	a. Contributions to/(from) earmarked reserves	1,146,300	(77,000)	1,069,300
(929,000)	b. Reversal of pension costs (FRS17)	(362,000)		(362,000)
10,395,900	AMOUNT TO BE FUNDED FROM GOVERNMENT GRANTS / TAXATION	48,303,000	(37,612,500)	10,690,500
	FINANCED BY:			
(5,479,683)	Formula (Revenue Support) Grant		(5,549,121)	(5,549,121)
(4,916,217)	Council Tax		(5,111,379)	(5,111,379)
0	(Surplus) / Deficit on Collection Fund		(30,000)	(30,000)
(0)	BALANCE - (SURPLUS)/DEFICIT	48,303,000	(48,303,000)	0
37,249.41	<i>Council Tax Base</i>	37,997.17		

SECTION 4 - ANALYSIS OF CONTRIBUTIONS TO/(FROM) EARMARKED RESERVES

Estimate 2009/2010			Estimate 2010/2011	
To	(From)		To	(From)
£	£		£	£
30,000		Community Grants		
16,900		Community Park & Open Spaces	16,900	
		Contingency Reserve		
10,000		District Elections	10,000	
	(10,000)	Economic Initiatives		(10,000)
24,000		Economic Regen./Community Wellbeing	12,000	(17,000)
25,000		Ferry major repairs & renewals	25,000	
		IT Development Reserve (servers etc.)		
		Land and Development		
16,900		Land and Development (SHB)	16,900	
20,800		Pay & Display Equipment	20,800	
154,300		Pension / Redundancy Payments	193,200	
	(100,000)	Planning (CP1 staff, last year 10/11)		(50,000)
3,500		Print equipment renewals	3,500	
55,000		Repairs and maintenance	55,000	
		Strategic Issues (07/08 and 08/09)		
		Sustainable Waste Management		
400,000		Single Status	300,000	
374,500		Vehicles & Plant Renewals	490,000	
5,000		Interest credited to reserves	3,000	
1,135,900	(110,000)	TOTALS	1,146,300	(77,000)
1,025,900		GRAND TOTAL	1,069,300	

SECTION 4 – EXPLANATORY NOTES

Provision for inflation

All budgets have been prepared at outturn prices.

Non recurring revenue expenditure

The Council separates its non-recurring expenditure from its recurring expenditure and makes provision for these items outside of its base budgets. Non-recurring expenditure is often financed from reserves.

Reversal of Capital Charges

Capital charges are based on depreciation thereby reflecting the full costs of using assets to deliver Council Services. However, it is important to note that depreciation charges do not result in a cash payment by the authority, and hence are credited back to the General Fund within the Summary of Revenue Expenditure.

Local Authority Business Growth Incentive Grant (LABGI)

This is a grant given to local authorities based upon the year on year increase in business rateable values.

Investment interest

The council's cash balance is managed on a day to day basis and monies which are surplus to requirements on any day are temporarily invested, generally through the London Money Market.

Contributions to Reserves

Such contributions are made in order to build up funds in a prudent and controlled manner to allow for the replacement of the Council's assets, or to strengthen key reserves thereby enabling the Authority to respond to new initiatives e.g. Single Status, Shared Services. Details of the Authority's balances and reserves are provided at Appendix A.

Use of previous year's surplus

Where a surplus is generated, this may be used to strengthen key reserves or to finance expenditure rephased from previous years (subject to Member approval).

Revenue Support Grant

Revenue Support Grant is a grant paid by central government to aid local authority services in general, as opposed to specific grants, which may only be used for a specific purpose.

Business Rates

Business rates are a levy on businesses, based on a national rate in the pound set by government multiplied by the 'rateable value' of the premises occupied. Business rates are collected by billing authorities on behalf of central government

and then redistributed among all local authorities and police authorities on the basis of population (also known as national non-domestic rates – NNDR).

Surplus (Deficit) on the Collection Fund

The Collection Fund is a statutory fund maintained by a billing authority, which is used to record local taxes and non domestic rates collected by the authority, along with payments to precepting authorities, the national pool of non-domestic rates and its own general fund. Where a surplus is achieved (e.g. through a higher than anticipated collection rate) this is shared between the major precepting authorities and the billing authority in proportion to the council tax they required for that year.

Council Tax requirement / Council Tax Base

The Council Tax base reflects the number of Band D equivalent properties within the District. The Council Tax requirement is the value of the Council's revenue budget which is to be financed through the Council Tax. The Council Tax for a Band D property is calculated by dividing the Council Tax requirement by the Council Tax base.

SECTION 5
THE SERVICES

CENTRAL SERVICES TO THE PUBLIC

Guidance Note: Service Definitions

Council Tax Benefits

Includes the costs associated with council tax benefit administration.

Council Tax Collection

Costs of collection are accounted for as a separate service (including Council Tax, NNDR, payment of precepts etc.)

Elections - Conducting Elections

Includes District, Parish Council, Parliamentary and European elections including the cost of staff seconded on election duties.

Electoral Registration

Preparation and maintenance of the register of electors.

Emergency Planning

This heading is for recording the cost, and any grant income, of arrangements to provide an integrated emergency planning function under the Civil Defence Act 1948. These arrangements include civil emergency and disaster planning and support, as well as the maintenance of emergency networks and the conducting of exercises.

Local Land Charges

The costs of maintaining the register of local land charges and dealing with requests for certificates of search and other enquiries are recorded here, along with income from charges made.

CENTRAL SERVICES

REVENUE ESTIMATES 2010/2011

SUMMARY OF NET EXPENDITURE

		<u>Estimate 2010/11 (at Outturn prices)</u>		
Actual 2008/2009	Estimate 2009/2010 (At Nov. 08 Prices)	Gross Expenditure	Income	Net Expenditure
£	£	£	£	£
141,998	258,600	6,510,200	(6,375,400)	134,800
716,571	643,600	1,158,400	(386,300)	772,100
27,656	64,100	30,300	-	30,300
99,838	124,800	159,300	(2,500)	156,800
34,574	37,600	38,500	-	38,500
<u>(43,331)</u>	<u>(44,800)</u>	<u>177,100</u>	<u>(200,000)</u>	<u>(22,900)</u>
		NET TOTAL COST TRANSFERRED		
<u>977,306</u>	<u>1,083,900</u>	<u>8,073,800</u>	<u>(6,964,200)</u>	<u>1,109,600</u>
		TO GENERAL FUND SUMMARY		

Central Services: COUNCIL TAX BENEFITS

Head of Service : Tracy Winser

REVENUE BUDGET 2010-2011

Actual 2008/09		Estimate 2009/2010 (At Nov. 08 Prices)	Estimate 2010/2011 (At Outturn Prices)
£		£	£
469,425	Employees	475,900	696,000
8,768	Supplies and Services	10,300	-
5,213,604	Transfer Payments - Rebates Granted	5,141,200	5,736,000
34,617	Support Services	38,100	63,300
<u>14,900</u>	FRS 17	<u>77,000</u>	<u>14,900</u>
5,741,314	TOTAL EXPENDITURE	5,742,500	6,510,200
	Income		
-	Shared Services - West Devon	-	(282,900)
	Government Grants		
(5,248,000)	- Benefits Subsidy	(5,150,500)	(5,756,700)
<u>(351,316)</u>	- Administration Subsidy	<u>(333,400)</u>	<u>(335,800)</u>
<u>141,998</u>	NET TOTAL COST OF SERVICE	<u>258,600</u>	<u>134,800</u>

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation £	Growth £	£
2009/2010 Budget provision brought forward			258,600
Employees - inflation	8,100		
- review of allocations		212,000	
Supplies & Services			
- advertising, postage, printing & review board ; budgets transferred to support services allocation		(10,300)	
Transfer Payments	120,300		
- Council Tax Benefits: increased case load (Sept 09 - 6,301; Nov 08 - 5,770)		470,200	
- War Pensions: increased case load		4,300	
Support Services	600		
- review of allocations		24,600	
FRS 17			
- review of allocations		(62,100)	
Income -			
Shared Services - West Devon		(282,900)	
Council Tax Benefits Subsidy	(121,100)		
- increased case load (as above)		(485,100)	
Administration Subsidy		<u>(2,400)</u>	
	<u>7,900</u>	<u>(131,700)</u>	<u>(123,800)</u>
TOTAL ESTIMATED NET COST OF SERVICE 2010/2011			<u>134,800</u>

Central Services: COUNCIL TAX COLLECTION

Head of Service : Tracy Winser

REVENUE BUDGET 2010-2011

Actual		Estimate	Estimate
2008/09		2009/2010	2010/2011
		(At Nov. 08	(At Outturn
		Prices)	Prices)
£		£	£
398,915	Employees	452,100	548,600
62,636	Supplies and Services	50,300	9,000
125,641	Transfer Payments	114,900	117,700
389,094	Support Services	295,000	462,300
<u>20,800</u>	FRS 17	<u>58,000</u>	<u>20,800</u>
997,086	TOTAL EXPENDITURE	970,300	1,158,400
<u>(280,516)</u>	Income	<u>(326,700)</u>	<u>(386,300)</u>
<u>716,571</u>	NET TOTAL COST OF SERVICE	<u>643,600</u>	<u>772,100</u>

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation	Growth	£
	£	£	£
2009/2010 Budget provision brought forward			643,600
Employees - inflation	8,100		
- Review of allocations		88,400	
Transfer Payments			
- Inflation (NNDR Discretionary Rate Relief)	2,800		
Supplies & Services	-		
- Postages & Stationery; transferred to support services allocation.		(41,300)	
Support Services	5,000		
- Review of allocations		162,300	
FRS 17		(37,200)	
Income	(5,400)	-	
- Shared Services - West Devon		(79,200)	
- Decreased number of Liability Orders issued		25,000	
	<u>10,500</u>	<u>118,000</u>	<u>128,500</u>

TOTAL ESTIMATED NET COST OF SERVICE 2010/2011

772,100

Central Services: CONDUCTING ELECTIONS

Head of Service: Delyth Jenkins - Evans

REVENUE BUDGET 2010-2011

Actual 2008/09		Estimate 2009/2010 (At Nov. 08 Prices)	Estimate 2010/2011 (At Outturn Prices)
£		£	£
27,135	Employees	43,500	20,500
18,809	Support Services	16,600	8,500
<u>1,300</u>	FRS 17	<u>4,000</u>	<u>1,300</u>
47,244	TOTAL EXPENDITURE	64,100	30,300
<u>(19,588)</u>	Income	-	-
<u><u>27,656</u></u>	NET TOTAL COST OF SERVICE	<u><u>64,100</u></u>	<u><u>30,300</u></u>

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation £	Growth £	£
2009/2010 Budget provision brought forward			64,100
Employees - inflation	700		
- review of allocations		(23,700)	
Support Services	300		
- review of allocations		(8,400)	
FRS 17		<u>(2,700)</u>	
	<u>1,000</u>	<u>(34,800)</u>	<u>(33,800)</u>
TOTAL ESTIMATED NET COST OF SERVICE 2010/2011			<u><u>30,300</u></u>

Central Services: ELECTORAL REGISTRATION

Head of Service : Delyth Jenkins - Evans

REVENUE BUDGET 2010-2011

Actual 2008/09		Estimate 2009/2010 (At Nov. 08 Prices) £	Estimate 2010/2011 (At Outturn Prices) £
£			
70,456	Employees	69,000	68,600
27,950	Supplies and Services	43,400	17,500
6,948	Support Services	8,900	70,500
-	Transport related	-	700
<u>2,000</u>	FRS 17	<u>6,000</u>	<u>2,000</u>
107,354	TOTAL EXPENDITURE	127,300	159,300
(2,370)	Income (Sale of Registers)	(2,500)	(2,500)
<u>(5,146)</u>	- Government Grants	<u>-</u>	<u>-</u>
<u>99,838</u>	NET TOTAL COST OF SERVICE	<u>124,800</u>	<u>156,800</u>

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation £	Growth £	£
2009/2010 Budget provision brought forward			124,800
Employees - inflation	1,500		
- review of allocations		(1,900)	
Transport-related - Review of allocations		700	
Supplies & Services	-		
- Postages; transferred to support services allocation		(24,000)	
- ICT Equipment; recurring cost of new system moved to central ICT budget.		(1,900)	
FRS 17		(4,000)	
Support Services	200		
- review of allocations		61,400	
	<u>1,700</u>	<u>30,300</u>	<u>32,000</u>
TOTAL ESTIMATED NET COST OF SERVICE 2010/2011			<u>156,800</u>

Central Services: EMERGENCY PLANNING
Head of Service : Ian Bollans

REVENUE BUDGET 2010-2011

Actual		Estimate	Estimate
2008/09		2009/2010	2010/2011
		(At Nov. 08	(At Outturn
		Prices)	Prices)
£		£	£
30,814	Employees	27,700	33,300
1,420	Supplies and Services	2,700	2,700
1,540	Support Services	4,200	1,700
800	FRS 17	3,000	800
<u>34,574</u>	NET TOTAL COST OF SERVICE	<u>37,600</u>	<u>38,500</u>

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation	Growth	£
	£	£	£
2009/2010 Budget provision brought forward			37,600
Employees - inflation	400		
- review of allocations		5,200	
Support Services	100		
- review of allocations		(2,600)	
FRS 17 - review of allocations		(2,200)	
	<u>500</u>	<u>400</u>	<u>900</u>

TOTAL ESTIMATED NET COST OF SERVICE 2010/2011

38,500

Central Services: LOCAL LAND CHARGES

Head of Service: Delyth Jenkins - Evans

REVENUE BUDGET 2010-2011

Actual 2008/09		Estimate 2009/2010 (At Nov. 08 Prices)	Estimate 2010/2011 (At Outturn Prices)
£		£	£
92,009	Employees	101,700	71,800
9,083	Supplies & Services	9,700	7,000
30,586	Third Party Payments	37,400	40,000
-	Transport Related	-	400
17,952	Support Services	19,400	54,800
3,100	FRS 17	17,000	3,100
-	Provision for Inflation	5,000	-
<u>152,730</u>	TOTAL EXPENDITURE	<u>190,200</u>	<u>177,100</u>
<u>(196,061)</u>	Income	<u>(235,000)</u>	<u>(200,000)</u>
<u>(43,331)</u>	NET TOTAL INCOME FROM SERVICE	<u>(44,800)</u>	<u>(22,900)</u>

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation £	Growth £	£
2009/2010 Budget provision brought forward			(44,800)
Employees - inflation	1,600		
- Review of allocations		(33,500)	
- Building Control Recharge		2,000	
Supplies & Services	100	1,400	
- Insurance		(4,200)	
Third Party Payments			
- Increased search numbers		2,600	
Transport-related - Review of allocations		400	
Support Services	300		
- Review of allocations		35,100	
FRS 17		(13,900)	
Provision for inflation;10/11 budget prepared at outturn prices		(5,000)	
Income			
- reduction in forecast income due to cost recovery exercise		35,000	
	<u>2,000</u>	<u>19,900</u>	<u>21,900</u>
TOTAL ESTIMATED NET COST OF SERVICE 2010/2011			<u>(22,900)</u>

CORPORATE AND DEMOCRATIC CORE / NON DISTRIBUTED COSTS

Guidance Note: Service Definitions

Corporate and Democratic Core - Corporate Management

Corporate management concerns those activities and costs which provide the infrastructure which allows services to be provided, whether by the authority or not, and information which is required for public accountability. The following are defined as Corporate Management:-

- the functions of the Chief Executive, except those concerned with the direct management of services or the provision of advice and support to members
- maintenance of statutory registers
- completing, submitting and / or publishing all service staffing returns, statements of accounts, annual reports, public performance reports and best value performance plans
- estimating, negotiating, accounting for and allocating corporate level resources such as credit approvals and other sources of capital finance, precepts, block grants and taxes
- treasury management / bank charges and cash flow management
- external audit work / best value inspections

Corporate and Democratic Core - Democratic Representation and Management

This service includes all aspects of members' activities in that capacity, including corporate programme and service policy making, and more general activities relating to governance and representation of local interests. The following are specifically included:-

- all meetings that involve members acting on behalf of the authority. This includes meetings of the council, executive, policy development groups, scrutiny etc., of joint officer / member working groups and the business boards.
- local representation / representation of local interests - e.g. attending conferences organised by Local Authority Associations, issues surrounding local government reorganisation, attendance at government committees etc.
- civic ceremonies
- officer support services, including typing, mail handling, library and IT support
- the functions of the monitoring officer
- procedural and legal advice relating to the conduct of meetings
- preparation of agendas and minutes
- advice to members, attendance at member meetings and the preparation of reports
- member allowances and expenses
- subscriptions to local authority associations and provincial councils

Non Distributed Costs

Includes the following elements of cost:

- charges arising from early retirements/redundancies
- the costs associated with unused proportions of IT facilities
- the costs of proportions of other long-term unused but unrealisable assets

CORPORATE and DEMOCRATIC CORE

REVENUE ESTIMATES 2010/2011

SUMMARY OF NET EXPENDITURE

Actual		Estimate	<u>Estimate 2010/11 (at Outturn prices)</u>			
2008/2009	2009/2010	2009/2010	Gross	Income	Net	
		(At Nov. 08	Expenditure		Expenditure	
		Prices)				
£	£		£	£	£	
809,592	796,700		Corporate Management	781,900	-	781,900
1,045,075	1,169,200		Democratic Representation & Mgt	1,110,500	-	1,110,500
<hr/>	<hr/>		NET TOTAL COST TRANSFERRED	<hr/>		<hr/>
1,854,667	1,965,900		TO GENERAL FUND SUMMARY	1,892,400	-	1,892,400
				<hr/>		<hr/>

CORPORATE and DEMOCRATIC CORE: CORPORATE MANAGEMENT

Strategic Director: Mark Seymour

REVENUE BUDGET 2010-2011

Actual 2008/09		Estimate 2009/2010 (At Nov. 08 Prices) £	Estimate 2010/2011 (At Outturn Prices) £
£			
-	Employees	-	65,500
96,452	Supplies and Services	106,800	125,700
117,938	- External Auditor's Fee	128,200	127,100
539,175	Support Services	495,700	447,600
16,000	FRS 17	66,000	16,000
<u>73,322</u>	Non-Recurring Expenditure	-	-
842,887	TOTAL EXPENDITURE	796,700	781,900
(9,709)	Miscellaneous Income	-	-
<u>(23,586)</u>	Non-Recurring Income	-	-
<u>809,592</u>	NET TOTAL COST OF SERVICE	<u>796,700</u>	<u>781,900</u>

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation £	Growth £	£
2009/2010 Budget provision brought forward			796,700
Employees - review of allocations		65,500	
Supplies & Services	2,200	(600)	
- Corporate subscriptions budget transferred from Democratic Rep.		20,000	
- Reduction in bank charges		(4,000)	
External Audit Fees	3,600		
- Core Audit Fees reduced in line with actual expenditure		(4,700)	
Support Services	8,400		
- Review of Allocations		(56,500)	
FRS 17		(50,000)	
Other Minor Variances		1,300	
	<u>14,200</u>	<u>(29,000)</u>	<u>(14,800)</u>
TOTAL ESTIMATED NET COST OF SERVICE 2010/2011			<u><u>781,900</u></u>

Service : CORPORATE and DEMOCRATIC CORE: DEMOCRATIC REPRESENTATION AND MANAGEMENT
Head of Service : Delyth Jenkins - Evans

REVENUE BUDGET 2010-2011

Actual		Estimate	Estimate
2008/09		2009/2010	2010/2011
		(At Nov. 08	(At Outturn
		Prices)	Prices)
£		£	£
-	Employees	-	138,800
81,072	Supplies and Services	123,900	84,700
3,606	Council Hospitality	6,000	6,000
253,492	Member's Allowances	258,500	258,500
34,462	Member's Travel, Subsistence etc.	37,800	37,800
974	Member's Information Service	8,500	8,500
654,469	Support Services	681,500	559,200
<u>17,000</u>	FRS 17	<u>53,000</u>	<u>17,000</u>
<u>1,045,075</u>	NET TOTAL COST OF SERVICE	<u>1,169,200</u>	<u>1,110,500</u>

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation	Growth	
	£	£	£
2009/2010 Budget Provision brought forward			1,169,200
Employees - Review of allocations		138,800	
Supplies & Services	3,950		
- ICT Budgets transferred to support services allocation		(2,000)	
- Corporate subscriptions - transfer of non Local Govt subs to Corporate Management.		(20,000)	
- Reallocation of printing budget		(10,800)	
- Postage transferred to support services allocation		(8,200)	
- Insurance		(500)	
- Members Sustainable Community Locality Budget		(1,650)	
FRS 17		(36,000)	
Support Services	11,600		
- Review of Allocations		(133,900)	
	<u>15,550</u>	<u>(74,250)</u>	<u>(58,700)</u>
TOTAL ESTIMATED NET COST OF SERVICE 2010/2011			<u>1,110,500</u>

NON DISTRIBUTED COSTS

REVENUE ESTIMATES 2010/2011

SUMMARY OF NET EXPENDITURE

		<u>Estimate 2010/11 (at Outturn prices)</u>		
Actual	Estimate	Gross		Net
2008/2009	2009/2010	Expenditure	Income	Expenditure
	(At Nov. 08			
	Prices)			
£	£	£	£	£
497,151	198,100	202,300	-	202,300
		Non Distributed Costs		
		NET TOTAL COST TRANSFERRED		
497,151	198,100	202,300	-	202,300
		TO GENERAL FUND SUMMARY		

NON DISTRIBUTED COSTS

Strategic Director: Mark Seymour

REVENUE BUDGET 2010-2011

Actual 2008/09		Estimate 2009/2010 (At Nov. 08 Prices) £	Estimate 2010/2011 (At Outturn Prices) £
£			
678,751	Employees	198,100	202,300
10,400	Supplies & Services	-	-
<u>(192,000)</u>	FRS 17	<u>-</u>	<u>-</u>
<u>497,151</u>	NET TOTAL COST OF SERVICE	<u>198,100</u>	<u>202,300</u>

MAIN VARIATIONS**2010/2011 Estimate compared to that of 2009/2010**

	Inflation £	Growth £	£
2009/2010 Budget provision brought forward			198,100
Employees:			
- gratuities: reduction in numbers of payments		(500)	
- Life Time Awards (Added Years)	4,700		
	<u>4,700</u>	<u>(500)</u>	<u>4,200</u>
TOTAL ESTIMATED NET COST OF SERVICE 2010/2011			<u><u>202,300</u></u>

CULTURAL AND RELATED SERVICES

Guidance Note: Service Definitions

Culture and Heritage

This heading includes: -

- Arts development and support - including direct expenditure on the arts, and grants or other contributions to individuals or voluntary organisations
- Support to museums and galleries
- Income and expenditure on theatres and public entertainment, including promotion, arranging events, grants etc.

Community Parks and Open Spaces

This heading includes all public open spaces including the costs associated with play areas, nature corners and sports facilities that are an integral part of the park.

Countryside Recreation and Management

This heading includes facilities in country areas that are aimed at visitors, but provide recreation facilities for residents as well. These would include: -

- Country parks
- Picnic areas
- Public Rights of Way / Coast path networks
- Nature reserves

Sports and Recreation - Outdoor Sports and Recreation

This heading includes: -

- Sports development and community recreation - including development and outreach teams. Specific grants to voluntary or other groups are also included.
- Outdoor pools or lidos, running tracks, football pitches, pitch and putt courses etc., unless they are within the boundary of a larger community park or attached to an indoor facility. In such cases, the full costs are allocated to the main facility - i.e. to the park or sports facility.

Leisure Centres

The costs of indoor sports and recreation facilities are identified separately. These include indoor pools, sports halls and leisure centres, and any attached slipper baths, laundry services, hydrotherapy pools etc. Note: where an indoor facility has some outdoor provision, e.g. a five-a-side football area, all costs should be classified as indoor.

Tourism - Marketing and Tourism

To include expenditure to encourage people to visit the area as allowed by s144 of the Development of Tourism Act 1969. This heading includes:

- developing policies to promote tourism in the area
- promoting and advertising the area to potential visitors
- contributions to regional tourist boards
- grants and loans given to support organisations offering attractions or other tourist related facilities
- the costs of information provided for visitors, e.g. maps, tourist guides, what's on leaflets etc.

CULTURAL AND RELATED SERVICES

REVENUE ESTIMATES 2010/2011

SUMMARY OF NET EXPENDITURE

Actual 2008/2009	Estimate 2009/2010 (At Nov. 08 Prices)		<u>Estimate 2010/11 (at Outturn prices)</u>		
£	£		Gross Expenditure	Income	Net Expenditure
£	£		£	£	£
14,104	14,100	Culture and Heritage	14,300	-	14,300
		Open Spaces :-			
781,901	652,400	Community Parks and Open Spaces	770,400	(55,600)	714,800
116,866	88,100	Countryside Recreation and Management	99,900	-	99,900
		Sport and Recreation :-			
353,017	241,900	Outdoor Sports and Recreation	283,600	(59,700)	223,900
1,691,048	1,032,900	Leisure Centres	1,115,600	(153,500)	962,100
181,533	177,500	Marketing and Tourism	124,400	-	124,400
<hr/>			<hr/>		
3,138,469	2,206,900	NET TOTAL COST TRANSFERRED TO GENERAL FUND SUMMARY	2,408,200	(268,800)	2,139,400

Cultural and Related Services: CULTURE AND HERITAGE

Head of Service: Ken Carter

REVENUE BUDGET 2010-2011

Actual 2008/09		Estimate 2009/2010 (At Nov. 08 Prices)	Estimate 2010/2011 (At Outturn Prices)
£		£	£
11,756	Supplies and Services	12,000	11,800
2,248	Support Services	1,100	2,400
<u>100</u>	FRS 17	<u>1,000</u>	<u>100</u>
<u>14,104</u>	NET TOTAL COST OF SERVICE	<u>14,100</u>	<u>14,300</u>

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation £	Growth £	£
2009/2010 Budget provision brought forward			14,100
Supplies & Services			
- grants: full budget no longer required		(200)	
Support Services			
- review of allocations		1,300	
FRS 17 - review of allocations	-	(900)	
	<u>-</u>	<u>200</u>	<u>200</u>
TOTAL ESTIMATED COST OF SERVICE 2010/2011			<u>14,300</u>

Cultural and Related Services: COMMUNITY PARKS AND OPEN SPACES

Head of Service: Ken Carter

REVENUE BUDGET 2010-2011

Actual 2008/09		Estimate 2009/2010 (At Nov. 08 Prices) £	Estimate 2010/2011 (At Outturn Prices) £
£			
119,745	Employees	94,000	160,100
510,072	Premises-related Expenditure	490,900	450,000
7,094	Supplies & Services	3,400	1,300
10,000	Third Party Payments	-	-
85,241	Support Services	78,900	69,600
14,400	FRS 17	19,000	14,400
88,374	Depreciation	70,400	75,000
<u>52,584</u>	Non-Recurring Expenditure	-	-
887,511	TOTAL EXPENDITURE	756,600	770,400
(85,846)	Income	(104,200)	(55,600)
<u>(19,764)</u>	Non-Recurring Income	-	-
<u>781,901</u>	NET TOTAL COST OF SERVICE	<u>652,400</u>	<u>714,800</u>

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation £	Growth £	£
2009/2010 Budget provision brought forward			652,400
Employees	1,500		
- review of allocations		64,600	
Premises-related Expenditure	23,300		
- Rent / Rates; no longer payable		(1,100)	
- Grounds Maintenance; review of allocations		(12,500)	
- Grounds Maintenance; saving re in-house delivery of S.106 & Capital works (year 1 of 2)		(50,000)	
- Repairs & Maintenance; reallocation of R&M holding account		(600)	
Supplies & Services			
- advertising; budget no longer required		(2,100)	
Support Services	1,300		
- review of allocations		(10,600)	
FRS 17 - review of allocations		(4,600)	
Depreciation		4,600	
Income	(1,400)		
- sponsorship income not achieved		<u>50,000</u>	
	<u>24,700</u>	<u>37,700</u>	<u>62,400</u>
TOTAL ESTIMATED NET COST OF SERVICE 2010/2011			<u><u>714,800</u></u>

Cultural and Related Services: COUNTRYSIDE RECREATION & MANAGEMENT

Head of Service: Ken Carter

REVENUE BUDGET 2010-2011

Actual 2008/09		Estimate 2009/2010 (At Nov. 08 Prices) £	Estimate 2010/2011 (At Outturn Prices) £
£			
57,465	Employees	48,800	39,600
	Supplies and Services -		
20,910	Environmental Projects	16,000	31,500
6,828	Depreciation	3,100	3,100
22,733	Support Services	11,200	24,400
1,300	FRS 17	9,000	1,300
<u>37,289</u>	Non-Recurring Expenditure	-	-
146,525	TOTAL EXPENDITURE	88,100	99,900
(2,300)	Income	-	-
<u>(27,358)</u>	Non-Recurring Income	-	-
<u>116,866</u>	NET TOTAL COST OF SERVICE	<u>88,100</u>	<u>99,900</u>

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation £	Growth £	£
2009/2010 Budget provision brought forward			88,100
Employees - inflation	800		
- Review of allocations		(10,000)	
Supplies & Services	3,700		
- Biodiversity Advice - required re Planning issues; budget transferred from savings on salary budget		11,800	
Support Services	200		
- Review of allocations		13,000	
FRS 17 - review of allocations		<u>(7,700)</u>	
	<u>4,700</u>	<u>7,100</u>	<u>11,800</u>
TOTAL ESTIMATED NET COST OF SERVICE 2010/2011			<u>99,900</u>

Cultural and Related Services: OUTDOOR SPORTS AND RECREATION

Head of Service: Ken Carter

REVENUE BUDGET 2010-2011

Actual 2008/09		Estimate 2009/2010 (At Nov. 08 Prices) £	Estimate 2010/2011 (At Outturn Prices) £
68,197	Employees	74,100	63,700
195,972	Premises-related Expenses	161,600	161,600
8,649	Supplies & Services	12,900	12,600
21,458	Support Services	32,300	24,000
2,700	FRS 17	8,000	2,700
61,361	Depreciation	11,700	19,000
<u>52,042</u>	Non-Recurring Expenditure	-	-
410,379	TOTAL EXPENDITURE	300,600	283,600
(53,602)	Income	(58,700)	(59,700)
<u>(3,760)</u>	Non-Recurring Income	-	-
<u>353,017</u>	NET TOTAL COST OF SERVICE	<u>241,900</u>	<u>223,900</u>

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation £	Growth £	£
2009/2010 Budget provision brought forward			241,900
Employees	1,300		
- review of allocations		(11,700)	
Premises-related Expenditure			
Supplies & Services			
- reallocation of printing budget		(300)	
Support Services	500		
- review of allocations		(8,800)	
FRS 17 - review of allocations		(5,300)	
Depreciation		7,300	
Income	(1,000)		
	<u>800</u>	<u>(18,800)</u>	<u>(18,000)</u>
TOTAL ESTIMATED NET COST OF SERVICE 2010/2011			<u>223,900</u>

Cultural and Related Services: LEISURE CENTRES

Head of Service: Ken Carter

REVENUE BUDGET 2010-2011

Actual 2008/09		Estimate 2009/2010 (At Nov. 08 Prices) £	Estimate 2010/2011 (At Outturn Prices) £
36,761	Employees	31,400	42,300
47,516	Premises-related Expenditure	79,700	80,200
52,911	Supplies & Services	600	600
35,830	Support Services	41,600	38,100
822,569	Depreciation	240,800	234,000
	Third Party Payments		
826,052	- Contractor Payments	765,100	718,300
2,100	FRS17	20,000	2,100
19,135	Non-Recurring Expenditure	-	-
1,842,875	TOTAL EXPENDITURE	1,179,200	1,115,600
	Income		
-	- Government Grants	(33,000)	(33,000)
<u>(151,826)</u>	- Recharges & Contributions	<u>(113,300)</u>	<u>(120,500)</u>
<u>1,691,048</u>	NET TOTAL COST OF SERVICE	<u>1,032,900</u>	<u>962,100</u>

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation £	Growth £	£
2009/2010 Budget provision brought forward			1,032,900
Employees - Inflation	500		
- review of allocations		10,400	
Premises-related Expenditure	1,400		
- repairs & maintenance; reallocation of R&M holding account		(900)	
Support Services	700		
- review of allocations		(4,200)	
Depreciation		(6,800)	
Third Party Payments	44,600		
- year 3 savings on Leisure Transfer		(91,400)	
FRS 17 - review of allocations		(17,900)	
Income	(7,200)		
	<u>40,000</u>	<u>(110,800)</u>	<u>(70,800)</u>
TOTAL ESTIMATED NET COST OF SERVICE 2010/2011			<u>962,100</u>

Cultural and Related Services: MARKETING AND TOURISM

Head of Service: Ken Carter

REVENUE BUDGET 2010-2011

Actual		Estimate	Estimate
2008/09		2009/2010	2010/2011
		(At Nov. 08	(At Outturn
		Prices)	Prices)
£		£	£
84,192	Employees	83,800	61,900
4,145	Premises-related Expenditure	5,200	-
59,344	Supplies & Services	28,400	19,000
3,934	Transport-related Expenditure	3,900	1,800
40,714	Support Services	42,200	37,800
3,900	FRS 17	14,000	3,900
		<hr/>	<hr/>
196,229	TOTAL EXPENDITURE	177,500	124,400
		<hr/>	<hr/>
(14,696)	Income	-	-
		<hr/>	<hr/>
181,533	NET TOTAL COST OF SERVICE	177,500	124,400
		<hr/> <hr/>	<hr/> <hr/>

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation £	Growth £	£
2009/2010 Budget provision brought forward			177,500
Employees			
- inflation	1,700		
- review of allocations		9,200	
- administration post transferred from Tourism to HQ		(8,600)	
- net budget reductions following transfer of staff to Visit South Devon		(24,200)	
Premises-related Expenditure			
- HQ buildings allocation; budget transferred to support services allocation		(5,200)	
Supplies & Services			
- contributions re hardware/software, IT maintenance & support; budgets transferred to support services allocation		(2,500)	
- budget reductions following transfer to Visit South Devon		(25,900)	
- year 2 contribution to Visit South Devon		19,000	
Transport-related Expenditure			
- budget reductions following transfer to Visit South Devon		(2,100)	
Support Services	700		
- Review of allocations		(5,100)	
FRS 17 - review of allocations		(10,100)	
	<hr/>	<hr/>	<hr/>
	2,400	(55,500)	(53,100)
	<hr/>	<hr/>	<hr/>
TOTAL ESTIMATED NET COST OF SERVICE 2010/2011			<u>124,400</u>

ENVIRONMENTAL SERVICES

Guidance Note: Service Definitions

Beach and Water Safety

Includes lifeguard provision etc. for the purposes of community safety.

Cemeteries and Burials

Includes all costs associated with the provision of cemeteries and crematoria.

Coast Protection

Includes relevant revenue expenditure - e.g. to protect coastal areas against erosion and sea encroachment.

Environmental Health - Community Safety

Includes community safety expenditure that cannot be clearly allocated to a specific service. For example: -

- Community or neighbourhood wardens
- Crime prevention advice
- Providing home safety advice
- Safety railings
- CCTV cameras

Environmental Health - Food Safety

Includes all activity that aims to reduce the incidence of food and water based poisoning as required by statute

Activities include: -

- Regular inspections of food premises
- Routine inspection and testing of food samples
- Monitoring drinking water (previously accounted for under Environmental Control)
- Running food hygiene courses for people who handle food at work
- The operation of a 'good hygiene' certificate scheme
- Investigations into food poisoning outbreaks

Environmental Health - Health and Safety at Work

Includes expenditure on health and safety at work inspections, investigations of notified incidents and enforcement work (Health and Safety at Work Act 1974).

Environmental Health - Housing Standards

Includes all costs associated with work to ensure that the residents of private sector accommodation live in safe and sanitary conditions. This includes complaints investigation, checks on Houses in Multiple Occupation, and inspections of hotels etc.

Environmental Health - Licensing

Includes all licensing activity - e.g.

- Public entertainment licensing
- Hackney and Private hire vehicles
- Theatres
- Cinemas
- Scaffold and Hoarding
- Animal

Environmental Health - Pest Control

Includes the costs of rodent and other pest control activity including mice, wasps etc.

Environmental Health - Pollution Reduction

This service includes: -

- Noise pollution - including patrols, complaints investigation, seizing noisy equipment etc.
- Air pollution - includes responsibilities under the Environmental Protection Act 1990, the Clean Air Act 1993 and Part IV of the Environment Act 1995. Work on the air quality management plan is included.
- Contaminated Land - The Environment Act 1995 requires local authorities to have a formal strategy to identify and deal with contaminated land. This function includes identification, maintenance of a contaminated land register, monitoring and assessment of health risks.
- Water pollution - includes monitoring of water quality (not drinking)
- Anti fly-tipping work - including publicity, telephone hotlines and costs of court actions (but not removal of fly-tipped waste).

Environmental Health - Public Conveniences

Includes the costs of running, cleaning and maintaining public toilets.

Environmental Health - Public Health

This category includes: -

- Animal welfare
- Dog control
- Cesspool emptying
- Contribution to sewerage schemes
- Health education activity
- Infectious diseases
- Checks on conditions at temporary caravan sites

Flood Defence and Land Drainage

Includes any activity related to the prevention of flooding specifically: -

- revenue expenditure on the construction, alteration, improvement, repair, maintenance, demolition and removal of flood defences
- provision of advice and information on flooding to the general public
- costs of flood warning system
- expenditure related to land drainage

Street Cleaning and Beach Cleaning

Includes the sweeping and removal of litter from land, litter bins etc., that is required to comply with the Environmental Protection Act 1990. This heading also includes collection of illegally fly-tipped rubbish, removal of dead animals and beach cleaning.

Waste Management - Household Waste Collection

Includes the collection of refuse from private dwellings such as garden waste, bulky items and clinical or hazardous waste. Income from such collections is included here. Specifically excluded from this heading are the costs of collecting refuse from residential care homes, nursing homes, schools and other educational establishments.

Waste Management - Recycling

Includes all the costs of collecting items separately (e.g. doorstep collections or bottle/paper banks) for recycling.

Also included are the costs of preparing, implementing and monitoring the authority's recycling plan. This may include, for example, the provision of home composting bins to householders.

Waste Management - Trade Waste

Includes the costs of collecting refuse from commercial properties, including gross income receipts.

ENVIRONMENTAL SERVICES

REVENUE ESTIMATES 2010/2011

SUMMARY OF NET EXPENDITURE

		<u>Estimate 2010/2011 (at Outturn prices)</u>			
Actual	Estimate	Gross		Net	
2008/2009	2009/2010	Expenditure	Income	Expenditure	
	(At Nov. 08				
	Prices)				
£	£	£	£	£	
104,940	88,600	Beach & Water Safety	117,500	(26,400)	91,100
45,471	82,700	Cemeteries & Burials	56,700	-	56,700
63,926	57,500	Coast Protection	120,800	(55,600)	65,200
		Environmental Health:-			
42,972	42,300	Community Safety	45,900	-	45,900
228,673	270,800	Food Safety	263,700	-	263,700
159,974	163,500	Health & Safety at Work	178,000	-	178,000
129,724	78,100	Housing Standards	125,100	-	125,100
(63,525)	(33,800)	Licensing	160,700	(183,700)	(23,000)
17,868	20,200	Pest Control	17,400	-	17,400
236,089	295,100	Pollution Reduction	217,800	(29,500)	188,300
806,486	810,800	Public Conveniences	802,900	-	802,900
140,994	137,800	Public Health	113,800	-	113,800
80,646	45,300	Flood Defence & Land Drainage	49,200	-	49,200
845,592	858,800	Street and Beach Cleaning	939,500	(63,800)	875,700
		Waste Management:-			
1,999,033	2,140,000	Household Waste Collection	2,393,300	(243,700)	2,149,600
595,230	627,000	Recycling	1,224,400	(608,300)	616,100
62,579	(7,000)	Trade Waste	817,800	(794,000)	23,800
5,496,671	5,677,700	NET TOTAL COST TRANSFERRED	7,644,500	(2,005,000)	5,639,500
		TO GENERAL FUND SUMMARY			

Environmental Services: BEACH AND WATER SAFETY

Head Of Service : Ian Gibson

REVENUE BUDGET 2010-2011

Actual 2008/09		Estimate 2009/2010 (At Nov. 08 Prices) £	Estimate 2010/2011 (At Outturn Prices) £
£			
8,200	Employees	-	-
3,755	Premises-related Expenditure	3,800	4,800
91,074	Supplies & Services	100,200	105,600
6,090	Support Services	9,800	6,900
200	FRS 17	1,000	200
<u>7,236</u>	Non-recurring Expenditure	<u>-</u>	<u>-</u>
116,555	TOTAL EXPENDITURE	114,800	117,500
<u>(11,615)</u>	Income	<u>(26,200)</u>	<u>(26,400)</u>
<u><u>104,940</u></u>	NET TOTAL COST OF SERVICE	<u><u>88,600</u></u>	<u><u>91,100</u></u>

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation £	Growth £	£
2009/2010 Budget provision brought forward			88,600
- rent	1,000		
FRS 17 - review of allocations		(800)	
Supplies & Services			
- Budget saving, reduced buoy maintenance (Cncl 80/09)		(1,000)	
- Increases to RNLI charges as per agreement.	5,000	1,400	
Support Services			
- review of allocations		(3,100)	
Income			
- recovery from Private Beach Owners	<u>(400)</u>	<u>200</u>	
	<u>5,800</u>	<u>(3,300)</u>	<u>2,500</u>
TOTAL ESTIMATED NET COST OF SERVICE 2010/2011			<u><u>91,100</u></u>

Environmental Services: CEMETERIES AND BURIALS

Head of Service : James Stubbs

REVENUE BUDGET 2010-2011

Actual		Estimate	Estimate
2008/09		2009/2010	2010/2011
		(At Nov. 08	(At Outturn
		Prices)	Prices)
£		£	£
26,114	Premises-related Expenditure	55,200	36,400
14,368	Third Party Payments	14,500	14,700
5,039	Support Services	13,000	5,500
<u>100</u>	FRS 17	<u>-</u>	<u>100</u>
45,621	TOTAL EXPENDITURE	82,700	56,700
<u>(150)</u>	Income	<u>-</u>	<u>-</u>
<u><u>45,471</u></u>		<u><u>82,700</u></u>	<u><u>56,700</u></u>

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation	Growth	£
	£	£	£
2009/2010 Budget provision brought forward			82,700
Premises-related Expenditure	600		
-R&M review of allocations		(19,400)	
Third Party Payments	200		
Support Services			
- review of allocations	200	(7,700)	
FRS 17 - review of allocations		100	
	<u>1,000</u>	<u>(27,000)</u>	<u>(26,000)</u>
TOTAL ESTIMATED NET COST OF SERVICE 2010/2011			<u><u>56,700</u></u>

Environmental Services: COAST PROTECTION

Head of Service : James Stubbs

REVENUE BUDGET 2010-2011

Actual 2008/09		Estimate 2009/2010 (At Nov. 08 Prices) £	Estimate 2010/2011 (At Outturn Prices) £
£			
1,037	Employees	900	5,500
43,275	Premises-related Expenditure	37,100	41,500
1,416	Supplies & Services	1,000	1,000
32,822	Support Services	19,600	31,800
1,000	FRS 17	3,000	1,000
<u>38,098</u>	Depreciation	<u>41,900</u>	<u>40,000</u>
117,648	TOTAL EXPENDITURE	103,500	120,800
<u>(53,722)</u>	Income	<u>(46,000)</u>	<u>(55,600)</u>
<u>63,926</u>	NET TOTAL COST OF SERVICE	<u>57,500</u>	<u>65,200</u>

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation £	Growth £	£
2009/2010 Budget provision brought forward			57,500
Employees			
- review of allocations		4,600	
Premises-related Expenditure	600		
- repairs & maintenance review of allocations		3,400	
- insurance; negotiated reduction in premium	400		
Support Services	300		
- review of allocations		11,900	
FRS 17 - review of allocations		(2,000)	
Depreciation		(1,900)	
Income		(300)	
- Budget realignment re Dartmouth Passenger Ferry	(9,300)		
	<u>(8,000)</u>	<u>15,700</u>	<u>7,700</u>
TOTAL ESTIMATED NET COST OF SERVICE 2010/2011			<u>65,200</u>

Environmental Services: ENVIRONMENTAL HEALTH - COMMUNITY SAFETY
Head of Service : Ian Bollans

REVENUE BUDGET 2010-2011

Actual 2008/09		Estimate 2009/2010 (At Nov. 08 Prices) £	Estimate 2010/2011 (At Outturn Prices) £
£			
31,792	Employees	29,700	24,400
5,080	Support Services	4,600	3,400
1,100	FRS 17	8,000	1,100
<u>5,000</u>	Non-recurring Expenditure	-	<u>17,000</u>
<u><u>42,972</u></u>	NET TOTAL COST OF SERVICE	<u><u>42,300</u></u>	<u><u>45,900</u></u>

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation £	Growth £	£
2009/2010 Budget provision brought forward			42,300
Employees	500		
- review of allocations		(5,800)	
Support Services	100		
- review of allocations		(1,300)	
Non Recurring - One year funding of ASBO Officer (E.95/09)		17,000	
FRS 17 - review of allocations		<u>(6,900)</u>	
	<u>600</u>	<u>3,000</u>	<u>3,600</u>
TOTAL ESTIMATED NET COST OF SERVICE 2010/2011			<u><u>45,900</u></u>

Environmental Services: ENVIRONMENTAL HEALTH - FOOD SAFETY

Head of Service : Ian Bollans

REVENUE BUDGET 2010-2011

Actual 2008/09		Estimate 2009/2010 (At Nov. 08 Prices) £	Estimate 2010/2011 (At Outturn Prices) £
£			
202,017	Employees	223,900	236,300
4,967	Supplies & Services	7,000	7,000
15,289	Support Services	16,900	14,000
6,400	FRS 17	23,000	6,400
<u>228,673</u>	NET TOTAL COST OF SERVICE	<u>270,800</u>	<u>263,700</u>

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation £	Growth £	£
2009/2010 Budget provision brought forward			270,800
Employees	3,800		
- review of allocations		8,600	
Supplies & Services			
Support Services	300		
- review of allocations		(3,200)	
FRS 17 - review of allocations		(16,600)	
	<u>4,100</u>	<u>(11,200)</u>	<u>(7,100)</u>

TOTAL ESTIMATED NET COST OF SERVICE 2010/2011

263,700

Environmental Services: ENVIRONMENTAL HEALTH - HEALTH & SAFETY AT WORK

Head of Service : Ian Bollans

REVENUE BUDGET 2010-2011

Actual 2008/09		Estimate 2009/2010 (At Nov. 08 Prices)	Estimate 2010/2011 (At Outturn Prices)
£		£	£
138,647	Employees	136,000	157,000
9,345	Premises-related Expenditure	7,200	7,200
814	Supplies & Services	800	800
8,553	Support Services	6,500	8,600
4,400	FRS 17	13,000	4,400
161,759	TOTAL EXPENDITURE	163,500	178,000
(1,785)	Income	-	-
159,974	NET TOTAL COST OF SERVICE	163,500	178,000

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation £	Growth £	£
2009/2010 Budget provision brought forward			163,500
Employees	2,300		
- review of allocations		18,700	
Support Services	100		
- review of allocations		2,000	
FRS 17 - review of allocations		(8,600)	
	2,400	12,100	14,500
TOTAL ESTIMATED NET COST OF SERVICE 2010/2011			178,000

Environmental Services: ENVIRONMENTAL HEALTH - HOUSING STANDARDS

Head of Service : Ian Bollans

REVENUE BUDGET 2010-2011

Actual 2008/09		Estimate 2009/2010 (At Nov. 08 Prices)	Estimate 2010/2011 (At Outturn Prices)
£		£	£
79,532	Employees	57,700	114,100
2,000	Third Party Payments	3,000	3,000
7,387	Support Services	6,400	5,400
2,600	FRS 17	11,000	2,600
<u>46,900</u>	Non-recurring Expenditure	-	-
138,419	TOTAL EXPENDITURE	<u>78,100</u>	<u>125,100</u>
(2,110)	Income	-	-
<u>(6,585)</u>	Non-recurring Income	-	-
<u>129,724</u>	NET TOTAL COST OF SERVICE	<u>78,100</u>	<u>125,100</u>

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation £	Growth £	£
2009/2010 Budget provision brought forward			78,100
Employees	1,000		
- review of allocations		55,400	
Support Services	100		
- review of allocations		(1,100)	
FRS 17 - review of allocations		<u>(8,400)</u>	
	<u>1,100</u>	<u>45,900</u>	<u>47,000</u>
TOTAL ESTIMATED NET COST OF SERVICE 2010/2011			<u>125,100</u>

Environmental Services: ENVIRONMENTAL HEALTH - LICENSING

Head of Service : Ian Bollans

REVENUE BUDGET 2010-2011

Actual 2008/09		Estimate 2009/2010 (At Nov. 08 Prices) £	Estimate 2010/2011 (At Outturn Prices) £
£			
97,681	Employees	115,900	123,200
4,454	Supplies and Services	5,000	3,900
4,900	Third Party Payments	2,300	2,700
18,917	Support Services	20,000	27,700
<u>3,200</u>	FRS 17	<u>7,000</u>	<u>3,200</u>
129,151	TOTAL EXPENDITURE	150,200	160,700
<u>(192,677)</u>	Income	<u>(184,000)</u>	<u>(183,700)</u>
<u>(63,525)</u>	NET TOTAL COST OF SERVICE	<u>(33,800)</u>	<u>(23,000)</u>

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation £	Growth £	£
2009/2010 Budget provision brought forward			(33,800)
Employees	1,500		
- review of allocations		5,800	
Supplies & Services			
- reallocation of printing budget		(1,100)	
Third Party Payments	400		
Support Services	300		
- review of allocations		7,400	
FRS 17 - review of allocations		(3,800)	
Income			
- other minor variances		<u>300</u>	
	<u>2,200</u>	<u>8,600</u>	<u>10,800</u>
TOTAL ESTIMATED NET COST OF SERVICE 2010/2011			<u>(23,000)</u>

Environmental Services: ENVIRONMENTAL HEALTH - PEST CONTROL

Head of Service : Ian Bollans

REVENUE BUDGET 2010-2011

Actual 2008/09		Estimate 2009/2010 (At Nov. 08 Prices)	Estimate 2010/2011 (At Outturn Prices)
£		£	£
2,986	Employees	4,600	2,100
12,030	Third Party Payments	12,600	12,600
2,652	Support Services	1,000	2,500
200	FRS 17	2,000	200
<u>17,868</u>	NET TOTAL COST OF SERVICE	<u>20,200</u>	<u>17,400</u>

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation £	Growth £	£
2009/2010 Budget provision brought forward			20,200
Employees	100		
- review of allocations		(2,600)	
Support Services			
- review of allocations		1,500	
FRS 17 - review of allocations		(1,800)	
	<u>100</u>	<u>(2,900)</u>	<u>(2,800)</u>
TOTAL ESTIMATED NET COST OF SERVICE 2010/2011			<u><u>17,400</u></u>

Environmental Services: ENVIRONMENTAL HEALTH - POLLUTION REDUCTION

Head of Service: Ian Bollans

REVENUE BUDGET 2010-2011

Actual 2008/09		Estimate 2009/2010 (At Nov. 08 Prices) £	Estimate 2010/2011 (At Outturn Prices) £
182,092	Employees	230,300	140,200
501	Premises-related Expenditure	-	500
495	Supplies & Services	2,300	2,000
20,237	Third Party Payments	12,100	12,100
58,533	Support Services	51,900	45,900
7,100	FRS 17	22,000	7,100
(1,508)	Depreciation	6,000	10,000
<u>47,411</u>	Non-Recurring Expenditure	<u>-</u>	<u>-</u>
 314,861	TOTAL EXPENDITURE	 324,600	 217,800
(39,728)	Income	(29,500)	(29,500)
<u>(39,043)</u>	Non-recurring Income	<u>-</u>	<u>-</u>
 <u>236,089</u>	NET TOTAL COST OF SERVICE	 <u>295,100</u>	 <u>188,300</u>

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation £	Growth £	£
2008/2009 Budget provision brought forward			295,100
Employees	3,900		
- review of allocations		(94,000)	
Premises - related Expenditure			
- electricity for Air Monitoring equipment		500	
Supplies & Services		(300)	
Support Services	900		
- review of allocations		(6,900)	
FRS 17 - review of allocations		(14,900)	
Depreciation		<u>4,000</u>	
	<u>4,800</u>	<u>(111,600)</u>	<u>(106,800)</u>

TOTAL ESTIMATED NET COST OF SERVICE 2010/2011

188,300

Environmental Services: ENVIRONMENTAL HEALTH - PUBLIC CONVENIENCES

Head of Service : Chris Lucas

REVENUE BUDGET 2010-2011

Actual 2008/09		Estimate 2009/2010 (At Nov. 08 Prices) £	Estimate 2010/2011 (At Outturn Prices) £
22,422	Employees	293,900	252,700
272,660	Premises-related Expenditure	311,100	318,600
199	Supplies & Services	32,000	33,700
-	Transport-related	35,200	33,000
279,765	Third Party Payments - Environment Services Recharge	-	-
52,625	Support Services	49,000	67,500
7,400	FRS 17	6,000	7,400
158,855	Depreciation	83,600	90,000
12,560	Non-recurring Expenditure	-	-
<u>806,486</u>	NET TOTAL COST OF SERVICE	<u>810,800</u>	<u>802,900</u>

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation £	Growth £	£
2009/2010 Budget provision brought forward			810,800
Employees	600		
- review of allocations		(41,800)	
Premises-related Expenditure			
- R & M review of allocations	1,900	(20,700)	
- Septic Tank emptying budget transferred from Public Health	5,300	9,700	
- Rates	4,300		
- Electricity	1,300		
- Water	5,400		
- Insurance		300	
Transport-related		(2,200)	
Supplies & Services		1,700	
Support Services	800		
- review of allocations		17,700	
FRS 17 - review of allocations		1,400	
Depreciation		6,400	
	<u>19,600</u>	<u>(27,500)</u>	<u>(7,900)</u>
TOTAL ESTIMATED NET COST OF SERVICE 2010/2011			<u><u>802,900</u></u>

Environmental Services: ENVIRONMENTAL HEALTH - PUBLIC HEALTH

Head of Service : Ian Bollans

REVENUE BUDGET 2010-2011

Actual 2008/09		Estimate 2009/2010 (At Nov. 08 Prices)	Estimate 2010/2011 (At Outturn Prices)
£		£	£
86,685	Employees	91,200	88,500
33,166	Premises-related Expenditure	18,000	8,000
193	Supplies & Services	300	-
7,886	Third Party Payments	3,000	3,000
14,826	Support Services	12,300	11,300
3,000	FRS 17	13,000	3,000
145,756	TOTAL EXPENDITURE	137,800	113,800
(4,762)	Income	-	-
140,994	NET TOTAL COST OF SERVICE	137,800	113,800

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation £	Growth £	£
2009/2010 Budget provision brought forward			137,800
Employees	1,600		
- review of allocations		(4,300)	
Premises-related Expenditure	100		
- R & M review of allocations		(400)	
- Septic Tank emptying budget transferred to Pub Cons		(9,700)	
Supplies & Services		(300)	
Support Services	200		
- review of allocations		(1,200)	
FRS 17 - review of allocations		(10,000)	
	1,900	(25,900)	(24,000)
TOTAL ESTIMATED NET COST OF SERVICE 2010/2011			113,800

Environmental Services: FLOOD DEFENCE & LAND DRAINAGE

Head of Service : James Stubbs

REVENUE BUDGET 2010-2011

Actual 2008/09		Estimate 2009/2010 (At Nov. 08 Prices)	Estimate 2010/2011 (At Outturn Prices)
£		£	£
14,682	Employees	13,600	10,400
48,194	Premises-related Expenditure	13,800	20,000
9,663	Support Services	5,700	8,900
700	FRS 17	3,000	700
7,407	Depreciation	9,200	9,200
<u>80,646</u>	NET TOTAL COST OF SERVICE	<u>45,300</u>	<u>49,200</u>

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation £	Growth £	£
2009/2010 Budget provision brought forward			45,300
Employees	200		
- review of allocations		(3,400)	
Premises Related Expenses	200		
- R&M - review of allocations		6,000	
Support Services	100	3,100	
FRS 17 - review of allocations		(2,300)	
	<u>500</u>	<u>3,400</u>	<u>3,900</u>

TOTAL ESTIMATED NET COST OF SERVICE 2010/2011

49,200

Environmental Services: STREET & BEACH CLEANING
Head of Service : Chris Lucas

REVENUE BUDGET 2010-2011

Actual		Estimate	Estimate
2008/09		2009/2010	2010/2011
		(At Nov. 08	At Outturn
		Prices)	Prices)
£		£	£
88,316	Employees	659,500	676,500
-	Premises-related	21,900	22,600
-	Transport-related	104,600	128,800
22,025	Supplies & Services	39,200	41,400
4,515	Third Party Payments	10,000	10,000
700,553	Environment Services Recharge	-	-
19,579	Support Services	13,100	43,800
<u>16,400</u>	FRS 17	<u>14,000</u>	<u>16,400</u>
851,389	TOTAL EXPENDITURE	862,300	939,500
<u>(5,797)</u>	Income	<u>(3,500)</u>	<u>(63,800)</u>
<u>845,592</u>	NET TOTAL COST OF SERVICE	<u>858,800</u>	<u>875,700</u>

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation	Growth	
	£	£	£
2009/2010 Budget provision brought forward			858,800
Employees	2,100		
- review of allocations		14,900	
Premises-related		700	
Transport-related		24,200	
Supplies & Services			
- maintenance of street cleaning vacuums		5,000	
- review of allocations		(2,800)	
Support Services	200		
- review of allocations		30,500	
FRS 17 - review of allocations		2,400	
Income - review of allocations		(60,300)	
			<u>16,900</u>
	<u>2,300</u>	<u>14,600</u>	

TOTAL ESTIMATED NET COST OF SERVICE 2010/2011

875,700

Environmental Services: WASTE MANAGEMENT - HOUSEHOLD WASTE COLLECTION

Head of Service : Chris Lucas

REVENUE BUDGET 2010-2011

Actual 2008/09		Estimate 2009/2010 (At Nov. 08 Prices)	Estimate 2010/2011 (At Outturn Prices)
£		£	£
152,751	Employees	1,069,400	1,063,700
185,909	Supplies & Services	186,100	219,000
-	Premises-Related	25,900	26,900
-	Transport-Related	780,700	824,400
1,823,192	Third Party Payments - Environment Services Recharge	-	-
82,788	Support Services	134,500	95,800
30,300	FRS 17	10,000	30,300
(5,530)	Depreciation	133,200	133,200
128,664	Non-Recurring Expenditure	-	-
2,398,073	TOTAL EXPENDITURE	2,339,800	2,393,300
(285,915)	Income	(199,800)	(243,700)
(113,124)	Non Recurring Income	-	-
1,999,033	NET TOTAL COST OF SERVICE	2,140,000	2,149,600

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation £	Growth £	£
2009/2010 Budget provision brought forward			2,140,000
Employees	2,800		
- review of allocations		(8,500)	
Premises-related		1,000	
Supplies & Services			
- Equipment review of allocations		6,600	
- Clinical Waste Receptacles increased number of users	1,000	4,000	
- Transfer Station - realignment of haulage costs budget	10,000	19,300	
- reduced organic waste tipping fees		(8,000)	
Transport-related review of allocations		43,700	
Support Services	2,300		
- review of allocations		(41,000)	
FRS 17 - review of allocations		20,300	
Income increased contribution from DCC to Torr Quarry operating costs.		(43,900)	
	16,100	(6,500)	9,600
TOTAL ESTIMATED NET COST OF SERVICE 2010/2011			<u>2,149,600</u>

Environmental Services: WASTE MANAGEMENT : RECYCLING
Head of Service : Chris Lucas

REVENUE BUDGET 2010-2011

Actual 2008/09		Estimate 2009/2010 (At Nov. 08 Prices)	Estimate 2010/2011 (At Outturn Prices)
£		£	£
74,529	Employees	376,400	411,100
-	Premises-related	10,000	10,400
470,299	Supplies & Services	520,600	482,100
-	Transport-related	194,500	196,800
526,281	Environment Services Recharge	-	-
81,185	Support Services	106,400	111,000
13,000	FRS 17	15,000	13,000
4,739	Non-Recurring Expenditure	-	-
1,170,032	TOTAL EXPENDITURE	1,222,900	1,224,400
(574,179)	Income	(595,900)	(608,300)
(624)	Non-recurring Income	-	-
<u>595,230</u>	NET TOTAL COST OF SERVICE	<u>627,000</u>	<u>616,100</u>

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation £	Growth £	£
2009/2010 Budget provision brought forward			627,000
Employees	5,800		
- review of allocations		28,900	
Premises-related		400	
Supplies & Services	200		
- kerbside dry recyclables; transport & processing - decreased volumes		(33,900)	
- recycling sacks renegotiated contract		(6,000)	
- mechanical sweeping contract increased volumes due having 2 full time sweepers.		11,100	
- other		(5,000)	
Transport-related		2,300	
Support Services	1,800		
- review of allocations		2,800	
FRS 17 - review of allocations		(2,000)	
Income - reduced recycling credits due to reduced volumes and recession		8,200	
- increased income from leaf fall		(12,000)	
- increased income from recycling banks		(13,500)	
	7,800	(18,700)	(10,900)
TOTAL ESTIMATED NET COST OF SERVICE 2010/2011			<u>616,100</u>

Environmental Services: WASTE MANAGEMENT - TRADE WASTE

Head of Service : Chris Lucas

REVENUE BUDGET 2010-2011

Actual 2008/09		Estimate 2009/2010 (At Nov. 08 Prices)	Estimate 2010/2011 (At Outturn Prices)
£		£	£
119,402	Employees	262,500	256,900
23,418	Supplies & Services	48,700	42,700
-	Premises-related	4,000	3,900
-	Transport-related	128,200	130,100
368,735	Third Party Payments	261,800	297,100
310,925	Environment Services Recharge	-	-
60,904	Support Services	72,800	79,100
8,000	FRS 17	9,000	8,000
891,384	TOTAL EXPENDITURE	787,000	817,800
(828,805)	Income - Trade Refuse	(794,000)	(794,000)
<u>62,579</u>	NET TOTAL COST OF SERVICE	<u>(7,000)</u>	<u>23,800</u>

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation £	Growth £	£
2009/2010 Budget provision brought forward			(7,000)
Employees	3,300		
- review of allocations		(8,900)	
Supplies and Services			
- review of allocations		(6,000)	
Premises-related		(100)	
Transport-related		1,900	
Third Party Payments			
- transport to landfill; increased volumes	700	3,300	
- tipping charges; increased volumes	71,000	49,200	
- savings required to deliver budget		(88,900)	
Support Services	1,200		
- review of allocations		5,100	
FRS 17 - review of allocations		(1,000)	
	76,200	(45,400)	30,800

TOTAL ESTIMATED NET COST OF SERVICE 2010/2011

23,800

HIGHWAYS, ROADS AND TRANSPORT SERVICES

Guidance Note: Service Definitions

Car and Boat Parking

This heading includes on and off street parking. It also includes residents' parking permit schemes, business parking permit schemes, security equipment, enforcement of excess charges, support to Park and Ride schemes etc.

Dartmouth Ferry

Represents the income and expenditure associated with the provision of a ferry service between Dartmouth and Kingswear.

Transport Policy and Public Transport

This heading includes: -

- Formulating transport, highways and roads plans and policy, including the associated research
- Highways / road issues relating to planning applications
- Monitoring street works
- Preparation of local transport plans, and contributions to regional strategies
- Traffic surveys and research to inform policy-making
- Street closures
- Concessionary Fares, including related administration
- Support to public transport operators and providers of quasi public transport – e.g. ring and ride
- Co-ordination

Salcombe Harbour

A ring-fenced trading account is maintained in line with the relevant legislation which applies to the Harbour Authority.

HIGHWAYS, ROADS AND TRANSPORT SERVICES

REVENUE ESTIMATES 2010/11

SUMMARY OF NET EXPENDITURE

Actual		Estimate	<u>Estimate 2010/11 (at Outturn prices)</u>		
2008/2009	2009/2010		Gross	Income	Net
(At Nov. 08			Expenditure		Expenditure
Prices)					
£	£		£	£	£
(1,382,249)	(1,869,600)	Car and Boat Parking	1,064,200	(2,999,500)	(1,935,300)
0	0	On-Street Parking	213,500	(216,100)	(2,600)
(54,958)	(104,600)	Dartmouth Lower Ferry	779,000	(821,000)	(42,000)
726,853	584,900	Transport Policy and Public Transport	958,800	(210,000)	748,800
<u>(1,438)</u>	<u>0</u>	Salcombe Harbour	<u>905,800</u>	<u>(905,800)</u>	<u>0</u>
		NET TOTAL COST TRANSFERRED			
<u>(711,792)</u>	<u>(1,389,300)</u>	TO GENERAL FUND SUMMARY	<u>3,921,300</u>	<u>(5,152,400)</u>	<u>(1,231,100)</u>

Highways, Roads and Transport Services: CAR AND BOAT PARKING

Head of Service: Chris Lucas

REVENUE BUDGET 2010-2011

Actual 2008/2009		Estimate 2009/2010 (At Nov. 08 Prices)	Estimate 2010/2011 (At Outturn Prices)
£		£	£
294,726	Employees	291,900	210,300
541,260	Premises-related Expenditure	462,200	531,900
67,122	Supplies & Services	53,200	53,800
103,400	Transport-related Expenditure	113,800	133,000
105,828	Support Services	92,100	103,700
12,000	FRS 17	44,000	12,000
65,875	Depreciation	19,500	19,500
1,190,212	TOTAL EXPENDITURE	1,076,700	1,064,200
<u>(2,572,461)</u>	Income	<u>(2,946,300)</u>	<u>(2,999,500)</u>
<u>(1,382,249)</u>	NET TOTAL COST OF SERVICE	<u>(1,869,600)</u>	<u>(1,935,300)</u>

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation £	Growth £	£
2009/2010 Budget provision brought forward			(1,869,600)
Employees - inflation	4,700		
- review of allocations		(86,700)	
- insurance		400	
Premises-related Expenditure			
- recharge to R&M, Sweeping & Grounds Maintenance	900	21,000	
- rates sites not previously rated and 2010 Revaluation		31,000	
- rents - rent reviews and Slapton line new charge	4,200	10,000	
- Other	2,600		
Supplies & Services	1,800	(1,200)	
Transport-related Expenditure			
- Dartmouth P&R - coach hire additional services		19,200	
Support Services	1,600		
- review of allocations		10,000	
FRS 17 - review of allocations		(32,000)	
Income			
- External contribution towards Dartmouth P&R (S106 monies)		(19,200)	
- impact of VAT returning to !7.5%		70,000	
- Budget reduction to bring in line with actuals		100,000	
- Contribution from Economic Initiative Reserve re cessation of free Xmas Parking		(10,000)	
- Review of Charges (Cncl 80/09)		(194,000)	
	15,800	(81,500)	(65,700)
TOTAL ESTIMATED COST OF SERVICE 2010/2011			<u>(1,935,300)</u>

Highways, Roads and Transport Services: ON-STREET ENFORCEMENT

Head of Service: Chris Lucas

REVENUE BUDGET 2010-2011

Actual 2008/2009		Estimate 2009/2010 (At Nov. 08 Prices) £	Estimate 2010/2011 (At Outturn Prices) £
£			
120,150	Employees	143,100	144,700
53,551	Supplies & Services	18,400	26,000
29,876	Transport-related Expenditure	17,900	17,800
26,500	Support Services	22,000	22,400
2,600	FRS 17	2,600	2,600
<u>23,858</u>	Non-recurring Expenditure	<u>0</u>	<u>0</u>
256,535	TOTAL EXPENDITURE	204,000	213,500
<u>(256,535)</u>	Income	<u>(204,000)</u>	<u>(213,500)</u>
<u>0</u>	NET TOTAL COST OF SERVICE	<u>0</u>	<u>0</u>

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation £	Growth £	£
2009/2010 Budget provision brought forward			0
Employees	2,200	(600)	
Supplies & Services	-		
- Traffic Enforcement Debt recovery service		6,000	
- Adjudication Fees		2,000	
- Reallocation of printing budget		(400)	
Transport-related Expenditure		(100)	
Support Services	400		
- review of allocations		-	
FRS 17 - review of allocations		-	
Income	-	(9,500)	
	<u>2,600</u>	<u>(2,600)</u>	<u>0</u>
TOTAL ESTIMATED NET COST OF SERVICE 2010/2011			<u>0</u>

Highways, Roads and Transport Services: DARTMOUTH LOWER FERRY

Head of Service: Chris Lucas

REVENUE BUDGET 2010-2011

Actual 2008/2009		Estimate 2009/2010 (At Nov. 08 Prices) £	Estimate 2010/2011 (At Outturn Prices) £
£			
450,783	Employees	442,000	496,300
111,623	Premises-related Expenditure - incl. Vessels	99,400	113,400
38,031	Supplies & Services	34,600	29,200
52,653	Transport-related Expenditure	63,000	56,400
56,055	Support Services	53,600	59,900
14,400	FRS 17	5,000	5,000
21,258	Depreciation	18,800	18,800
49,134	Non-Recurring Expenditure - Reserve Items	-	-
793,937	EXPENDITURE	716,400	779,000
(848,894)	Income	(821,000)	(821,000)
<u>(54,958)</u>	NET TOTAL COST OF SERVICE	<u>(104,600)</u>	<u>(42,000)</u>

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation £	Growth £	£
2009/2010 Budget provision brought forward			(104,600)
Employees - Review of Allocations across Environment Services.	900	53,400	
Premises-related Expenditure - incl. Vessels	2,900		
- R&M review of allocations		11,200	
Supplies & Services	-		
- Reallocation of printing budget		(5,500)	
Transport-related Expenditure - Review of transport recharge	-	(6,600)	
Support Services	900		
- review of allocations		5,400	
	4,700	57,900	62,600
TOTAL ESTIMATED NET COST OF SERVICE 2010/2011			<u>(42,000)</u>

**Highways, Roads and Transport Services: TRANSPORT POLICY AND
Head of Service: Lee Bray PUBLIC TRANSPORT**

REVENUE BUDGET 2010-2011

Actual 2008/2009		Estimate 2009/2010 (At Nov. 08 Prices) £	Estimate 2010/2011 (At Outturn Prices) £
£		£	£
1,954	Employees	2,800	0
10,985	Supplies & Services	11,300	11,500
	Third Party Payments		
639,595	- Concessionary Fares	900,000	875,000
20,000	- Contractor Payments	20,500	20,700
50,319	Support Services	60,300	49,900
4,000	FRS 17	3,000	1,700
<hr/> 726,853	TOTAL EXPENDITURE	<hr/> 997,900	<hr/> 958,800
<hr/> 0	INCOME	<hr/> (413,000)	<hr/> (210,000)
<hr/> <u>726,853</u>	NET TOTAL COST OF SERVICE	<hr/> <u>584,900</u>	<hr/> <u>748,800</u>

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation £	Growth £	£
2009/2010 Budget provision brought forward			584,900
Employees	0		
- review of allocations		(2,800)	
Supplies & Services	400		
- Concessionary Fares		(25,000)	
Support Services	1,000		
- review of allocations		(11,400)	
FRS 17 - review of allocations		(1,300)	
Income			
- Concessionary Fares reallocation of grant by Central Government		<u>203,000</u>	
	<hr/> 1,400	<hr/> 162,500	<hr/> 163,900
TOTAL ESTIMATED COST OF SERVICE 2010/2011			<u>748,800</u>

Highways, Roads and Transport Services: Salcombe Harbour

Service Manager: Ian Gibson

REVENUE BUDGET 2010/2011

Actual 2007/2008	Actual 2008/2009		Budget 2009/2010 (At outturn prices)	Budget 2010/2011 (At outturn prices)
£	£		£	£
		Employees:-		
291,644	306,444	Harbour	350,100	346,500
		Premises-Related Expenditure:-		
14,403	21,157	General Repairs and Maintenance	14,800	15,500
36,229	37,772	Security Patrol	38,600	38,600
15,159	20,654	Piers, Landings and Pontoons	3,300	3,300
2,675	781	Marks and Beacons	5,500	3,500
48,641	68,624	Moorings	63,200	77,300
22,941	26,331	Insurances	24,300	26,700
12,247	13,194	Utlity Charges	15,000	15,300
81,537	105,421	Rents	102,200	104,600
8,297	6,229	Refuse Collection /Office Cleaning	7,200	7,600
		Supplies and Services:-		
5,035	6,926	Equipment	10,100	9,100
10,995	10,509	Printing, Stationery and Advertising	11,800	10,900
8,279	8,623	Communications (Radios, Telephones, Postage etc.)	9,800	8,300
3,009	4,879	Protective Clothing	4,000	5,000
3,538	3,725	Credit Card Handling Charges	4,500	4,000
2,163	3,091	Port Marine Safety Code	3,000	4,000
23,791	17,798	Miscellaneous	20,100	21,200
45,625	31,352	Transport-Related Expenses (Launches etc.)	38,100	33,300
53,200	58,781	Central Support Services	61,200	53,100
27,900	21,000	Contribution to Renewals Reserve	26,000	26,000
10,000	50,000	Contribution to Pontoon Reserve	45,000	45,000
18,458	80,116	New Projects Funded From Revenue	5,000	17,000
21,349	21,087	Capital Charges (Net)	33,700	30,000
767,116	924,493	TOTAL EXPENDITURE	896,500	905,800
(231,558)	(253,642)	Harbour Dues	(248,300)	(251,600)
(319,335)	(375,782)	Mooring Hire	(375,500)	(391,400)
(99,603)	(113,552)	Small Boat Pontoon Systems	(118,100)	(118,100)
(39,486)	(37,078)	Water Taxi Service	(39,000)	(39,000)
(23,483)	(29,637)	Mooring Licences	(30,800)	(31,400)
(35,593)	(37,519)	Security Patrol Fees	(38,600)	(38,600)
(61,650)	(69,021)	Miscellaneous	(36,500)	(30,700)
(10,500)	(9,700)	Interest	(9,700)	(5,000)
(821,208)	(925,931)	TOTAL INCOME	(896,500)	(905,800)
(54,092)	(1,438)	(SURPLUS) / SHORTFALL ON TRADING ACTIVITIES	0	0

HOUSING SERVICES

Guidance Note: Service Definitions

Homelessness

Includes expenditure on housing homeless people, specifically: -

- Hostels used mainly to house the homeless
- Bed and Breakfast accommodation
- Leasehold dwellings where the purpose of the lease is to house homeless people and the local authority holds the lease
- Other temporary accommodation - e.g. hotels, self-contained flats, leasehold premises, where the council is not the leaseholder; costs of acting as a management agent for Registered Social landlords; nomination fees paid to Registered Social Landlords etc.
- the costs of administering the homeless function, i.e. receipt of requests for help and allocation of spaces

Housing Advice

Includes the cost of providing a housing advice service to people housed privately (a statutory requirement under the Housing Act 1996)

Housing Benefits

Local authorities pay housing benefits to people of limited means to subsidise their rents. This heading includes: -

- rent allowances paid to tenants of private landlords and Registered Social Landlords
- discretionary enhancements - e.g. war widows
- the costs of administering housing benefit payments

Housing Strategy

Includes: -

- review of housing needs - e.g. Housing Investment Programme, housing conditions survey
- preparation of strategic plans - e.g. Home Energy Conservation Plan
- preparing joint ventures
- liaison with external bodies

Private Sector Housing Renewal

Local authorities' involvement in private sector housing is increasingly linked to wider cross-cutting initiatives such as community health, community safety and social inclusion. Housing's contribution to such initiatives will often be accounted for under this heading which includes: -

- Administration of renovation and improvement grants, including those for Houses in Multiple Occupancy and Home Insulation Grants
- Provision of loans
- Renewal activity
- Control orders / Closing orders following the inspection of a House in Multiple Occupation by Environmental Health (Note: Environmental Health costs will be included under Environmental Services)

Registered Social Landlords

Includes day-to-day liaison and nomination fees paid.

HOUSING SERVICES

REVENUE ESTIMATES 2010/2011

SUMMARY OF NET EXPENDITURE

Actual 2008/2009	Estimate 2009/2010 (At Nov. 08 Prices)		<u>Estimate 2010/11 (at Outturn prices)</u>		
£	£		Gross Expenditure	Income	Net Expenditure
£	£		£	£	£
1,208,294	499,600	Homelessness	790,200	(400,300)	389,900
225,683	165,900	Housing Advice	221,400	-	221,400
224,853	251,200	Housing Benefits	19,942,000	(19,720,000)	222,000
322,059	262,500	Housing Strategy	236,800	-	236,800
311,505	174,400	Private Sector Housing Renewal	150,900	-	150,900
39,238	38,200	Registered Social Landlords	51,400	-	51,400
2,331,631	1,391,800	NET TOTAL COST TRANSFERRED TO GENERAL FUND SUMMARY	21,392,700	(20,120,300)	1,272,400

Housing Services: HOMELESSNESS

Head of Service : Tracy Winsler

REVENUE BUDGET 2010-2011

Actual 2008/09		Estimate 2009/2010 (At Nov. 08 Prices)	Estimate 2010/2011 (At Outturn Prices)
£		£	£
278,642	Employees	221,800	137,600
508,861	Premises-related Expenditure	547,400	475,700
21,954	Supplies & Services	43,800	43,800
1,095	Transport-related Expenditure	1,100	1,200
75,470	Support Services	79,300	68,400
10,500	FRS 17	23,000	10,500
710,587	Depreciation	59,300	53,000
6,028	Non-Recurring Expenditure	-	-
1,613,137	TOTAL EXPENDITURE	975,700	790,200
(404,844)	Income	(476,100)	(400,300)
-	Non-Recurring Income	-	-
1,208,294	NET TOTAL COST OF SERVICE	499,600	389,900

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation £	Growth £	£
2009/2010 Budget provision brought forward			499,600
Employees	4,200		
- headquarters allocation; review of allocations		(87,900)	
Premises-related Expenditure	15,200		
- private sector lease rentals; reduction in number of properties required		(63,000)	
- repairs & maintenance; reduction in number of properties		(24,400)	
Transport-related Expenditure	100		
Support Services	1,300		
- review of allocations		(12,200)	
FRS 17 - review of allocations		(12,500)	
Depreciation; property transferred to Investment Properties service		(6,300)	
Income			
- private sector leases; reduced income due to fewer properties required (as above)		49,700	
- Council owned properties; reduced income due to property disposals		26,100	
	20,800	(130,500)	(109,700)

TOTAL ESTIMATED NET COST OF SERVICE 2010/2011

389,900

Housing Services: HOUSING ADVICE

Head of Service : Tracy Winser

REVENUE BUDGET 2010-2011

Actual 2008/09		Estimate 2009/2010 (At Nov. 08 Prices) £	Estimate 2010/2011 (At Outturn Prices) £
£			
201,825	Employees	138,200	196,300
2,499	Supplies & Services	3,000	3,000
14,959	Support Services	13,700	15,700
<u>6,400</u>	FRS 17	<u>11,000</u>	<u>6,400</u>
<u>225,683</u>	NET TOTAL COST OF SERVICE	<u>165,900</u>	<u>221,400</u>

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation £	Growth £	£
2009/2010 Budget provision brought forward			165,900
Employees	2,300		
- review of allocations		55,800	
Support Services	200		
- review of allocations		1,800	
FRS 17 - review of allocations		<u>(4,600)</u>	
	<u>2,500</u>	<u>53,000</u>	<u>55,500</u>
TOTAL ESTIMATED NET COST OF SERVICE 2010/2011			<u>221,400</u>

Housing Services: HOUSING BENEFITS

Head of Service: Tracy Winser

REVENUE BUDGET 2010-2011

Actual 2008/09		Estimate 2009/2010 (At Nov. 08 Prices) £	Estimate 2010/2011 (At Outturn Prices) £
334,309	Employees	344,600	503,900
26,989	Supplies & Services	28,200	-
	Transfer Payments		
16,950,485	- Allowances Paid to Tenants	16,735,800	19,346,900
32,175	Support Services	36,600	80,300
10,900	FRS 17	26,000	10,900
<u>56,686</u>	Non-Recurring Expenditure	-	-
17,411,544	TOTAL EXPENDITURE	17,171,200	19,942,000
	Income		
	Government Grants		
(16,832,078)	- Benefits Subsidy	(16,572,600)	(19,180,800)
(254,402)	- Administration Subsidy	(241,400)	(229,500)
(48,150)	Customer/Client Receipts	(106,000)	(106,000)
	Shared Services Income	-	(203,700)
<u>(52,062)</u>	Non-Recurring Income	-	-
<u>224,853</u>	NET TOTAL COST OF SERVICE	<u>251,200</u>	<u>222,000</u>

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation £	Growth £	£
2009/2010 Budget provision brought forward			251,200
Employees	5,900		
- review of allocations		153,400	
Supplies & Services			
- advertising, postage, printing & legal fees; budgets transferred to support services allocation		(28,200)	
Transfer Payments -	985,300		
- Non HRA Rent Rebates; reduced case load due to reduced requirement for temporary accommodation		(36,600)	
- Rent Allowances; increased case load (Sept 09 - 4,638; Nov. 08 - 4,209)		1,662,400	
Support Services	600		
- review of allocations		43,100	
FRS 17 - review of allocations		(15,100)	
Income -	(981,000)		
Non HRA Rent Rebate Subsidy			
- reduced case load (as above)		24,000	
Rent Allowance Subsidy			
- increased case load (as above)		(1,651,200)	
Administration Subsidy		11,900	
Shared Services Income		<u>(203,700)</u>	
	<u>10,800</u>	<u>(40,000)</u>	<u>(29,200)</u>
TOTAL ESTIMATED NET COST OF SERVICE 2010/2011			<u>222,000</u>

Housing Services: HOUSING STRATEGY

Head of Service : Lee Bray

REVENUE BUDGET 2010-2011

Actual 2008/09		Estimate 2009/2010 (At Nov. 08 Prices) £	Estimate 2010/2011 (At Outturn Prices) £
£			
162,785	Employees	165,500	133,400
9,021	Supplies & Services	12,200	11,300
141,253	Support Services	72,800	83,100
<u>9,000</u>	FRS 17	<u>12,000</u>	<u>9,000</u>
<u>322,059</u>	NET TOTAL COST OF SERVICE	<u>262,500</u>	<u>236,800</u>

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation £	Growth £	£
2009/2010 Budget provision brought forward			262,500
Employees	2,800		
- review of allocations		(34,900)	
Supplies & Services			
- budget for grant to Community Council of Devon no longer required		(900)	
Support Services	1,200		
- review of allocations		9,100	
FRS 17 - review of allocations		<u>(3,000)</u>	
	<u>4,000</u>	<u>(29,700)</u>	<u>(25,700)</u>
TOTAL ESTIMATED NET COST OF SERVICE 2010/2011			<u>236,800</u>

Housing Services: PRIVATE SECTOR HOUSING RENEWAL

Head of Service: Ian Bollans

REVENUE BUDGET 2010-2011

Actual 2008/2009		Estimate 2009/2010 (At Nov. 08 Prices)	Estimate 2010/2011 (At Outturn Prices)
£		£	£
133,463	Employees	115,000	97,300
38,334	Supplies & Services	38,900	40,200
7,993	Support Services	8,500	9,200
4,200	FRS 17	12,000	4,200
<u>142,000</u>	Depreciation	-	-
325,990	TOTAL EXPENDITURE	174,400	150,900
<u>(14,485)</u>	Income	-	-
<u><u>311,505</u></u>	NET TOTAL COST OF SERVICE	<u>174,400</u>	<u>150,900</u>

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation £	Growth £	£
2009/2010 Budget provision brought forward			174,400
Employees	2,000		
- review of allocations		(19,700)	
Supplies & Services	1,300		
Support Services	100		
- review of allocations		600	
FRS 17 - review of allocations		(7,800)	
	<u>3,400</u>	<u>(26,900)</u>	<u>(23,500)</u>
TOTAL ESTIMATED NET COST OF SERVICE 2010/2011			<u><u>150,900</u></u>

Housing Services: REGISTERED SOCIAL LANDLORDS

Head of Service : Lee Bray

REVENUE BUDGET 2010-2011

Actual 2008/09		Estimate 2009/2010 (At Nov. 08 Prices)	Estimate 2010/2011 (At Outturn Prices)
£		£	£
36,154	Employees	30,000	48,600
1,984	Support Services	2,200	1,700
<u>1,100</u>	FRS 17	<u>6,000</u>	<u>1,100</u>
<u>39,238</u>	NET TOTAL COST OF SERVICE	<u>38,200</u>	<u>51,400</u>

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation £	Growth £	£
2008/2009 Budget provision brought forward			38,200
Employees	500		
- review of allocations		18,100	
Support Services			
- review of allocations		(500)	
FRS 17 - review of allocations		<u>(4,900)</u>	
	<u>500</u>	<u>12,700</u>	<u>13,200</u>
TOTAL ESTIMATED NET COST OF SERVICE 2010/2011			<u>51,400</u>

PLANNING AND DEVELOPMENT SERVICES

Guidance Note: Service Definitions

Building Control – Building Regulations

This service includes costs associated with local authorities' responsibilities under the Building Act 1984 to vet plans for new buildings and to make site visits to monitor compliance with health and safety and building regulations. These relate to: -

- S18 building over a sewer
- S21 provision of drainage
- S24 provision of exits
- S25 provision of water supplies

Gross costs are matched with income and the account is ring-fenced in accordance with current guidance.

Building Control – Other Building Control Work

Includes: -

- Building Control enforcement – includes the costs of enforcing building regulations in the interests of public health and safety. Includes the costs of serving notices and any subsequent court action and cost recovery action.
- The costs of giving pre-submission advice and the administration of legislation related to dangerous structures, access for disabled people street naming and numbering.
- Other services, including structural design, fire safety auditing, energy auditing and planning conditions checks and enforcement

Community Development

Includes the costs of developing community strategies, financial assistance and advice and community governance. This service also includes the costs of initiatives to build community structures. Costs include:

- specific community development initiatives
- social inclusion
- projects with community groups
- projects with voluntary groups and associations
- promoting e-functionality within the community
- neighbourhood resources

NB. If expenditure is related to economic development, then it should be recorded there.

Development Control – Enforcement

Includes: -

- handling complaints about development; investigating alleged breaches of planning control and taking enforcement action.
- monitoring and enforcing compliance with planning conditions, prosecutions and associated legal proceedings
- enforcement appeals
- collection of statistics etc.

Development Control – Planning Applications and Advice

Includes all activities and costs related to the local authority's role in development control under town and country planning legislation. For example: -

- advice – handling enquiries from developers, consultants and local residents on development control matters (including pre-submission advice)
- dealing with applications – advertisements, handling applications, preparation and supervision of 106 agreements, discharge of planning conditions, ombudsman cases etc.
- appeals – handling, including listed building appeals
- environmental assessments
- conservation and listed buildings – including applications for listed buildings and conservation area consent. This service also includes buildings preservation orders and listed building and conservation appeals
- tree and forestry regulations – including preparation and administration of tree preservation orders, handling applications for felling licences, handling applications to fell trees under tree preservation orders and in conservation areas and hedgerow removal notices under 1997 Hedgerow regulations

Economic Development

Includes costs related to understanding, promoting and supporting the economic well being of the area, including: -

- economic research – need surveys, economic analysis, specific investigations into areas where new policy is being developed, etc.
- grants/loans and guarantees – incl. financial incentives to persuade firms to set up or expand business in the area
- support to business and enterprise – including grants to voluntary organisations that provide support and advice, and in-house advisory services
- training and employment – training initiatives and grants
- government initiatives – e.g. input into and advice on European policy matters, attracting European and lottery funding
- promotion and marketing of the area – including general publicity, supply of information, advertising development opportunities and organising promotional events – e.g. Devon County Show

Employment Estates

Includes: -

- the building and letting of subsidised small individual or commercial units for start-up businesses or other purposes
- conference centre costs
- shopping centre costs
- the implementation of development on particular sites in pursuit of a proposal in the development plan or departure from it

Environmental Initiatives

Includes costs related to protecting or improving the natural environment, for example: -

- Sustainable development Strategies / Environmental audits – these would include the Local Authority Agenda 21 strategy, Biodiversity action plan, environmental audits, AONB management plan etc.
- Environmental education
- Grants
- Individual environmental projects, such as: -
 - surveys
 - work in connection with sites of historic interest, ancient monuments and sites of archaeological interest and the preparation of schemes for their conservation and enhancement
 - work in connection with (and including management of) sites of special scientific interest or sites of nature conservation interest; the preparation of schemes for their conservation enhancement
 - woodland grant schemes

Land and Investment Properties

Includes: -

- the costs of maintaining up to date information on Council owned property and land which is either surplus to requirements or held for the general benefit of the district rather than for a particular purpose or service
- to seek compliance with the terms of lease by which tenants of the holdings on this account hold the premises from the Council

NB: most Council owned property is held for a particular purpose and charged to the appropriate service. For example, the cost of providing car parks is charged to car parking, and so on.

Pannier Markets

Includes the costs associated with: -

- provision of facilities for markets
- erection and taking down of stalls
- collection of rents from market trading

Planning Policy

Includes: -

- strategic and regional planning – responding to consultations and involvement in planning policy matters from other authorities and bodies
- structure and local planning – preparation, approval and adoption of, or the review, amendment or repeal and replacement of any part of the statutory development plan. This includes surveys, public inquiries, research, monitoring and analysis, public participation or objection.
- This section includes the collection, analysis, presentation and maintenance of databases in relation to these matters, including mapping costs and census data costs that relate to planning.
- Supplementary planning guidance / policy statements – including design briefs
- Associated surveys, research, monitoring and analysis
- Planning projects and implementation
- Conservation and listed buildings – the determination of policy or policy guidelines for conservation, and the designation of conservation areas (incl. conservation area appraisals)
- Trees and forestry – includes the costs related to statutory policies and non-statutory guidance

PLANNING AND DEVELOPMENT SERVICES

REVENUE ESTIMATES 2010/2011

SUMMARY OF NET EXPENDITURE

Actual 2008/2009	Estimate 2009/2010 (At Nov. 08 Prices)		Estimate 2010/11 (at Outturn prices)		
			Gross Expenditure	Income	Net Expenditure
£	£		£	£	£
		Building Control:-			
5,107	42,000	Building Regulations	528,100	(518,900)	9,200
146,508	123,300	Other Building Control Work	145,500	(29,400)	116,100
268,387	204,400	Community Development	200,500	-	200,500
		Development Control:-			
153,145	130,400	Enforcement	136,500	-	136,500
(288,874)	570,900	Planning Applications and Advice	1,234,200	(520,000)	714,200
251,111	223,500	Economic Development	201,100	(17,600)	183,500
(501,319)	(859,000)	Employment Estates	485,700	(1,236,200)	(750,500)
52,698	149,000	Environmental Initiatives	296,700	(210,900)	85,800
214,481	60,600	Land and Investment Properties	112,700	(64,200)	48,500
(73,569)	(74,000)	Pannier Markets	49,700	(111,900)	(62,200)
607,753	446,900	Planning Policy	411,700	-	411,700
		NET TOTAL COST TRANSFERRED TO GENERAL FUND SUMMARY	3,802,400	(2,709,100)	1,093,300
<u>835,429</u>	<u>1,018,000</u>				

Planning and Development Services: BUILDING REGULATIONS

Head of Service: Roger Collins

REVENUE BUDGET 2010-2011

Actual 2008/09		Estimate 2009/2010 (At Nov. 08 Prices) £	Estimate 2010/2011 (At Outturn Prices) £
385,286	Employees	406,100	395,700
6,710	Premises-related Expenditure	8,400	-
22,927	Supplies & Services	21,300	8,000
29,204	Transport-related Expenditure	35,400	31,700
60,404	Support Services	67,800	82,000
10,725	FRS 17	42,000	10,700
-	Provision for Inflation	15,000	-
515,256	TOTAL EXPENDITURE	596,000	528,100
(399,250)	Income	(464,000)	(410,900)
<u>(110,900)</u>	- Officer Time Recharge to Other Building Control	<u>(90,000)</u>	<u>(108,000)</u>
<u>5,107</u>	NET TOTAL COST OF SERVICE	<u>42,000</u>	<u>9,200</u>

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation £	Growth £	£
2009/2010 Budget provision brought forward			42,000
Employees - Operational	16,200		
- two vacant posts deleted		(68,300)	
- provision for savings no longer required		41,700	
Premises-related Expenditure			
- HQ Buildings Allocation; budget transferred to support services allocation		(8,400)	
Supplies & Services			
- postage; budget transferred to support services allocation		(1,800)	
- contributions re hardware/software, IT maintenance & support; budgets transferred to support services allocation		(10,500)	
- reallocation of printing budget		(1,000)	
Transport-related Expenditure	800		
- essential user allowance; budget re deleted vacant post		(4,500)	
Support Services	1,200		
- Review of allocations		13,000	
FRS 17 - review of allocations		(31,300)	
Provision for Inflation			
- budgets now prepared at outturn prices	(15,000)		
Income			
- reduction to reflect current economic conditions		53,100	
- internal recharge of officer time to Other Building Control		(18,000)	
	<u>3,200</u>	<u>(36,000)</u>	<u>(32,800)</u>
TOTAL ESTIMATED NET COST OF SERVICE 2010/2011			<u>9,200</u>

Planning and Development Services: OTHER BUILDING CONTROL WORK

Head of Service: Stephen Munday

REVENUE BUDGET 2010-2011

Actual 2008/09		Estimate 2009/2010 (At Nov. 08 Prices) £	Estimate 2010/2011 (At Outturn Prices) £
£			
	Employees		
21,322	- Salaries allocation	16,100	8,400
96,483	- Recharge from Building Regulations	74,700	108,000
18,917	Supplies & Services	17,400	17,500
5,920	Support Services	8,100	7,200
<u>4,375</u>	FRS 17	<u>7,000</u>	<u>4,400</u>
147,017	TOTAL EXPENDITURE	123,300	145,500
(509)	Income - Street Naming & Numbering	-	(11,000)
<u>-</u>	Officer Time Recharge to Other Services	<u>-</u>	<u>(18,400)</u>
<u>146,508</u>	NET TOTAL COST OF SERVICE	<u>123,300</u>	<u>116,100</u>

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation £	Growth £	£
2009/2010 Budget provision brought forward			123,300
Employees	300		
- headquarters; review of Land Charges allocations		(8,000)	
- recharge from Building Regulations; part recharged to other services (see below)		33,300	
Supplies & Services	100		
Support Services	100		
- review of allocations		(1,000)	
FRS 17; review of allocations		(2,600)	
Income			
- additional income re Street Naming & Numbering (E.95/09)		(11,000)	
- internal recharge of officer time to Planning & Land Charges; budget transferred from Building Control		(18,400)	
	<u>500</u>	<u>(7,700)</u>	<u>(7,200)</u>
TOTAL ESTIMATED NET COST OF SERVICE 2010/2011			<u>116,100</u>

Planning and Development Services: COMMUNITY DEVELOPMENT

Head of Service: Lee Bray

REVENUE BUDGET 2010-2011

Actual 2008/09		Estimate 2009/2010 (At Nov. 08 Prices) £	Estimate 2010/2011 (At Outturn Prices) £
65,407	Employees	77,600	75,300
1,895	Premises-related Expenditure	2,400	-
3,850	Supplies & Services	5,000	1,500
83,576	- Grants Made	83,600	87,000
1,052	Transport-related Expenditure	1,800	1,900
23,383	Support Services	20,000	32,200
2,600	FRS 17	14,000	2,600
38,000	Depreciation - Amortisation of Deferred Charges	-	-
57,072	Non-Recurring Expenditure	-	-
276,836	TOTAL EXPENDITURE	204,400	200,500
(1,000)	Income	-	-
(7,449)	Non-Recurring Income	-	-
268,387		204,400	200,500

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation £	Growth £	£
2009/2010 Budget provision brought forward			204,400
Employees	(600)		
- review of allocations		(1,700)	
Premises-related Expenditure	100		
- budget transferred to support services allocation		(2,500)	
Supplies & Services	-		
- contributions re hardware/software, IT maintenance & support; budgets transferred to support services allocation		(3,200)	
- reallocation of printing budget		(300)	
Grants Made	3,400		
Transport-related Expenditure	100		
Support Services	300		
- Review of allocations		11,900	
FRS 17 - review of allocations		(11,400)	
	3,300	(7,200)	(3,900)

TOTAL ESTIMATED NET COST OF SERVICE 2010/2011

200,500

Planning and Development Services: DEVELOPMENT CONTROL - ENFORCEMENT

Head of Service: Stephen Munday

REVENUE BUDGET 2010-2011

Actual 2008/09		Estimate 2009/2010 (At Nov. 08 Prices)	Estimate 2010/2011 (At Outturn Prices)
£		£	£
99,352	Employees	86,400	99,300
3,408	Supplies & Services	-	-
30,908	Support Services	30,000	33,300
3,900	FRS 17	14,000	3,900
16,217	Non-recurring Expenditure	-	-
153,785	TOTAL EXPENDITURE	130,400	136,500
(640)	Income	-	-
<u>153,145</u>	NET TOTAL COST OF SERVICE	<u>130,400</u>	<u>136,500</u>

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation £	Growth £	£
2009/2010 Budget provision brought forward			130,400
Employees	1,500		
- Review of allocations		11,400	
Support Services	500		
- Review of allocations		2,800	
FRS 17 - review of allocations		(10,100)	
	<u>2,000</u>	<u>4,100</u>	<u>6,100</u>
TOTAL ESTIMATED NET COST OF SERVICE 2010/2011			<u>136,500</u>

**Planning and Development Services: DEVELOPMENT CONTROL - PLANNING
APPLICATIONS AND ADVICE**

Head of Service: Stephen Munday

REVENUE BUDGET 2010-2011

Actual 2008/09		Estimate 2009/2010 (At Nov. 08 Prices) £	Estimate 2010/2011 (At Outturn Prices) £
898,591	Employees	913,900	973,600
156,391	Supplies & Services	47,000	47,000
182,571	Support Services	149,000	182,000
31,600	FRS 17	81,000	31,600
<u>138,130</u>	Non-Recurring Expenditure	<u>-</u>	<u>-</u>
1,407,283	TOTAL EXPENDITURE	1,190,900	1,234,200
	Income		
(565,549)	- Planning Applications	(572,500)	(472,500)
(10,855)	- Other	(47,500)	(47,500)
<u>(1,119,753)</u>	Non-Recurring Income	<u>-</u>	<u>-</u>
<u>(288,874)</u>	NET TOTAL COST OF SERVICE	<u>570,900</u>	<u>714,200</u>

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation £	Growth £	£
2009/2010 Budget provision brought forward			570,900
Employees	15,400		
- headquarters; review of allocations		44,300	
Support Services	2,500		
- Review of allocations		30,500	
FRS 17; review of allocations		(49,400)	
Income			
- reduced activity due to economic downturn		<u>100,000</u>	
	<u>17,900</u>	<u>125,400</u>	<u>143,300</u>

TOTAL ESTIMATED NET COST OF SERVICE 2010/2011

714,200

Planning and Development Services: ECONOMIC DEVELOPMENT

Head of Service: Lee Bray

REVENUE BUDGET 2010-2011

Actual		Estimate	Estimate
2008/09		2009/2010	2010/2011
		(At Nov. 08	At Outturn
		Prices)	Prices)
£		£	£
145,387	Employees	134,800	124,200
9,419	Premises-related Expenditure	9,500	9,500
39,365	Supplies & Services	37,800	27,200
43,088	Support Services	37,900	33,500
5,600	FRS 17	20,000	5,600
1,067	Depreciation	1,100	1,100
<u>70,824</u>	Non-Recurring Expenditure	<u>-</u>	<u>-</u>
314,750	TOTAL EXPENDITURE	241,100	201,100
(27,817)	Income	(17,600)	(17,600)
<u>(35,822)</u>	Non-Recurring Income	<u>-</u>	<u>-</u>
<u>251,111</u>	NET TOTAL COST OF SERVICE	<u>223,500</u>	<u>183,500</u>

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation	Growth	£
	£	£	£
2009/2010 Budget provision brought forward			223,500
Employees	2,300		
- Review of allocations		(12,900)	
Supplies & Services			
- Subscription to Devon Information Service; budget transferred to Corporate Management		(3,100)	
- E-newsletter; budget reduction (E.95/09)		(7,500)	
Support Services	600		
- Review of allocations		(5,000)	
FRS 17 - review of allocations		(14,400)	
	<u>2,900</u>	<u>(42,900)</u>	<u>(40,000)</u>
TOTAL ESTIMATED NET COST OF SERVICE 2010/2011			<u>183,500</u>

Planning and Development Services: EMPLOYMENT ESTATES

Head of Service: James Stubbs

REVENUE BUDGET 2010-2011

Actual 2008/09		Estimate 2009/2010 (At Nov. 08 Prices) £	Estimate 2010/2011 (At Outturn Prices) £
£			
13,365	Employees	12,900	11,100
183,061	Premises-related Expenditure	94,300	155,200
8,838	Supplies & Services	5,000	5,000
145,659	Support Services	132,800	122,900
4,500	FRS 17	14,000	4,500
<u>420,685</u>	Depreciation	<u>161,400</u>	<u>187,000</u>
776,108	TOTAL EXPENDITURE	420,400	485,700
<u>(1,277,427)</u>	Income	<u>(1,279,400)</u>	<u>(1,236,200)</u>
<u>(501,319)</u>	NET TOTAL COST OF SERVICE	<u>(859,000)</u>	<u>(750,500)</u>

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation £	Growth £	£
2009/2010 Budget provision brought forward			(859,000)
Employees	100		
- review of allocations		(1,900)	
Premises-related Expenditure	4,400		
- Safety Checks; EPC, Asbestos, Legionella etc required for all commercial properties		6,800	
- repairs & maintenance; reallocation of R&M holding account		49,700	
Support Services	2,300		
- Review of Allocations		(12,200)	
FRS 17 - review of allocations		(9,500)	
Depreciation		25,600	
Income	(6,800)		
- net additional income re new units operational		(21,200)	
- increase in provision for vacant units		71,200	
	-	<u>108,500</u>	<u>108,500</u>
TOTAL ESTIMATED NET COST OF SERVICE 2010/2011			<u>(750,500)</u>

Planning and Development Services: ENVIRONMENTAL INITIATIVES (AONB)

Head of Service: Ken Carter

REVENUE BUDGET 2010-2011

Actual 2008/09		Estimate 2009/2010 (At Nov. 08 Prices)	Estimate 2010/2011 (At Outturn Prices)
£		£	£
147,934	Employees	171,900	148,900
4,907	Premises-related Expenditure	5,600	-
148,440	Supplies & Services	13,200	5,600
-	- Environmental Projects e.g. AONB Programme	68,400	68,400
6,681	Transport-related Expenditure	5,400	5,800
38,011	Support Services	63,400	60,800
7,200	FRS 17	32,000	7,200
10,252	Non-Recurring Expenditure	-	-
363,425	TOTAL EXPENDITURE	359,900	296,700
(294,073)	Income	(210,900)	(210,900)
(16,653)	Non Recurring Income	-	-
52,698	NET TOTAL COST OF SERVICE	149,000	85,800

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation £	Growth £	£
2009/2010 Budget provision brought forward			149,000
Employees	400		
- review of allocations		(23,400)	
Premises-related Expenditure			
- HQ buildings; budget transferred to support services allocation		(5,600)	
Supplies & Services			
- postage; budget transferred to support services allocation		(1,900)	
- contributions re hardware/software, IT maintenance & support; budgets transferred to support services allocation		(3,500)	
- reallocation of printing budgets		(2,200)	
Transport-related Expenditure	400		
Support Services	1,100		
- review of allocations		(3,700)	
FRS 17 - review of allocations		(24,800)	
	1,900	(65,100)	(63,200)
TOTAL ESTIMATED NET COST OF SERVICE 2010/2011			85,800

Planning and Development Services: LAND AND INVESTMENT PROPERTIES

Head of Service: James Stubbs

REVENUE BUDGET 2010-2011

Actual 2008/09		Estimate 2009/2010 (At Nov. 08 Prices)	Estimate 2010/2011 (At Outturn Prices)
£		£	£
1,868	Employees	1,700	2,300
10,232	Premises-related Expenditure	22,800	23,900
18	Supplies and Services	-	-
39,228	Support Services	46,100	29,300
1,200	FRS 17	5,000	1,200
<u>222,361</u>	Depreciation	<u>49,700</u>	<u>56,000</u>
274,907	TOTAL EXPENDITURE	125,300	112,700
<u>(60,426)</u>	Income	<u>(64,700)</u>	<u>(64,200)</u>
<u>214,481</u>	NET TOTAL COST OF SERVICE	<u>60,600</u>	<u>48,500</u>

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation £	Growth £	£
2009/2010 Budget provision brought forward			60,600
Employees		600	
Premises-related Expenditure			
- Rates; Civic Hall Shops & Unit 2 Archway Stores - properties transferred from other services		1,100	
Support Services	800		
- Review of allocations		(17,600)	
FRS 17 - review of allocations		(3,800)	
Depreciation		6,300	
Income			
- lease of Unit 2 Archway Stores relinquished		500	
	<u>800</u>	<u>(12,900)</u>	<u>(12,100)</u>
TOTAL ESTIMATED NET COST OF SERVICE 2010/2011			<u>48,500</u>

Planning and Development Services: PANNIER MARKETS
Head of Service: Chris Lucas

REVENUE BUDGET 2010-2011

Actual 2008/09		Estimate 2009/2010 (At Nov. 08 Prices) £	Estimate 2010/2011 (At Outturn Prices) £
£			
16,648	Employees	16,500	29,100
16,883	Premises-related Expenditure	17,200	17,100
-	Supplies and Services	100	100
3,325	Support Services	2,100	2,800
<u>600</u>	FRS 17	<u>2,000</u>	<u>600</u>
37,456	TOTAL EXPENDITURE	37,900	49,700
<u>(111,024)</u>	Income	<u>(111,900)</u>	<u>(111,900)</u>
<u>(73,569)</u>	NET TOTAL COST OF SERVICE	<u>(74,000)</u>	<u>(62,200)</u>

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation £	Growth £	£
2009/2010 Budget provision brought forward			(74,000)
Employees	300		
- Review of allocations		12,300	
Premises-related Expenditure	400		
- rates re Civic Hall shops; budget transferred to Investment Properties		(500)	
Support Services			
- Review of allocations		700	
FRS 17 - review of allocations		(1,400)	
Income			
	<hr/>	<hr/>	
	700	11,100	11,800
	<hr/>	<hr/>	
TOTAL ESTIMATED NET COST OF SERVICE 2010/2011			<u>(62,200)</u>

Planning and Development Services: PLANNING POLICY

Head of Service: Lee Bray

REVENUE BUDGET 2010-2011

Actual 2008/09		Estimate 2009/2010 (At Nov. 08 Prices) £	Estimate 2010/2011 (At Outturn Prices) £
£			
337,280	Employees	359,900	347,900
49,291	Support Services	46,000	52,400
11,400	FRS 17	41,000	11,400
<u>210,144</u>	Non-Recurring Expenditure	<u>-</u>	<u>-</u>
608,115	TOTAL EXPENDITURE	446,900	411,700
<u>(363)</u>	Income	<u>-</u>	<u>-</u>
<u><u>607,753</u></u>	NET TOTAL COST OF SERVICE	<u><u>446,900</u></u>	<u><u>411,700</u></u>

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation £	Growth £	£
2009/2010 Budget provision brought forward			446,900
Employees	6,100		
- Review of allocations		(18,100)	
Support Services	800		
- Review of allocations		5,600	
FRS 17; review of allocations		(29,600)	
	<u>6,900</u>	<u>(42,100)</u>	<u>(35,200)</u>
TOTAL ESTIMATED NET COST OF SERVICE 2010/2011			<u><u>411,700</u></u>

SECTION 6 - HOLDING ACCOUNTS

These are accounts to which the costs of activities are gathered prior to their re-allocation to the users of those activities. The following notes are a brief description of the costs which are contained within each of the Council's holding accounts and the basis on which these costs are recharged.

		<u>Basis of Recharge</u>
Support Services / Service Management	<p>Support Services include services such as Finance, Personnel, Legal, Information Technology, Property Management etc. which support the provision of services to the public. Service Management reflects the cost of Heads of Service and associated administration.</p> <p>The costs collected include salaries and related employers' contributions together with associated expenditure such as car allowances and training. Costs are allocated on the basis of timesheets.</p>	Time
Depots	<p>Costs relating to the maintenance, heating, insurance etc of the Council's depots are charged to this account. The element charged to stores is recharged to services through a stores oncost percentage rate whilst the element charged to Non Headquarters staff is included in the wages oncost rate.</p>	AppORTIONED to Stores and Non-Headquarters staff on the basis of floor area occupied.
Transport-Heavy Plant	<p>Collates all expenditure incurred on the fleet of Council vehicles together with heavy plant such as grass cutting machinery.</p>	Charged direct to services which they support

SUMMARY OF SALARY COSTS

ESTIMATE 2010/2011

	<u>Staff Numbers (FTE's)</u>	<u>Basic Salaries</u>	<u>Employers NI</u>	<u>Employers Superannuation</u>	<u>Vacancy Provision</u>	<u>Total</u>
<i>DIRECT TO SERVICES</i>	330.42	7,277,861	476,289	754,353		8,508,503
<i>SUPPORT SERVICES</i>	105.51	2,848,500	188,400	307,700		3,344,600
<i>SERVICE MANAGEMENT</i>	12.70	432,700	27,500	47,200		507,400
<i>CORPORATE VACANCY PROVISION</i>					(244,500)	(244,500)
TOTAL	448.63	10,559,061	692,189	1,109,253	(244,500)	12,116,003

SUMMARY OF SUPPORT SERVICES AND SERVICE MANAGEMENT

REVENUE BUDGET 2010/2011	Employee Costs	Premises Related Expenditure	Supplies & Services	Contractor Payments	Capital Charges	Transport Related Expenditure	Total Expenditure	Income	Total Salaries & Overheads	Recharges from other Support Services	Total (including recharges)
	£	£	£	£	£	£	£	£	£	£	£
SUPPORT SERVICES											
Chief Executives											
Chief Executive	144,300	-	8,500	-	-	800	153,600	-	153,600	16,200	169,800
Public Relations	62,100	-	2,600	-	-	800	65,500	-	65,500	17,300	82,800
Strategic Directors (incl. P.A.s)											
Strategic Directors (incl. P.A.s)	203,000	-	4,800	-	-	10,500	218,300	-	218,300	29,600	247,900
Corporate Services											
Legal	270,400	-	13,400	-	-	1,400	285,200	-	285,200	46,300	331,500
Committee Admin	138,500	-	4,200	-	-	1,300	144,000	-	144,000	26,200	170,200
Print Room Services	61,800	-	200	-	6,400	200	68,600	-	68,600	17,000	85,600
Customer Services & Post Room Services											
Customer Services	443,300	-	9,600	-	-	700	453,600	-	453,600	100,200	553,800
Post Room Services	52,800	-	110,500	-	-	0	163,300	-	163,300	16,700	180,000
Corporate Finance											
Corporate Finance	476,100	-	20,300	-	-	10,100	506,500	-	506,500	129,900	636,400
Internal Audit											
Internal Audit	91,900	-	900	-	-	1,400	94,200	(31,300)	62,900	17,200	80,100
ICT											
ICT Section	610,700	1,500	589,300	-	10,600	8,000	1,220,100	-	1,220,100	17,200	1,237,300
Drawing Office	102,700	-	800	-	-	500	104,000	-	104,000	31,800	135,800
Improvement Team											
Improvement Team	81,700	-	2,800	-	-	1,000	85,500	(10,000)	75,500	36,400	111,900
Personnel & Payroll											
Personnel & Payroll	402,000	-	5,600	-	-	8,100	415,700	(75,700)	340,000	80,700	420,700
Property Services											
Property Services	451,100	-	34,900	-	-	21,300	507,300	-	507,300	68,300	575,600
HQ Buildings	55,300	373,600	25,800	49,200	36,700	2,400	543,000	(44,700)	498,300	12,100	510,400
Support Services allocated to Support Services / Management, Admin & Oncosts cost centres										(663,100)	(663,100)
Main Budget Heading Total	3,647,700	375,100	834,200	49,200	53,700	68,500	5,028,400	(161,700)	4,866,700	0	4,866,700
SERVICE MANAGEMENT (Excludes salaries charged direct to services)											
Environment Services	93,000	-	14,600	-	-	109,600	217,200	-	217,200	105,300	322,500
Landscape & Leisure	102,400	-	6,600	-	-	33,800	142,800	-	142,800	82,500	225,300
Strategic Planning, Economy & Housing	71,600	-	9,600	-	-	27,300	108,500	-	108,500	91,900	200,400
Revenue, Benefits & Housing Advice	111,400	-	33,600	-	-	46,900	191,900	-	191,900	396,800	588,700
Environmental Health	133,400	-	20,000	-	-	60,600	214,000	(46,500)	167,500	136,800	304,300
Planning & Conservation	76,900	-	18,600	-	-	44,700	140,200	-	140,200	187,900	328,100
Corporate Services (Land Charges salaries & costs)	50,700	-	-	-	-	-	50,700	-	50,700	0	50,700
Support Services allocated to headquarters										(1,001,200)	(1,001,200)
Main Budget Heading Total	639,400	0	103,000	0	0	322,900	1,065,300	(46,500)	1,018,800	0	1,018,800

N.B. Employee costs include salaries, employers contributions, shared service payments, training, professional subscriptions, staff insurance and expenses of new appointments

Holding Account: DEPOTS

REVENUE BUDGET 2010-2011

Actual 2008/2009		Estimate 2009/2010 (At Nov. 08 Prices) £	Estimate 2010/2011 (At Nov. 09 Prices) £
£			
	Premises Related Expenses		
37,785	Maintenance of Buildings/Grounds	14,200	16,000
9,908	Heating and Lighting	11,500	13,000
14,760	Rates and Water Charges	14,800	15,500
2,597	Insurances	2,600	2,800
24,782	Supplies & Services	17,000	15,600
17,200	Support Services	17,200	15,000
47,243	Capital Charges	23,500	23,500
<hr/>		<hr/>	<hr/>
154,275	TOTAL EXPENDITURE	100,800	101,400
(1,564)	Income	(3,600)	(3,600)
<hr/>		<hr/>	<hr/>
<u>152,711</u>	NET TOTAL COST OF SERVICE	<u>97,200</u>	<u>97,800</u>

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation £	Growth £	£
2009/2010 Budget provision brought forward			97,200
Premises Related Expenses	-		
Repairs & maintenance	200	1,600	
Heating & Lighting start of new contract.	1,500	-	
Rates and Water Charges	700		
Insurance	200	-	
Supplies & Services		(1,400)	
Support Services			
- review of allocations		(2,200)	
	<hr/>	<hr/>	
	2,600	(2,000)	600
	<hr/>	<hr/>	
TOTAL ESTIMATED NET COST 2010/2011			<u>97,800</u>

Holding Account: TRANSPORT AND HEAVY PLANT

REVENUE BUDGET 2010-2011

Actual 2008/2009		Estimate 2009/2010 (At Nov. 08 Prices) £	Estimate 2010/2011 (At Nov. 09 Prices) £
£			
111,700	Employee Expenses	111,700	104,800
	Transport Related Expenses		
454,909	Repairs and Maintenance	412,900	412,900
468,246	Fuel	461,100	441,100
22,752	Road Fund Licences and Tests	20,300	20,300
127,447	Insurance	123,000	128,900
2,194	Minor Planet	21,900	21,900
190,422	Hiring Contract charges	5,000	5,000
327,945	Capital Charges	421,300	505,000
<hr/>		<hr/>	
<u>1,705,614</u>	NET TOTAL COST OF SERVICE	<u>1,577,200</u>	<u>1,639,900</u>

MAIN VARIATIONS

2010/2011 Estimate compared to that of 2009/2010

	Inflation £	Growth £	£
2008/2009 Budget Provision brought forward			1,577,200
Employee Expenses			
- Support			
- review of allocations		(6,900)	
Transport Related Expenses			
- Improved fuel economy		(20,000)	
- Insurance	5,900		
Capital Charges			
- new vehicles		83,700	
	<hr/> 5,900	56,800	<hr/> 62,700
TOTAL ESTIMATED COST OF TRANSPORT 2010/2011			<u>1,639,900</u>

SECTION 7

CAPITAL PROGRAMME

The current programme is set out in the pages that follow. Each scheme is detailed with the full approved budget, together with the way in which the expenditure is to be financed.

CAPITAL PROGRAMME

Site	Works	Minute Ref.	BUDGET £000
Ashprington	Reconstruction of walls	82/09	25
Coastal and Marine assets	Condition surveys	82/09	35
Dartmouth Castle Cove	Cliff works in respect of existing public footpath	82/09	60
Dartmouth Public Slipway	Repositioning and replacement	82/09	300
Dartmouth Town Jetty and Pontoon	Replacement	82/09	450
Dartmouth Royal Ave Gardens PCs	Replace flooring (H&S)	82/09	50
Dartmouth Ferry Slipways & Workshop	Feasibility study	82/09	50
Dartmouth Ford Leat	Re route underground	82/09	125
Ivybridge Glanvilles Mill	Refurbishment of 2 timber bridges	82/09	45
Ivybridge Leisure Centre	Replace Swimming Pools	82/09	1,000
Kingsbridge Quay Toilets	Refurbishment	82/09	14
Quayside Leisure Centre	Replace Air Handling Unit	82/09	50
Quayside Leisure Centre	Sports Hall floor replacement	82/09	100
Quayside Leisure Centre	Squash Court refurbishment	82/09	11
Kingsbridge Recreation Ground	Emergency repairs to boundary walls, drains etc	82/09	100
Kingswear Ferry Pontoons	Replacement	82/09	30
Langage Business Park	Construction of new Employment Units	82/09	1,100
Langage Business Park	Land purchases	82/09	600
Salcombe Fish Quay	Replacement	82/09	520
Salcombe, Batson Creek	Replacement Pontoons	82/09	247
Salcombe Jubilee Pier	Reconstruction	82/09	50
Salcombe North Sands Car Park	Lay new storm drain to beach	82/09	20
Salcombe Shadycombe Car Park	Structural wall repairs	82/09	20
Salcombe Batson Creek Car Park	Improved boat lifting, cleaning and storage	82/09	150
Salcombe Clifton Place	Flood defence scheme	82/09	15
Torr Quarry Weigh Bridge	New Facility	82/09	160
Totnes Follaton House	Refurbishment of exterior to the Old Building	82/09	190
Totnes Town Garden	Regeneration of Public Garden	82/09	100
Various sites	Carbon reduction works	82/09	40
Various sites	Improvements to Public Open Space	82/09	1,900
West Alvington	Reconstruction of walls	82/09	100
Woolwell	Infrastructure improvements	82/09	50
Affordable Housing	Grants to RSL's	82/09 & E.62/09	1,050
Disabled Facility Grant (mandatory)		82/09	1,242
Investments in the Community		82/09	1,000
Private Sector Renewals		82/09	1,505
Vehicles	5 year programme from 1.4.09	82/09 & E.79/08	2,282
Contingency for future asset investments		82/09	1,000
Totals			15,786

APPENDIX A – BALANCES AND RESERVES

Introduction

The decision on the level of balances and reserves is one of several that are taken during the formulation of the Authority's budget and the medium term financial strategy. As a matter of prudence, the Council has set aside various amounts to cover future liabilities and items of expenditure.

Use of Reserves

The following table summarise the limits which are set out in the Council's Scheme of Financial Instructions approved in December 2008.

Proposed Limits.... Item Value ex VAT	Use of Reserves
Up to £30,000	The appropriate Strategic Director and Head of Service in conjunction with the Head of Financial Services may approve the use of specific reserves up to £30,000 as set out in the Scheme of Delegation.
Greater than £30,000	The Use of Reserves over £30,000 requires the prior approval of the Full Council upon receipt of a report from the Head of Financial Services as approved by the Executive.

Applications to utilise Reserves:

The necessary forms and instructions for completion can be obtained from the Corporate Finance Section of the Council's intranet.

The Table below sets out details of the authority's earmarked reserves. The notes which accompany this statement provide explanatory detail regarding the purposes for which each reserve is held.

The Council's reserves

	Estimated balance 01/04/10
	£ 000
EARMARKED RESERVES	
Specific Reserves – General Fund	
Affordable Housing	646
Beach Safety	15
Building Control	(78)
Community Grants	3
Community Parks and Open Spaces	48
Community Wellbeing	58
District Elections	25
Drawing Office	10
Economic Initiatives	254
Ferry Repairs and Renewals	268
ICT Development	484
Land and Development	315
On-street parking	22
Pay and Display Equipment	83
Pension/ redundancy	0
Print Equipment	46
Planning Policy and Major Development	1,285
Repairs and Maintenance	266
Section 106 agreements	31
Single Status	750
Strategic Issues	146
Sustainable Waste Management	249
Vehicle and Plant Renewals	150
Sub Total	5,076
Specific Reserves – Salcombe Harbour	
Pontoons	47
Harbour Renewals	84
General Reserve	121
Sub Total	252
TOTAL – Earmarked Revenue Reserves	5,328
BALANCES (GENERAL RESERVES)	
General Fund – Working Balance	750
General Fund – Contingency (see note)	117
General Fund – Accumulated Surplus	970
TOTAL – General Reserves	1,837
TOTAL REVENUE RESERVES	7,165

Notes

Affordable Housing – Originally, the District's share of the income arising from the Council's decision to reduce the council tax discount on second homes was credited to this reserve on an annual basis. This fund will be replaced with contributions from the Capital Receipts Reserve and Section 106 contributions.

Beach Safety – Held as a contingency for the operation of the beach safety service

Building Control – This reserve has been established to gather together surpluses which might arise from time to time on the authority's building control operation and to finance expenditure of a "non-recurring nature".

Community Grants – This reserve was used to grant aid works to village halls and other community projects.

Community Parks & Open Spaces – Used for repairs and renewals of assets in parks and open spaces including trees.

Community Wellbeing - Established in response to public consultation for economic regeneration and anti-social behaviour.

District Elections – This reserve is designed to make provisions for the cost of conducting District Elections every four years.

Drawing Office – Used to fund the repair and renewal of equipment.

Economic Initiatives – This reserve exists in order that external funding contributions are not lost to the District for lack of available matching funds.

Ferry Repairs and Renewals – This reserve allows for the financing of major repairs required to the tugs and floats used in the Council's ferry operation and the renewal of those assets.

ICT Development – This reserve provides finance for the investment in information technology, both hardware and software. It now has few major commitments, following the recent replacement of our main systems. However, future shared service arrangements may require additional investment. Therefore, the situation will be reviewed later depending on future calls to the reserve.

Land and Development – This reserve meets expenditure, and other costs associated with the purchase of land and property.

On-street parking – This reserve is for the replacement of IT equipment and software.

Pay and Display Equipment Renewals – This reserve is designed to make provisions for the replacement of pay and display machines.

Pension Fund/ redundancy - This reserve was set up to meet the ongoing costs of staff made redundant in previous years.

Print Equipment – This reserve was set up to fund the repair and renewal of equipment in the print room over a 10-year period.

Planning Policy and Major Development - This reserve is designed to help smooth out annual expenditure on the review and preparation of the Local Development Framework. Strategic developments and affordable housing are also funded from this source.

Repairs & Maintenance – This reserve provides for the repair and maintenance of Council-owned buildings. The reserve is held for items of a non routine or emergency nature, and the balance will be kept under annual review.

Single Status – This reserve was set up to enable the Council to meet the cost of job evaluation.

Strategic Issues – This reserve was set up to enable the Council to prepare for major challenges and expenditure of a corporate nature – e.g. Partnership working, change management

Sustainable Waste Management - This reserve makes some provision to enable the Council to develop sustainable waste initiatives in line with the Government's National Waste Strategy.

Vehicle and Plant Renewals – Acquisitions of vehicles and plant are normally financed from this reserve. Annual contributions are based on the future replacement programme of our fleet.

Salcombe Harbour

- Pontoons – This reserve was set up to enable new facilities to be funded.
- Renewals – This reserve was set up to enable capital assets to be replaced on a rolling programme.
- General Reserve – This reserve was set up to account for any surplus / deficit made on the revenue account within the financial year as the account is ring-fenced. It also helps fund any one off items that cannot be funded from within the revenue account.

General Fund Working Balance – The working balance is held to cushion the impact of uneven cash flows and to avoid unnecessary temporary borrowing.

General Fund Contingency – This reserve is set aside to meet expenditure arising from unforeseen occurrences such as flooding or oil pollution.

General Fund Accumulated Surplus – This balance has been established from surpluses on the Council's total expenditure.

APPENDIX B – VIREMENT

Virement refers to a process where the budget holder can apply to use an approved budget for a different purpose – e.g. savings arising from a vacant post could be utilised to finance non-recurring ICT expenditure.

The principles which are set out in the Council’s Scheme of Delegation and Financial Instructions are as follows:

- Virement is usually for one-off purchases. It is important that budget holders do not make long term commitments when the savings identified are temporary in nature.
- Approval must be sought in advance of incurring the additional expenditure.
- Virement instructions and forms can be obtained from the Corporate Finance Section of the Authority’s intranet

The following tables summarise the limits in the Financial Instructions approved in December 2008.

Item Value ex VAT	Budget Changes (Virements)
Up to £5,000	Up to £5,000 is to be requested by the relevant Responsible Officer via the appropriate accountant. No form is required
£5,001 to £30,000	Between £5,001 and £30,000 a virement form is required which is to be authorised by the relevant Head of Service and Head of Financial Services or nominated deputy
£30,001 to £100,000	Between £30,001 and £100,000 a virement form is required which is to be authorised by the Head of Financial Services, Head of Service and approved by the Executive
Greater than £100,000	Approval of the Full Council is required in respect of virements above £100,000. They shall require initial authorisation by the Head of Financial Services and the relevant Head of Service before submitting to full Council.