

SOUTH HAMS DISTRICT COUNCIL: EXECUTIVE LEADER'S FORWARD PLAN

This is the Leader of Council's provisional forward plan for the four months starting 26 January 2012. It provides an indicative date for matters to be considered by the Executive. Where possible, the Executive will keep to the dates shown in the plan. However, it may be necessary for some items to be rescheduled and other items added.

The forward plan is published to publicise consultation dates and enable dialogue between the Executive and all councillors, the public and other stakeholders. It will also assist the Council's Overview and Scrutiny Panels in planning their contribution to policy development and holding the Executive to account.

Local authorities are required to publish updated forward plans on a monthly basis. The Plan is published in hard copy and on the Council's website (www.southhams.gov.uk)

Members of the public are welcome to attend all meetings of the Executive, which are normally held at Follaton House, Totnes, and normally start at 10.00 am. If advance notice has been given, questions can be put to the Executive at the beginning of the meeting.

The Executive consists of eight Councillors. Each has responsibility for a particular area of the Council's work.

Cllr Hilary Bastone (HB) – lead Executive Member for ICT and Customer Services

Cllr John Carter (JC) – lead Executive Member for Planning, Economy and Community

Cllr Suzie Cooper (SC) – lead Executive Member for Corporate Services

Cllr Jonathan Hawkins (JH) – lead Executive Member for Environment Services

Cllr Michael Hicks (MH) – Deputy Leader of Council and lead Executive Member for Finance and Audit

Cllr Bill Hitchins (BH) – lead Executive Member for Assets

Cllr Michael Saltern (MS) – lead Executive Member for Environmental Health and Housing

Cllr John Tucker (JT) – Leader of the Council

Further information on the workings of the Executive, including latest information on agenda items, can be obtained by contacting the Member Support Services Section on 01803 861185 or by e-mail to member.support@southhams.gov.uk

Ref. No.	Service	Title of Report and Summary of Decision	Key decision?	Decision Taker	Lead Officer and Exec Member	Anticipated date of decision
FS.15/11	Finance and Audit	Budget 2012/13	No	Council	LB/JT	26 January 2012
FS.16/11	Finance and Audit	Revenue Budget Monitoring 2011/2012	No	Executive	LB/MH	26 January 2012
FS.17/11	Finance and Audit	Capital Programme Monitoring 2011/2012	No	Executive	LB/MH	26 January 2012
FS.18/11	Finance and Audit	Capital Programme 2012/13 to 2014/15	No	Council	LB/MH	26 January 2012
ES.2/12	Environment Services	Purchase of Pay and Display Machines	Yes	Executive	HD/JH	26 January 2012
ICT.2/12	ICT and Customer Services	New Revenue and Benefits Software Contract	No	Executive	DC/HB	26 January 2012
ICT.1/12	ICT and Customer Services	2015 Transformation Programme – Website project update	No	Executive	DC/HB	26 January 2012
ES.1/12	Environment Services	Corporate Sponsorship and Advertising Framework	No	Executive	HD/JH	8 March 2012
A.7/11	Assets	Proposed sale of Avondale House, South Brent, to South Devon Rural Housing Association	Yes	Executive	KC/BH	8 March 2012
A.6/11	Assets	South Devon AONB and Tamar Valley AONB: Memorandum of Agreement	No	Executive	KC/BH	8 March 2012
PEC.7/11	Planning, Economy and Community	Review and development of the Village Housing Initiative Model	Yes	Executive	MP/JC	8 March 2012
PEC.5/11	Planning, Economy and Community	Connect Strategy and Priority Delivery Plans – Annual updates	No	Executive	MP/JC	26 April 2012

PEC.2/12	Planning, Economy and Community	South Hams Community and Voluntary Services, including South Hams Volunteer Centre, and South Hams Citizens Advice Bureau Service Level Agreement Monitoring Report for 2010/11	No	Executive	MP/JC	26 April 2012
PEC.1/12	Planning, Economy and Community	Sustainable Community Locality Fund Update 2011/12	No	Executive	MP/JC	26 April 2012
A.5/11	Assets	Dartmouth Indoor Swimming Pool	Yes	Executive	KC/BH	26 April 2012

KEY DECISIONS:

For the purpose of the Executive Forward Plan, a key decision is a decision that will be taken by the Executive, and which will satisfy either of the following criteria:

'to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates

(For this purpose significant expenditure or savings shall mean:

Revenue – Any contract or proposal with an annual payment of more than £50,000; and

Capital – Any project with a value in excess of £100,000); or

to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority, in the opinion of the Monitoring Officer (or the Member Support Services Manager in his/her absence).'

KEY:

RS – Richard Sheard – Chief Executive

AR – Alan Robinson – Corporate Director

TW – Tracy Winser – Corporate Director

LB – Lisa Buckle – Head of Finance and Audit

IG – Ian Gibson – Head of Service – Harbour Master

DJE – Delyth Jenkins Evans – Monitoring Officer

IB – Ian Bollans – Head of Environmental Health and Housing

HD – Helen Dobby - Head of Environment Services

JM – Jan Montague – Head of Corporate Services

* Exempt Item (This means information contained in the report is not available to members of the public)



MP – Marion Playle – Head of Planning, Economy and Community
DC – Darren Cole - Head of ICT and Customer Services
KC – Kate Cassar - Head of Assets
LR – Liam Reading – Affordable Housing Manager
SMT – Senior Management Team

Councillor R J Tucker
Leader of the Council

South Hams District Council, Follaton House, Plymouth Road, Totnes, TQ9 5NE

12 January 2012