

## SOUTH HAMS DISTRICT COUNCIL: EXECUTIVE LEADER'S FORWARD PLAN

This is the Leader of Council's provisional forward plan for the four months starting 4 March 2010. It provides an indicative date for matters to be considered by the Executive. Where possible, the Executive will keep to the dates shown in the plan. However, it may be necessary for some items to be rescheduled and other items added.

The forward plan is published to publicise consultation dates and enable dialogue between the Executive and all councillors, the public and other stakeholders. It will also assist the Council's Scrutiny and Policy Development Groups in planning their contribution to policy development and holding the Executive to account.

Local authorities are required to publish updated forward plans on a monthly basis. The Plan is published in hard copy and on the Council's website ([www.southhams.gov.uk](http://www.southhams.gov.uk))

**Members of the public are welcome to attend all meetings of the Executive, which are normally held at Follaton House, Totnes, and normally start at 10.00 am. If advance notice has been given, questions can be put to the Executive at the beginning of the meeting.**

The Executive consists of eight Councillors. Each has responsibility for a particular area of the Council's work.

Cllr Hilary Bastone (HB)  
Cllr Bryan Carson (BC)  
Cllr Jonathan Hawkins (JH)  
Cllr Michael Hicks (MHi)  
Cllr Bill Hitchins (BH) (Deputy Leader of Council)  
Cllr Mike Howarth (MHo)  
Cllr Michael Saltern (MS)  
Cllr John Tucker (JT) (Leader of the Council)

Further information on the workings of the Executive, including latest information on agenda items, can be obtained by contacting the Member Support Services Section on 01803 861185 or by e-mail to [member.support@southhams.gov.uk](mailto:member.support@southhams.gov.uk)

Ref. No.	Service	Title of Report and Summary of Decision	Key decision?	Decision Taker	Lead Officer and Exec Member	Anticipated date of decision
JMT.2/09	SMT	<p><b>Outcome from Shared Services Member Working Group</b></p> <p>To obtain authority to implement the actions agreed at the Member Workshop on 12 February 2010 and agree to the establishment of two new Heads of Service roles from 1 April 2010</p>	No	Executive	DI/JT	4 March 2010
LL.2/09	Landscape and Leisure	<p><b>Langage Section 106 Agreement - Pilot Langage Landscape Fund Grant Arrangements</b></p> <p>To seek approval for continuing the pilot grant award process to deliver projects under this fund with a number of identified land management partners, in particular the Woodland Trust.</p>	No	Executive	KC/BC	4 March 2010
SH.2/09	Salcombe Harbour	<p><b>Beach and Water Safety – Hope Cove</b></p> <p>To consider a report which outlines the issues surrounding beach safety at Hope Cove and proposes a way forward.</p>	No	Executive	IG/BH	4 March 2010
CS.5/09	Corporate Services	<p><b>Council Chamber – Facilities upgrade</b></p> <p>To seek approval to undertake installation works in order to upgrade the Audio Visual system in the Council Chamber</p>	No	Executive	DJE/MHo	4 March 2010
FS.17/09	Financial Services	<p><b>Revenue Budget Monitoring Report</b></p> <p>To consider a report which enables Members to monitor the income and expenditure variations against the approved budget for 2009/10</p>	No	Executive	JF/MHi	4 March 2010
FS.18/09	Financial Services	<p><b>Exemptions to Standing Orders</b></p> <p>To consider a report which informs Members of the exemption(s) to the Standing Orders Relating to Contracts and Financial Instructions.</p>	No	Executive	JF/MHi	4 March 2010
FS.16/09	Financial Services	<p><b>Write-Off Report</b></p> <p>To consider a report which informs Members of the individual debts for all revenue streams (up to the value of £3,000) written off by the Head of Financial Services under delegated authority and for permission to be sought for those debts in excess of £3,000 to be written off.</p>	No	Executive	JF/MHi	4 March 2010

<b>PS.8/09</b>	Property Services	<b>Capital Monitoring Report - Review</b>	No	Executive	JS/BH	8 April 2010
<b>PS.7/09</b>	Property Services	<b>Review of future use of Follaton House</b> To advise Members of the existing revenue costs of the Council's administrative building at Follaton House and to explain how these could be reduced by making better use of the accommodation and leasing parts of the building which would become surplus to our needs	No	Executive	JS/BH	8 April 2010
<b>CR.6/09</b>	Community Regeneration	<b>HCA – The Single Conversation – Implications for South Hams District Council</b> To advise Members of the new process established by the Homes and Communities Agency (HCA) and for Members to confirm the priority of investment programme across the district.	No	Executive	AR/MS	8 April 2010
<b>ES.2/09</b>	Environment Services	<b>Review of Stokenham Pilot</b>	No	Executive	CL/JH	8 April 2010
<b>ICT.1/09</b>	ICT	<b>Information and Communications Technology Strategy</b>	No	Executive	PBI/HB	8 April 2010
<b>PS.6/09</b>	Property Services	<b>Asset Management Strategy</b> To advise Members of the strategy for managing its assets to maximise the contribution they make to meeting the Council's priorities. The strategy provides an update to the previous strategy approved 5 March 2009	No	Executive	JS/BH	6 May 2010
<b>HR.3/09</b>	Human Resources	<b>Human Resources Strategy</b>	No	Executive	JM/MHo	6 May 2010
<b>CR.7/09</b>	Community Regeneration	<b>Annual Report on the Sustainable Community Locality Fund</b> – a report to outline how the fund has been used in each ward	No	Executive	AH/HB	6 May 2010
		<b><i>No items for this meeting yet</i></b>				10 June 2010

**KEY:**

DI – David Incoll – Chief Executive  
AR – Alan Robinson – Strategic Director (Community)  
MSe – Mark Seymour – Strategic Director (Resources)  
CL – Chris Lucas – Head of Environment Services  
LB – Lee Bray – Head of Community Regeneration  
IG – Ian Gibson – Head of Service – Harbour Master  
DJE – Delyth Jenkins Evans – Monitoring Officer  
IB – Ian Bollans – Head of Environmental Health  
JF – John Foxworthy – Head of Financial Services  
PB – Pauleen Blampied – Head of ICT  
KC – Ken Carter – Head of Landscape and Leisure  
SM – Stephen Munday – Head of Planning and Building Control  
JM – Jan Montague – Head of Human Resources  
TW – Tracy Winser – Head of Customer Services  
JS – James Stubbs – Head of Property Services  
MP – Marion Playle – Acting Head of Improvement  
SMT – Strategic Management Team  
JMT – Joint Management Team

**Councillor R J Tucker**  
**Leader of the Council**  
**South Hams District Council, Follaton House, Plymouth Road, Totnes, TQ9 5NE**

(+) Contains Recommendation(s) to Council  
\* Exempt Item (This means information contained in the report is not available to members of the public)



18 February 20

